

**2020 Annual Town Meeting
Consent Calendar**

For consideration at the Annual Town Meeting on June 13, 2020, as provided under Article II, Section 13 of the General Bylaws of the Town of Lincoln.

Note: *This Consent Calendar is a set of warrant articles that the Moderator has chosen, due to the nature of their **relatively non-controversial or routine** subject matter, to be voted together in one motion to expedite the business of town meeting.*

Please bring this Consent Calendar and your copy of the Financial Section/Warrant with you to Town Meeting.

ARTICLE 2 Selectmen

To receive and act upon the reports of the Town Officers, Committees, Commissioners and Trustees.

Moved: That the reports of the Town Officers, Committees, Commissioners and Trustees, as printed in the annual Town Report, be accepted.

ARTICLE 3 Selectmen

To see if the Town will vote to fix the salaries and compensation of the several elective officers of the Town and to determine whether any Department, Board or Committee shall be authorized to employ for additional compensation any of its members, and to fix additional compensation of such members; or take any other action relative thereto.

Moved: That the Town set the salaries of the elected officials of the Town at the following amounts for the fiscal year beginning July 1, 2020:

Board of Selectmen Chair	\$200
Board of Selectmen (Other members, each)	\$100
Town Clerk	\$96,749
Assessors (Chair)	\$200
Assessors (Other members, each)	\$175
Water Commissioners (Each)	\$75

ARTICLE 4 Selectmen

To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, or otherwise, to fund the Town's Senior Tax Work-off Program, as established pursuant to Massachusetts General Law, Chapter 59, Section 5K, as it may be amended from time to time; or take any other action relative thereto.

Moved: That the Town raise and appropriate the sum of \$72,500 by taxation to fund the Town's Senior Tax Work-off Program, as established pursuant to Massachusetts General Laws, Chapter 59, Section 5K.

ARTICLE 5 Selectmen

To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, or otherwise, to fund the Town's Veteran's Tax Work-off Program, as established pursuant to Massachusetts General Law, Chapter 59, Section 5N, as it may be amended from time to time; or take any other action relative thereto.

Moved: That the Town raise and appropriate the sum of \$5,000 by taxation to fund the Town's Veteran's Tax Work-off Program, as established pursuant to Massachusetts General Laws, Chapter 59, Section 5N.

ARTICLE 6 Finance Committee

To see if the Town will vote to raise and appropriate a sum of money for the necessary and expedient purposes of the Town; or take any other action relative thereto.

Moved: That the Town adopt as the FY21 budget appropriation the recommendations of the Finance Committee as listed in the Table 1 below, with the following exceptions:

And that all items be raised by taxation except to the following extent:

- Dept. 1491 **Cemetery Department-Expenses-** \$5,000 to be transferred from Cemetery Perpetual Care Trust Fund Income-Expendable Trust.

- Dept. 1171 **Conservation Commission- Personnel Services-** \$15,000 to be transferred from the Wetlands Protection Fees-Receipts Reserved for Appropriation.

- Dept. 1290 **Town Offices- Personnel Services-** \$71,000 to be transferred from the Hanscom Fund.

- Dept. 1290 **Town Offices- Personnel Services-** \$60,000 to be transferred from the Water Enterprise Fund.

- Dept. 1331 **Lincoln-Sudbury Regional High School- Assessment-**\$9,000 to be transferred from the PEG Access Cable Fund.

- Dept. 176-17754 **Debt Service- Principal & Interest-** \$2,092 to be transferred from various Premium on the Sale of Bonds accounts.

- Dept. 61451 **Water Department**
 - Personnel Services-** \$574,668 to be transferred from the Water Enterprise Fund
 - Expenses-** \$993,800 to be transferred from Water Enterprise Fund
 - Debt Service-** \$267,000 to be transferred from Water Enterprise Fund

- Dept. 614513 **Water Department- Emergency Reserve-** \$50,000 to be transferred from Water Enterprise Retained Earnings (Water Surplus).

