

# Lincoln Board of Health

## Catering Requirements

The following procedures have been established for the monitoring of catered events in the Town of Lincoln. Please note that Caterers are **NO LONGER** required to obtain a permit from the Lincoln Board of Health prior to catering events in Town.

The following information is required seven days prior to each event. This may be mailed to the **Concord Board of Health, 141 Keys Rd, Concord MA 01742** or emailed to [healthdepartment@concordma.gov](mailto:healthdepartment@concordma.gov)

Name of Caterer: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Place of Event: \_\_\_\_\_ Emailed REQUIRED \_\_\_\_\_

Phone Number of Contact Person at Event Site (REQUIRED): \_\_\_\_\_

**Please Attach all of the Information Listed Below:**

- Copy of license from City/Town of base of operations
- Copy of Food Manager's Certificate.
- Copy of Allergen Awareness Certificate
- Menu for event being catered
- Number of people being served
- Time and date and place of catered event

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date