



TOWN OF LINCOLN

WATER DEPARTMENT

16 Lincoln Road
Lincoln, MA 01773
Phone: 781-259-2669

LINCOLN WATER DEPARTMENT – APPLICATION FOR WATER SERVICE

Prior to water service construction the applicant shall complete a water service application, pay to the Water Department all applicable capital & connection charges, and consult with Water Department staff to coordinate all details pertaining to water service connection. Applications must be submitted 60 days in advance of construction. Water service piping shall not be backfilled until inspected and approved by the Lincoln Water Department. Please read the attached information and instructions.

Date of Application: _____

Property Information

Property Owner	
Property Address	
Mailing Address, if different from above	
Phone Number	
Email Address	

Contractor Information

Company Name	
Project Contact Name	
Mailing Address, if different from above	
Phone Number	
Email Address	

Charges

Water Main Extension	\$
Water Service Connection	\$
Fire Service	\$
Irrigation Water meter and installation cost	\$
Domestic Water Meter	\$
Multi-Unit Dwelling	\$
Tapping Fees	\$
Total charges due	\$

Applicant Signature: _____ Date: _____



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Project Information

1. All plans for the construction, modification, extension, replacement or repair of water distribution systems or facilities shall be submitted at least 60 days prior to the planned commencement date.
2. Provide a brief description of your project in words
3. Type of building Single family or duplex etc.
4. Name and contact information of company performing the tap
5. Name and contact information of company performing the pressure and leakage test
6. Name and contact information of company of the lab performing the bacteria test
7. Design data sheet for backflow device(s) if applicable
8. Submit two (2) complete sets of plans and specifications.
9. Acquire Easements as needed
10. Submit plans and specifications for the project. All plans must be certified by a Registered Professional Engineer.
11. Plans must show the following
 - a. Location and length and size of water service from the water main to the curb stop
 - b. Location and length and size of the water service to foundation (if water service is 100 feet or greater, a meter pit shall be required)
 - c. Distance from the septic and leaching field
 - d. Gate vales if applicable
 - e. Fire hydrants if applicable
 - f. House location
 - g. Accessory dwelling location(s)

For more information on plans and specifications, please refer to the following sections of the Lincoln Water Department Rules and Regulations. You can find a copy of the Department Rules and Regulations on our web page at <https://www.lincolntown.org/DocumentCenter/View/27642/Rules-and-Regs-2016a?bidId=>

SECTION 2.0 CONSTRUCTION DESIGN

SECTION 3.0 DRAWINGS

SECTION 4.0 MATERIALS

SECTION 5.0 WATER SYSTEM IMPROVEMENTS

SECTION 6.0 SERVICE CONNECTIONS

SECTION 7.0 WATER MAIN EXTENSIONS

SECTION 8.0 CONSTRUCTION METHODS

SECTION 9.0 PRESSURE AND LEAKAGE TEST

SECTION 10.0 DISINFECTION OF MAINS AND SERVICES



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Connection fees

A, Water main extension, water service or fire service: The following schedule of capital charges shall be made for all new services or water main extension connecting to the water system: Effective August 2019

Pipe Size (inches)	Charge
1.0	\$7,500
1.5	\$8,500
2.0	\$10,000
4.0	\$15,000
6.0	\$40,000
8.0	\$80,000
10.0	\$120,000

B. Tapping Fees:

Work performed by the Water Department in tapping a new service to a water main and extension of the new service to the property line (i.e. Street right-of-way line) shall be charged at the prevailing rate or actual cost if exceeded. When a developer installs water service in conjunction with a water main extension and the Water Department does not participate in performing such service construction, the tapping charge shall be waived.

It is the responsibility of, and at the cost of, the applicant and/or his contractor to install water service mains greater than 1-inch, from the existing main to the building. Road cut permit application and all costs associated with meeting Highway Department regulations are to be borne by the applicant. All fees shall have been paid prior to connecting any water service to a water main. \$2500 minimum fee or actual cost if exceeded for a one inch tap.

C Multi-Unit Dwelling: (Housing or Commercial. Charged as follows

(\$2500 per unit) x (_____ # of units)

D Irrigation Water meter and installation cost (Housing or Commercial. Backflow device required)

1-inch \$500.00

Upon completion of water main and or water service construction as-built plan showing the actual location of the water main, gate valves, curb stop and appurtenances as constructed shall be prepared and provided to the Water Department. Water detail shall be highlighted on the plan for ease of visibility. Electronic copies of the as-built plans are acceptable in PDF only. A tie card is also required for each water service shut off curb stop and gate valve locations Submittal and approval of final as-built plans must be received and approved by the Superintendent prior to acceptance by the Department.



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Water Department Use only

Application Received by	Date
Project Reviewed by	Date
Project Approved by	Date
Fees paid	Date
Tapping of water main	Date
Service installation	Date
Domestic meter installed	Date
Irrigation meter installed	Date
Design data sheet submitted	Date
Approved Backflow install	Date
Fire Suppression system	Date
Pressure test and leakage test	Date
Chlorination of water lines	Date
Bacteria test	Date
As built plans submitted	Date
Tie cards submitted	Date
Final approval project completed	Date