**TABLE 1
FISCAL DETAIL
FY 2019-2021**

		ACTUAL EXPENDITURES FY19	CURRENT YEAR BUDGET FY20	PROPOSED BUDGET FY21
GENERAL GOVERNMENT				
1114	MODERATOR			
	Personnel Services	-	500	500
	Expense		1,500	1,500
	TOTAL 1114	-	2,000	2,000
1122	SELECTMEN			
	Personnel Services	400	400	400
	Expense	1,986	3,000	3,000
	TOTAL 1122	2,386	3,400	3,400
1290	TOWN OFFICES			
	Personnel Services	998,080	1,051,657	1,081,622
	Expense	572,628	526,117	533,790
	TOTAL 1290	1,570,708	1,577,774	1,615,412
11312	FINANCE COMMITTEE			
	Expense	180	580	595
	TOTAL 11312	180	580	595
11322	RESERVE FUND			
	Reserve Fund Appropriation	152,480	564,831	753,111
	TOTAL 11322	152,480	564,831	753,111
1137	ASSESSORS			
	Personnel Services	66,450	68,585	69,999
	Expense	89,811	91,700	94,300
	TOTAL 1370	156,261	160,285	164,299
11512	LAW DEPARTMENT			
	Expense	139,801	124,500	104,500
	TOTAL 11512	139,801	124,500	104,500
1590	TOWN ARCHIVES			
	Personnel Services	21,659	22,446	23,602
	Expense	1,619	1,250	1,325
	TOTAL 1590	23,277	23,696	24,927
1161	TOWN CLERK			
	Personnel Services	166,083	190,975	196,212
	Expense	10,377	10,110	10,110
	TOTAL 1161	176,460	201,085	206,322
1162	REGISTRAR OF VOTERS			
	Personnel Services	865	2,200	2,200
	Expense	11,063	15,000	15,430
	TOTAL 1162	11,928	17,200	17,630

1171	CONSERVATION COMMISSION			
	Personnel Services	125,641	145,514	153,407
	Expense	4,925	3,350	3,350
	TOTAL 1171	130,566	148,864	156,757
1172	GREEN ENERGY COMM			
	Personnel Services	-	-	-
	Expense	-	-	5,000
	TOTAL 1171	-	-	5,000
1175	PLANNING BOARD			
	Personnel Services	193,990	205,823	217,353
	Expense	9,106	8,378	8,378
	TOTAL 1175	203,096	214,201	225,731
1176	BOARD OF APPEALS			
	Personnel Services	25,856	27,416	28,835
	Expense	1,761	3,159	3,159
	TOTAL 1176	27,617	30,575	31,994
1792	AGRICULTURAL COMMISSION			
	Personnel Services		1,160	1,189
	Expense	8,832	4,639	4,755
	TOTAL 1792	8,832	5,799	5,944
1195	TOWN REPORT			
	Expense	33,633	20,150	20,150
	TOTAL 1195	33,633	20,150	20,150
1191	TOWN BUILDINGS			
	Personnel Services	66,914	71,159	72,662
	Expense	83,303	80,590	82,890
	TOTAL 1991	150,217	151,749	155,552
TOTALS FOR GENERAL GOVERNMENT		2,787,443	3,246,689	3,493,324
PUBLIC SAFETY				
1211	POLICE DEPARTMENT			
	Personnel Services	1,567,279	1,613,583	1,665,478
	Expense	125,929	115,232	118,057
	TOTAL 1211	1,693,209	1,728,815	1,783,535
1221	FIRE DEPARTMENT			
	Personnel Services	1,491,262	1,470,987	1,581,074
	Expense	81,519	60,047	61,306
	TOTAL 1221	1,572,781	1,531,034	1,642,380
1231	EMERGENCY MEDICAL SERVICES			
	Personnel Services	52,279	81,791	81,495
	Expense	25,426	26,235	29,230
	TOTAL 1231	77,705	108,026	110,725
1249	BUILDING DEPARTMENT			
	Personnel Services	212,479	216,521	219,584
	Expense	9,639	14,532	16,532
	TOTAL 1249	222,118	231,053	236,116
1251	COMMUNICATIONS CENTER			
	Personnel Services	328,161	354,167	351,729
	Expense	41,116	39,283	40,057
	TOTAL 1251	369,277	393,450	391,786

1291	EMERGENCY MANAGEMENT			
	Personnel Services	-	5,150	5,000
	Expense	10,785	11,478	11,600
	TOTAL 1291	10,785	16,628	16,600
1292	DOG OFFICER			
	Expense	8,402	9,000	11,100
	TOTAL 1292	8,402	9,000	11,100
1299	PUBLIC SAFETY BUILDING			
	Personnel Services	-	-	-
	Expense	105,743	101,977	104,525
	TOTAL 1299	105,743	101,977	104,525
TOTALS FOR PUBLIC SAFETY		4,060,019	4,119,983	4,296,767
EDUCATION				
1310	LOCAL SCHOOL SYSTEM			
	Personnel Services & Expense	11,718,990	11,741,998	12,046,087
	TOTAL 1310	11,718,990	11,741,998	12,046,087
1331	LINCOLN-SUDBURY REG HS			
	Regional School District Assessment	3,837,544	3,846,292	3,792,961
	TOTAL 1331	3,837,544	3,846,292	3,792,961
1333	VOCATIONAL SCHOOL ASSESSMENT(S)			
	Regional School District Assessment	225,117	310,000	325,850
	TOTAL 1332	225,117	310,000	325,850
TOTALS FOR EDUCATION		15,781,651	15,898,290	16,164,898
PUBLIC WORKS & FACILITIES				
1411	ENGINEERING & CONSULTING			
	Expense	147,503	138,500	146,091
	TOTAL 1411	147,503	138,500	146,091
1422	DPW OPERATION & MAINTENANCE			
	Personnel Services	722,990	756,500	770,400
	Expense	389,650	360,000	359,191
	TOTAL 1422	1,112,640	1,116,500	1,129,591
1423	DPW SNOW & ICE CONTROL			
	Personnel Services	88,900	81,570	83,610
	Expense	217,437	218,000	223,450
	TOTAL 1423	306,337	299,570	307,060
1424	STREET LIGHTING			
	Expense	17,483	18,500	18,500
	TOTAL 1424	17,483	18,500	18,500
1427	TREE WARDEN			
	Expense	9,303	7,700	7,900
	TOTAL 1427	9,303	7,700	7,900
1429	DPW BUILDING			
	Expense	29,274	35,850	36,000
	TOTAL 1429	29,274	35,850	36,000

