



TOWN OF LINCOLN

ARPA Funding Request Form

SUBMISSION ARE DUE BY DECEMBER 9, 2021

DATE: January 11, 2022

1. DEPARTMENT / COMMITTEE:

Submitting Official, title: Timothy Higgins/Colleen Wilkins/Brian Young

Contact Phone: 781-259-2604/781-259-2608

Contact Email: higginst@lincolntown.org/wilkinsc@lincolntown.org

2. ARPA ITEM / PROJECT REQUESTED: COVID response contingency fund

3. ARPA ELIGIBLE SPENDING CATEGORY: Reimburse COVID19-related expenses

- a. All eligible projects must fall under one of the federal categories. If you are unsure of the spending category, town administration will complete.

4. EXECUTIVE SUMMARY OF THE PROJECT (including how it responds to the effects of the pandemic):

- a. Our experience over the past 18 months has helped us understand the type of COVID related expenses we might incur in the event of a resurgence of the virus. We recommend that an amount be set aside for unknowns (e.g., PPE, sanitation, clinics and related technology, education, overtime, nursing support, etc.)

5. POPULATION TO BENEFIT FROM PROJECT: All populations served by the Town.

6. FISCAL YEAR IMPACT: FY23

- a. Does project affect multiple fiscal years? Yes
- b. If so, please indicate all fiscal years impacted: Expenses could carry over to FY24

7. DOES REQUESTED PROJECT INVOLVE A THIRD-PARTY? NO

- a. If yes, please provide third party name:
- b. Are you able to establish reporting requirements for third-party distributions?

8. TOTAL AMOUNT REQUESTED: \$200,000

- a. Is the request for a capital item/project or for operations? One-time
- b. If a capital request, are soft costs included in requested amount above? Choose an item.
- c. If yes, enter amount of estimated soft costs:
- d. If the request is an operating request, will it result in recurring expenses?
- e. If yes, please state plans for future funding:

9. ENTER ANY OTHER AVAILABLE FUNDING SOURCES FOR THE PROJECT, INCLUDING AMOUNT: Finance Committee Reserve Fund/FEMA (If eligible)/other available state/federal grants not already identified.

10. IS PROJECT TIMELINE ESTIMATED TO BE COMPLETED WITHIN ARPA TIMELINE (December 2024, except for construction projects which have a deadline of December 2026):YES

11. IF NOT FUNDED THROUGH ARPA, WILL PROJECT BE REQUESTED IN FUTURE CAPITAL OR OPERATING REQUESTS: No

QUESTIONS?

Contact Colleen at 781-259-2673 or wilkinsc@lincolntown.org OR Tim at 781-259-2604 or higginst@lincolntown.org

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Please complete a separate form for each request. This form should be completed, saved as a PDF, and submitted to Tim AND Colleen at the above email addresses, with all supporting documentation.