

Town of Lincoln

Lincoln Town Offices

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BOARD OF SELECTMEN

Peter Braun, Chairman
Renel Fredriksen
James Craig

Selectmen's Charge to the Cycling Safety Advisory Committee January, 2017

Charge

The Cycling Safety Committee is being formed by the Board of Selectmen as a special purpose study committee to develop recommendations for improving cycling safety throughout the Town.

Background

Lincoln has its own very active and growing cycling community. In addition, the scenic beauty of our roads and location along a popular east-west cycling corridor combine to create increased cycling volume through and throughout our Town. At the same time, we are experiencing unprecedented increases in traffic volume throughout the western suburbs. And while the winding, narrow, tree and stone-wall lined rural characteristics of our roadways serve to slow and calm traffic, those same characteristics can often create an inhospitable environment for cyclists who find it challenging to safely share our roadways with cars and trucks. As part of the planning and design process that preceded the rebuilding of most of our major roadways in 2008, cycling safety was considered and efforts made to create safer roadway shoulders. As a result of the 2008 roadway improvement program, the riding surface of our major roads was improved and, where possible, shoulder areas expanded to create safer cycling zones. We seek to build upon those efforts and to develop a plan, including short and longer-term recommendations, for improving cycling safety.

Tasks

- ◆ Prepare a report that describes existing conditions and opportunities for improving cycling safety. Recommendations should be organized in manner that distinguishes fairly straightforward, maintenance and improvement opportunities that can be implemented quickly and inexpensively, from those that will require more extensive planning, design and significant resources. The Committee is urged to explore opportunities, where appropriate and cost-effective, for implementing new measures on a trial basis. Although detailed and precise cost estimates are not necessary for purposes of the Report, ballpark cost estimates would be useful.
- ◆ Assess existing roadway and path conditions, relying on input from Public Safety and Public Works, among other sources.
- ◆ Engage representatives of Lincoln's cycling community to understand current concerns, challenges, impediments and opportunities for improved cycling safety throughout the Town.

- ◆ Identify techniques and best practices that have been implemented elsewhere that may be adaptable to Lincoln.
- ◆ Conduct its business in an open and participatory manner, providing multiple opportunities for input from a diversity of Town residents, as determined appropriate by the Committee, which may include public meetings, workshops, other forums, surveys, and interviews.

Membership

The Committee will have 7 members, comprised of the following:

1. 1 member of the Board of Selectmen, designated by the Board.
2. 1 member of the Planning Board, designated by the Board.
3. 1 member of the Parks & Recreation Commission, designated by the Commission.
4. 4 At Large Members, selected by the Board of Selectmen.

The Committee shall elect its own Chairman.

The Police Chief, Public Works Superintendent, and Director of Planning and Land Use will support the Committee as needed in an ex-officio capacity.

Supporting Resources

Although there is no specific appropriation that has made in support of the work of the Committee, the Town's consulting engineer will be made available as needed.

Timetable

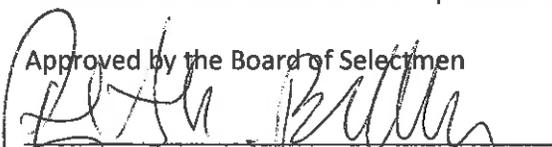
The Selectmen intend to recruit Committee members in January, 2017, make appointments in February, 2017, and convene the initial meeting in March, 2017. The Committee will be asked to present a preliminary report in November, 2017, and a final report in March 2018.

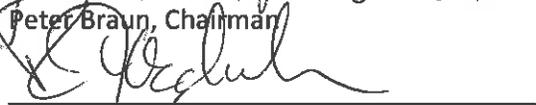
Open Meeting & Public Records Requirements

The Committee, acting as an advisory special committee to the Board of Selectmen, is subject to the requirements of the Open Meeting Law. The Committee shall conduct its affairs in an open and transparent manner, will post notice of its meetings (including an agenda), keep minutes and maintain its records in accordance with the provisions of the Open Meeting and Public Records laws.

Approved by the Board of Selectmen

Date: 1/25/17


Peter Braun, Chairman


Renel Fredriksen


James Craig