1434	TRANSFER STATION			
	Personnel Services	44,449	48,100	48,600
	Expense	192,089	182,580	224,200
	TOTAL 1434	236,539	230,680	272,800
1435	FACILITIES DEPARTMENT			
	Personnel Services	57,932	59,898	61,905
	Expense	1,716		
	TOTAL 1435	59,648	59,898	61,905
1491	CEMETERY DEPARTMENT			
	Personnel Services	13,529	14,993	15,336
	Expense	19,848	15,777	16,200
	TOTAL 1491	33,378	30,770	31,536
TOTALS FOR PUBLIC WORKS & FACILITIES		1,952,104	1,937,968	2,011,383
HUMAN SERVICES				
1511	BOARD OF HEALTH			
	Expense	35,630	44,100	44,900
	TOTAL 1511	35,630	44,100	44,900
1522	MINUTEMAN HOME CARE			
	Expense	1,445	1,481	1,518
	TOTAL 1522	1,445	1,481	1,518
1541	COUNCIL ON AGING			
	Personnel Services	159,665	183,254	190,060
	Expense	10,490	16,377	16,377
	TOTAL 1541	170,156	199,631	206,437
1543	VETERANS' SERVICES			
	Personnel Services	5,480	5,300	5,000
	Expense	24,925	33,138	34,398
	TOTAL 1543	30,405	38,438	39,398
TOTALS FOR HUMAN SERVICES		237,636	283,650	292,253
CULTURE & RECREATION				
1611	LIBRARY			
	Personnel Services	713,659	761,362	798,852
	Expense	197,442	202,960	194,745
	TOTAL 1611	911,101	964,322	993,597
1612	LIBRARY BUILDING			
	Expense	62,297	64,650	61,100
	TOTAL 1612	62,297	64,650	61,100
1631	RECREATION DEPARTMENT			
	Personnel Services	354,545	367,485	387,334
	Expense	138,800	138,800	150,750
	TOTAL 1631	493,345	506,285	538,084
1651	CONSERVATION LAND			
	Personnel Services	112,064	112,944	115,414
	Expense	11,350	10,762	10,762
	TOTAL 1651	123,414	123,706	126,176
1661	CELEBRATIONS COMMITTEE	6		
	Expense	25,175	25,175	6,640
	TOTAL 1661	25,175	25,175	6,640

16931	PIERCE HOUSE			
	Personnel Services	40,000	40,000	40,000
	TOTAL '16931	40,000	40,000	40,000
TOTALS FOR CULTURE & RECREATION		1,655,332	1,724,138	1,765,597
DEBT SERVICE				
1791	INTEREST SHORT-TERM DEBT/ISSUANCE COSTS			
	Expenses	-	25,000	25,000
	TOTAL 1791	-	25,000	25,000
17748	ROAD PROJECT			
	Principal Long-Term Debt	590,000	150,000	-
	Interest Short-Term Debt	22,200	4,500	-
	TOTAL 17748	612,200	154,500	-
17750	MACDOWELL LAND ACQUISITION			
	Principal Long-Term Debt	80,000	75,000	75,000
	Interest Long-Term Debt	7,275	4,875	2,438
	TOTAL 17750	87,275	79,875	77,438
17751	IT STRATEGIC PLAN			
	Principal Long-Term Debt	50,000	50,000	-
	Interest on Short Term Debt	3,125	1,625	-
	TOTAL 17751	53,125	51,625	-
17753	TOWN OFFICES RENOVATION			
	Principal Long-Term Debt	-	-	-
	Interest on Short Term Debt	-	-	-
	TOTAL 17753	-	-	-
17754	LIBRARY FIRE SUPPRESSION			
	Principal Long-Term Debt	170,000	-	-
	Interest on Short Term Debt	3,400	-	-
	TOTAL 17754	173,400	-	-
17755	2019 SCHOOL BUILDING PROJECT			
	Principal Long-Term Debt		1,350,000	1,365,000
	Interest on Long Term Debt		2,944,051	2,926,450
	TOTAL 17755	-	4,294,051	4,291,450
TOTALS FOR DEBT SERVICE		926,000	4,605,051	4,393,888
UNCLASSIFIED				
INSURANCE				
1911	RETIREMENT ASSESSMENT			
	Expense	1,973,077	2,274,023	2,434,008
	TOTAL 1911	1,973,077	2,274,023	2,434,008
1913	UNEMPLOYMENT INSURANCE			
	Personnel Services	44,514	36,288	37,195
	TOTAL 1913	44,514	36,288	37,195
1914	HEALTH INSURANCE			
	Personnel Services	3,481,038	3,973,473	4,211,882
	Expense	1,883	29,237	29,968
	TOTAL 1914	3,482,921	4,002,710	4,241,850

