

## Select Board's Charge to the Women (positively) Impacting Lincoln Lives (WILL) Committee

December 9, 2024

### Charge

The Women (positively) Impacting Lincoln Lives Committee or WILL is being formed by the Select Board as a unique 12-month program initiated and funded by a Lincoln family to recognize the contributions of women, past and present, who have lived or worked in Lincoln and whose contributions have benefited the Town of Lincoln, the local area or society at large. WILL seeks to highlight both contemporary women and women from the 18<sup>th</sup>, 19<sup>th</sup> and early 20<sup>th</sup> century who have made positive contributions as outlined above. This committee will be tasked with the creation of a nomination form that they will distribute to the community on a regular basis requesting submissions for contemporary women across a number of important categories (examples are education, government/governance, arts, recreation, etc.). The committee will determine these categories in advance and ask for nominees who best fit the criteria for each category. The committee will then review each application and determine an awardee. Each awardee will be announced by WILL and a \$2,500 award will be donated to a 501C3 charity. For the recognition of historical women, WILL seeks to partner with a Lincoln organization who has historical expertise and based on the predetermined categories provided by WILL, is able to announce a woman who has lived or worked in Lincoln and whose contributions have benefited the Town of Lincoln, the local area or society at large from the 18<sup>th</sup>, 19<sup>th</sup> or early 20<sup>th</sup> century. The founders of WILL to contribute \$2,500 for the historical research required to determine appropriate awardees.

### Tasks

- Determine 12 categories or “areas of contribution” and the criteria for each category
- Seek a partnership with a Lincoln-based individual, committee or organization that has expertise in historical Lincoln figures and is willing to identify a historical figure each month who best fits the category’s criteria
- Create a nomination form that can be distributed Lincoln-wide to identify contemporary women that best meet the criteria of that category
- Identify numerous and extensive communication channels to distribute the nomination form
- Identify a timeline for the next twelve months as it relates to the communication of the category and the criteria, distribution of nomination form, review by WILL of submissions, deadline for awardee decision and announcement of awardee and their charity of choice.

### Membership

The committee will have three to five at-large members and one Select Board liaison(?). WILL’s founders, if requested, are open to assisting in an advisory role.

### Timeline

- Review of WILL and a vote to form this committee will take place at the December 16, 2024 Select Board Meeting.
- In January 2025 the Select Board will solicit applications for the committee
- At (an early February) Select Board meeting interviews will be conducted for the committee
- Mid- February WILL to hold its kick off to have their first awardees be recognized in March 2025 (if possible)