



TOWN OF LINCOLN
MIDDLESEX COUNTY MASSACHUSETTS

TOWN OF LINCOLN
WATER DEPARTMENT
16 Lincoln Road
Lincoln, MA 01773-6353
Phone: 781-259-2669

TOWN OF LINCOLN WATER DEPARTMENT
WATER SHUT-OFF REQUEST

All requests must be submitted to the department one week in advance. A \$70.00 shut off fee will be assessed to your account for this service. A \$250.00 shut off fee will be assessed to your account if this service is outside of normal Water Department work hours. This charge will show on your next water bill. If the person submitting this request is not the property owner of record, you must state your legal interest and authority in the property and show proof. Someone must be present at the time of the appointment. All missed appointments shall be charged \$50.00.

Date of Request: _____

Date Water off Request: _____

Date Water on Request: _____

Account Number	
Name on Account	
Service Address	
Mailing address, if different from above	
Email Address	
Phone Number	
Name of Person Making Request	

By signing this request form, I hereby state and certify that I have a legal interest in the property listed above, and therefore I have the authority to direct the Lincoln Water Department (LWD) to shut off or turn on the Municipal water supply to the property.

I further state, acknowledge and agree to assume any and all responsibility for any damage to or in the property that may result from shut off or turn on of the Municipal water supply to the property.

I further agree to waive any right to claim or liability against LWD and I release LWD from any damage to or loss on the property as a result of LWD's actions in accordance with this request.

Signature: _____ Date: _____

Please fill out, sign and return to:
Town of Lincoln Water Department
16 Lincoln Road
Lincoln, MA 01773

or Email: bolanda@lincolntown.org