1915	LIFE INSURANCE			
	Personnel Services	8,046	10,686	10,686
	TOTAL 1915	8,046	10,686	10,686
1916	FICA/MEDICARE			
	Personnel Services	379,580	484,766	484,766
	TOTAL 1916	379,580	484,766	484,766
1942	GENERAL INSURANCE			
	Expense	369,830	489,500	489,500
	TOTAL 1942	369,830	489,500	489,500
TOTALS FOR UNCLASSIFIED		6,257,968	7,297,973	7,698,005
TOTALS FOR GENERAL FUND		33,658,154	39,113,742	40,116,115
WATER ENTERPRISE FUND				
61451	WATER DEPARTMENT			
	Personnel Services	409,966	478,304	574,668
	Expense	1,097,754	587,900	993,800
	SUB-TOTAL	1,507,720	1,066,204	1,568,468
	Capital Outlay		267,000	267,000
	TOTAL 61451	1,507,720	1,333,204	1,835,468
614513	WATER DEPARTMENT			
	Emergency Reserve	40,000	40,000	50,000
	TOTAL 614513	40,000	40,000	50,000
TOTALS FOR WATER ENTERPRISE FUND		1,547,720	1,373,204	1,885,468
APPROPRIATION SUMMARY -				
GENERAL GOVERNMENT		2,787,443	3,246,689	3,493,324
PUBLIC SAFETY		4,060,019	4,119,983	4,296,767
EDUCATION		15,781,651	15,898,290	16,164,898
PUBLIC WORKS & FACILITIES		1,952,104	1,937,968	2,011,383
HUMAN SERVICES		237,636	283,650	292,253
CULTURE & RECREATION		1,655,332	1,724,138	1,765,597
DEBT SERVICE		926,000	4,605,051	4,393,888
UNCLASSIFIED		6,257,968	7,297,973	7,698,005
WATER DEPARTMENT		1,547,720	1,373,204	1,885,468
TOTAL - ARTICLE 6		35,205,874	40,486,946	42,001,583

ARTICLE 7 Capital Planning Committee

To receive and act upon a report of the Capital Planning Committee, and to see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, including stabilization funds, by borrowing or any combination thereof, to purchase various capital items, or to fund capital projects as recommended by the Capital Planning Committee, including all costs incidental and related thereto; or take any other action relative thereto.

Moved: That the Town accept the report of the Capital Planning Committee and that the following amounts (items A - L) be appropriated as stated in the table below for the following purposes, including, in each instance, all costs incidental and related thereto:

FY21 CAPITAL PROJECTS				
	ITEM	\$ AMT	SPONSOR	FUNDING SOURCE
A	To fund the purchase of a new dump truck for the Conservation Department, and any related equipment.	\$74,813	Selectmen	Raise and appropriate by taxation
B	To fund the replacement of a new Wacker Neuson Loader for the Department of Public Works, and any related equipment.	\$108,000	Selectmen	Raise and appropriate by taxation
C	To fund the replacement of a new Skid Steer Loader for the Department of Public Works, and any related equipment.	\$55,000	Selectmen	Raise and appropriate by taxation
D	To fund the replacement of the Fire Turnout Gear, and any related equipment.	\$65,000	Selectmen	Raise and appropriate by taxation
E	To fund the replacement of the Fire Chief's Command Vehicle, and any related equipment.	\$55,000	Selectmen	Raise and appropriate by taxation
F	To fund a new permitting system for the Planning Department, and any related equipment.	\$6,330	Selectmen	Raise and appropriate by taxation
G	To fund the updating of the Department of Public Works phone system, and any related equipment.	\$4,200	Selectmen	Raise and appropriate by taxation
H	To fund the replacement of a Pickup Truck for Lincoln-Sudbury Regional High School, and any related equipment.	\$5,016	Lincoln-Sudbury School Committee	Raise and appropriate by taxation
I	To fund the replacement of a 15 Passenger Van for Lincoln-Sudbury Regional High School, and any related equipment.	\$5,643	Lincoln-Sudbury School Committee	Raise and appropriate by taxation
J	To fund the purchase and equipping of one replacement marked cruiser for the Police Department, and any related equipment, and to authorize the disposal of, by sale or otherwise, any related excess vehicles or equipment.	\$46,358	Selectmen	Raise and appropriate by taxation
K	To fund the purchase and equipping of one replacement unmarked cruiser for the Police Department, and any related equipment, and to authorize the disposal of, by sale or otherwise, any related excess vehicles or equipment.	\$36,770	Selectmen	Raise and appropriate by taxation
L	To fund the purchase and installation of extra HVAC sensors in the Town Hall, and any related equipment.	\$28,115	Selectmen	Raise and appropriate by taxation

ARTICLE 9 Community Preservation Committee

To receive and act upon a report from the Community Preservation Committee on the Fiscal Year 2021 Community Preservation Budget, and to appropriate or reserve for later appropriation monies for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of Community Preservation projects and all other necessary and proper expenses for the year, and to determine whether such sums shall be raised from the Community Preservation Fund, transferred from available funds, borrowed, or any combination thereof; or take any other action relative thereto.

Moved: That the Town receive and act upon a report from the Community Preservation Committee and that the following amounts (items A-T) be appropriated or reserved from Fiscal Year 2021 Community Preservation Fund Revenues, or transferred from prior year’s revenues for Community Preservation purposes as specified:

CPA Article	Project	Total Appropriation	Source of Appropriation
	Appropriations:		
A	To fund, for historic preservation purposes, the FY21 debt service payment for the town offices renovation project.	\$379,450	\$379,450 from FY21 CPA projected revenues
B	To fund, for community housing purposes, year two of the rental assistance program for residents at risk.	\$16,000	\$16,000 from community housing reserve
C	To fund, for community housing purposes, regional housing support services.	\$15,000	\$15,000 from community housing reserve
D	To fund, for historic preservation purposes, Codman Farm driveway & parking lot improvements.	\$210,000	\$210,000 from FY21 CPA projected revenues
E	To fund, for historic preservation purposes, treatment of Marriage Intentions 1850-1913.	\$7,260	\$7,260 from FY21 CPA projected revenues
F	To fund, for historic preservation purposes, treatment of Register of Voters 1884-1892.	\$5,395	\$5,395 from FY21 CPA projected revenues
G	To fund, for historic preservation purposes, digitization setup & USB external drive.	\$300	\$300 from FY21 CPA projected revenues
H	To fund, for historic preservation purposes, treatment of Marriage Intentions 1914-1933.	\$4,440	\$4,440 from FY21 CPA projected revenues
I	To fund, for historic preservation purposes, conservation of Preambulation Records 1834-1920.	\$2,715	\$2,715 from FY21 CPA projected revenues
J	To fund, for historic preservation purposes, treatment of Register of Voters 1894-1920.	\$1,200	\$1,200 from FY21 CPA projected revenues
K	To fund, for historic preservation purposes, treatment of Selectmen’s Minutes 1876-1897.	\$4,085	\$4,085 from FY21 CPA projected revenues
L	To fund, for open space purposes, the replenishment of Conservation Fund.	\$89,000	\$89,000 from general CPA fund balance
M	To fund, for historic preservation purposes, the Lincoln Library Parapet Design.	\$35,000	\$35,000 from general CPA fund balance
N	To fund, for historic preservation purposes, Pierce House driveway paving.	\$60,000	\$60,000 from FY21 CPA projected revenues
O	To fund FY21 debt service payments due on	\$119,550	\$119,550 from FY21 CPA

	permanent borrowing for previously voted CPA projects.		projected revenues
P	To fund CPC administrative expenses.	\$3,500	\$3,500 from FY21 CPA projected revenues
	Project Appropriation Subtotal	\$952,895	
	Reserves:		
Q	Housing Reserve	\$101,612	from additional FY20 state revenue and FY21 CPA projected revenues
R	Open Space/Land Acquisition Reserve	\$0	from additional FY20 state revenue and FY21 CPA projected revenues
S	Historic Preservation Reserve	\$0	from additional FY20 state revenue and FY21 CPA projected revenues
T	Recreation Reserve	\$0	from additional FY20 state revenue and FY21 CPA projected revenues
	Reserves Subtotal	\$101,612	
	Additional Appropriation:		
	Grand Total of all CPA funded Appropriations:	\$1,054,507	

Article 9 Explanations

This article proposes projects recommended by the Community Preservation Committee under Lincoln’s Community Preservation Act (CPA) passed at the March, 2002 Annual Town Meeting and the November, 2002 Election. The descriptions of the proposed projects/actions are contained below:

- A. **Debt Service on Town Offices Renovation-** The 2011 Town Meeting approved project costs of \$6.8 million to renovate the Town Office Building. And the Town Meeting has approved the Committee’s recommendation to fund the project’s annual debt service from CPA funds every year since. This year’s debt service payment is \$379,450. The Committee is again recommending that the project’s annual debt service be funded via CPA funds.
- B. **Housing Commission –Rental Assistance Program-**At the March 2019 Annual Town Meeting, voters approved the first year of funding for this program. Funds will continue to be used to support community housing by offering the opportunity for low-income residents who are homeless or who are at risk of homelessness to remain in our community through assistance in paying rent on affordable housing units or by providing emergency shelter until permanent affordable housing can be arrange.
- C. **Lincoln Housing Coalition –Regional Housing Support Services-** At the recommendation of the Town’s three housing organizations (i.e., Housing Commission, Housing Trust and Lincoln Foundation), the Board of Selectmen recently contracted with a regional housing support organization, the Regional Housing Services Organization (RHSO) to provide technical support and to help ensure regulatory compliance. The job of monitoring, reporting and ensuring compliance with various federal and state housing requirements has become quite complex and is beyond the capabilities and capacities of our local housing organizations and staff. The RHSO provides support to eight of our neighboring towns.

- D. **Codman Farm- Driveway & Parking Lot Improvements-** Improvements consist of an improved entryway, a new parking plan including parking lot resurfacing, and preserving the land from further erosion; all to be done while preserving the rural character of the historic Farm.
- E. **Treatment of Marriage Intentions 1850-1913-**Before marriage licenses were invented, couples went to their town's Town Clerk to have their marriage intentions recorded in a book. This book is the primary source material for people researching those who lived in Lincoln just before the Civil War through almost 50 years after the Civil War.
- F. **Treatment of Register of Voters 1884-1892-**This is the first register of Lincoln voters in the Town Archives and includes women's names who were allowed to vote for school board elections.
- G. **Digitization Setup & USB External Drive-**This is a one-time charge for digitizing set up, and an external drive set up for all of the items being digitized.
- H. **Treatment of Marriage Intentions 1914-1933-** Before marriage licenses were invented, couples went to their town's Town Clerk to have their marriage intentions recorded in a book. This book is the primary source material for people researching those who lived in Lincoln just before World War I through the Great Depression.
- I. **Conservation of Preambulation Records 1834-1920-**At regular intervals Lincoln selectmen walked the boundaries of Lincoln with selectmen of neighboring towns and came to agreement about town's borders. Preambulation is a British tradition that was brought over with the colonists. This book is primary source material for people researching Lincoln history.
- J. **Treatment of Register of Voters 1894-1920-**Women's suffrage, the Nineteenth Amendment, was ratified on August 18, 1920. The Register of Voters 1894-1920 lists voter registrations. One can see the many female names listed in late August 1920 of the register. Women were eligible to vote in the 1920 presidential election (Republican Senator Warren G. Harding of Ohio defeated Democratic Governor James M. Cox of Ohio). Who were these politically active Lincoln women?
- K. **Treatment of Selectmen's Minutes 1876-1897-**This is the first book of selectmen's minutes in the Town Archives and is the primary source material for people researching Lincoln history.
- L. **Conservation Fund Replenishment-** The Conservation Fund provides the Conservation Commission with ready access to funds enabling it to react quickly when properties of conservation interest come on the market. It has been used to help directly with acquisition costs and to help leverage preservation through funding surveys, appraisals, and other due diligence work. The Conservation Fund has been one of several important funding sources that have enabled the Town to conserve important properties, including several in the past few years (e.g. Wang Property -ballfield and conservation land, Adams Land-conservation restriction and trail easement). The Committee is recommending that the Town vote to appropriate and transfer \$89,000 from CPA funds to replenish the Conservation Fund which currently has a balance of \$11,000.
- M. **Lincoln Library Parapet Design-**Water is leaking into the Library at the north and south parapets. A leak investigation was performed, and recommendations made about how to repair the parapets to stop the water leaks. This appropriation will support design documents (plans, specifications, and bid package) for repairing the parapet leaks.
- N. **Pierce House Driveway Paving-**It has been many years since the Pierce House driveway has been paved. Wear and tear over the years has created several holes in the driveway that have been patched, and re-patched. This has caused the surface to become very uneven and has created potentially dangerous walking conditions. Funding would support paving the driveway starting at Weston Road, down to, and including, the circle around the pond and the apron into the parking lot.
- O. **FY21 Debt Service Payments-** Debt payment costs associated with the fourth year of permanent financing for previously voted CPA project pursuant to Article 11 of the March 25, 2017 Town Meeting for the purchase of land and development of an athletic field.
- P. **Administrative Expenses-** These funds will be used primarily to pay the annual membership dues in the Community Preservation Coalition, a statewide organization that represents the interests of CPA communities. Other administrative expenses include costs associated with public information, mailings, and public hearings. Any funds not spent prior to the end of FY21 will be returned to the CPA fund.
- Q. **Housing Reserve-** The CPA requires that a minimum of 10% of annual revenues be spent or set aside for affordable housing.
- R. **Open Space/Land Acquisition Reserve-** The CPA requires that a minimum of 10% of annual revenues be spent or set aside for open space/land conservation.

- S. **Historic Preservation Reserve-** The CPA requires that a minimum of 10% of annual revenues be spent or set aside for historic preservation.
- T. **Recreation Reserve-** The CPA permits, but does not require, the Town to spend or set aside funds for recreational purposes. No funds are reserved for recreational purposes at this time.

ARTICLE 10 School Committee

To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to be used for the repair and maintenance of certain Lincoln School Campus classrooms and buildings, including all costs incidental and related thereto; or take any other action relative thereto.

Moved: That the Town raise and appropriate the sum of \$45,000 by taxation to be used for the repair and maintenance of certain Lincoln School Campus classrooms and buildings, including all costs incidental and related thereto.

ARTICLE 11 Selectmen

To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to be used for the repair and maintenance of certain Town buildings, including all costs incidental and related thereto; or take any other action relative thereto.

Moved: That the Town raise and appropriate the sum of \$89,431 by taxation to be used for the repair and maintenance of certain Town buildings, including all costs incidental and related thereto.

ARTICLE 12 Library Trustees

To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to be used for the repair and maintenance of the Lincoln Library, including all costs incidental and related thereto; or take any other action relative thereto.

Moved: That the Town raise and appropriate the sum of \$55,000 by taxation to be used for the repair and maintenance of the Lincoln Library, including all costs incidental and related thereto.

ARTICLE 13 Finance Committee

To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds (including any amount appropriated under Article 6 that exceeds the final Lincoln assessment voted no later than July 31st, by the Lincoln Sudbury Regional High School Committee for the fiscal year 2021, in accordance with law), by borrowing or any combination thereof, to add funds to the Debt Stabilization Fund, so called, previously established in accordance with Massachusetts General Laws, Chapter 40, Section 5B at the March 26, 2011 Annual Town Meeting, Article 19, for the purpose of funding future debt service obligations; or take any other action relative thereto.

Moved: That the Town raise and appropriate the sum of \$21,014 by taxation to add funds to the Debt Stabilization Fund, so called, previously established pursuant to the March 26, 2011 Town Meeting, Article 19, in accordance with Massachusetts General Laws, Chapter 40, Section 5B, for the purpose of funding future capital expenditures and debt service payments; and to transfer to the Debt Stabilization Fund the sum of money appropriated under Article 6 for the Lincoln-Sudbury Regional High School that exceeds the final Lincoln assessment for FY 2021 that is voted, no later than July 31st, by the Lincoln-Sudbury Regional High School Committee for FY 2021 in accordance with law.

ARTICLE 14 Finance Committee

To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to add funds to the Group Insurance Liability Fund established by Chapter 474 of the Acts of 2008, which Fund will help offset the Town's so-called "Other Post-employment Benefits (OPEB)" liability established by Statements 74 and 75 of the Governmental Accounting Standards Board; or take any other action relative thereto.

Moved: That the Town raise and appropriate the sum of \$350,000 by taxation, to add funds to the Group Insurance Liability Fund established by Chapter 474 of the Acts of 2008, which Fund will help offset the Town's so-called "other post-employment benefits" liability established by the Statements 74 and 75 of the Governmental Accounting Standards Board.

ARTICLE 15 Finance Committee

To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to add funds, representing Lincoln's proportionate share of the contribution recommended by the LSRHS School Committee, to the Lincoln Sudbury Regional School District Retirees Health Insurance Trust Fund, established by the acceptance of Chapter 32B, Section 20 of the Massachusetts General Laws, as amended by Chapter 68, section 57 of the Acts of 2011, for Lincoln Sudbury Regional High School, which Fund will help offset the High School's so-called "Other Post-employment Benefits (OPEB)" liability established by Statements 74 and 75 of the Governmental Accounting Standards Board; or take any other action relative thereto.

Moved: That the Town raise and appropriate the sum of \$46,633 by taxation, to add funds representing Lincoln's proportionate share of the contribution recommended by the Lincoln-Sudbury Regional High School Committee, to the Lincoln-Sudbury Regional School District Retirees Health Insurance Trust Fund, established by the acceptance of Chapter 32B, Section 20 of the Massachusetts General Laws, as amended by Chapter 68, Section 57 of the Acts of 2011, for Lincoln- Sudbury Regional High School, which Fund will help offset the High School's so-called "other post-employment benefits" liability established by Statements 74 and 75 of the Governmental Accounting Standards Board.

ARTICLE 16 Selectmen

To see if the Town will vote to accept and expend such sum or sums of money that may be available under the provisions of Massachusetts General Laws, Chapter 90 or other state roadway reimbursement programs and to authorize the Board of Selectmen to enter into a contract with the Massachusetts Department of Transportation Highway Division and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow in anticipation of 100% reimbursement of said amounts; or take any other action relative thereto.

Moved: That the Town accept and expend such sum or sums of money that may be available under the provisions of Massachusetts General Laws, Chapter 90 or other state roadway reimbursement programs and to authorize the Board of Selectmen to enter into a contract with the Massachusetts Department of Transportation Highway Division and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow in anticipation of 100% reimbursement of said amounts.

ARTICLE 17 School Committee

To see if the Town will vote to transfer from Free Cash a sum of money equal to the state reimbursement amounts for Special Education Medicaid expenses to supplement the FY21 Lincoln School operating budget; or take any other action relative thereto.

Moved: That the Town appropriate and transfer from Free Cash the sum of \$25,000, said sum being equal to the state reimbursement amounts for Special Education Medicaid expenses, to supplement the FY21 Lincoln School operating budget.

ARTICLE 18 Selectmen

To see if the Town will vote to appropriate a sum of money from the PEG Access and Cable Related Fund, previously established at the March 19, 2016 Town Meeting, Article 32, to support cable related purposes consistent with the franchise agreement between cable operators and the Town of Lincoln, including, but not limited to: (i) support of public, educational or governmental access cable television services; (ii) monitor compliance of the cable operator with the franchise agreement; or (iii) prepare for renewal of the franchise license; or take any other action relative thereto.

Moved: That the Town appropriate \$25,000 from the PEG Access and Cable Related Fund, previously established at the March 19, 2016 Town Meeting, Article 32, to support cable related purposes consistent with the franchise agreement between cable operators and the Town of Lincoln, including, but not limited to: (i) support of public, educational or governmental access cable television services; (ii) monitor compliance of the cable operator with the franchise agreement; or (iii) prepare for renewal of the franchise license.

ARTICLE 19 Cemetery Commission

To see if the Town will vote to appropriate and transfer a sum of money from Cemetery Perpetual Care Account for Cemetery improvements, including all costs incidental and related thereto; or take any other action relative thereto.

Moved: That the Town appropriate and transfer \$5,000 from Cemetery Perpetual Care Account for Cemetery improvements, including tree pruning, including all costs incidental and related thereto.

ARTICLE 20 Selectmen

To see if the Town will vote pursuant to MGL c. 44, § 53E½ to take the following actions:

1. Increase the spending limit for the Recycling Revolving Fund; and
2. Re-establish the current spending limits for all other revolving funds as set forth in Article XXVIII of the General By-law, with such expenditures to be applicable from fiscal year to fiscal year in accordance with Article XXVIII, Section 2 of the General By-Law, unless such limits are amended by Town Meeting prior to July 1 in any fiscal year;

and further, to amend Section XXVIII, Section 2 of the General Bylaw to delete the word “annually,” so as to eliminate the requirement that the Town vote annually to re-establish revolving fund spending limits at their existing levels.

Moved: That the Town establish the spending limit for the Recycling Revolving Fund at \$30,000 and re-establish the current spending limit for all other Revolving Funds with such expenditures to be applicable from fiscal year to fiscal year in accordance with Article XVIII, Section 2 of the General By-law, unless such limits are amended by Town Meeting prior to July 1 in any fiscal year, as noted in the table below; and further that the Town amend Article XXVIII, Section 2 of the General By-laws by deleting the word “annually” as follows:

Section 2. Expenditures Limitation

Expenditures from each revolving fund set forth herein shall be subject to the limitation established annually by Town Meeting or any increase therein as may be authorized in accordance with MGL c. 44, § 53E½.

Revolving Funds spending limits:

REVOLVING FUND	SPENDING LIMIT
Student Transportation	\$80,000
Preschool Program	\$135,000
Fire Alarm	\$25,000
Affordable Housing	\$100,000
Firearms Licenses	\$8,500
Ambulance	\$100,000
Parks & Recreation	\$30,000
Transfer Station/Recycling	\$30,000
Codman Farmhouse	\$25,000