

- Purpose: Affordable Housing
 Historic Preservation
 Conservation/Open Space
 Recreation

**Town of Lincoln, Massachusetts
 Community Preservation Committee
 Project Submission Form**

*For the FY09 funding submittals, the CPC has instituted a two-step process for submittal of applications. In order to be considered for recommendation at the March 2009 Town Meeting, preliminary "Letters of Interest" and this form must be submitted prior to **September 15, 2008**. Should your submittal be determined eligible for consideration, you shall be contacted regarding submittal of a detailed request information, which will be due prior to **October 22, 2008**.*

Project Name: Expand the fire suppression system at the library – phase two

Submitted by: Lincoln Public Library **Submission Date:** September 12, 2008

Address, Phone, E-mail: Barbara Myles

Lincoln Public Library, (781) 259-8465, bmyles@minlib.net

Town Committee or Organization (if applicable): Lincoln Public Library

Brief description of the project: Complete the fire suppression system at the library.

Time frame for completion of the project: FY2010

How does this project help preserve Lincoln's character or further its mission?

There is a chance that the Town's fire department will not be notified quickly enough to save the library from fire located in an area that is not adequately monitored by fire detection and suppression equipment.

What are your funding requirements for this project?

Fiscal Year	Implementation Costs	Maintenance Costs	Total Costs	Other Funding Sources (and \$ amount)	CPC Funds Requested
2009	\$607,067				
2010					
2011					
Total					

For CPC Use: Determination: _____
 Received on: 9/3/08 Received by: JLX Reviewed on: ___/___/___

2010-01

Please provide information regarding anticipated future funding requests from the Community Preservation Fund:

Proposed Project	FY2010 Funds	FY2011 Funds	FY2012 Funds	FY2013 Funds	FY2014 Funds

PLEASE ATTACH SUPPORTING DOCUMENTS OR OTHER INFORMATION

GUIDELINES FOR SUBMISSION

- 1 Is the project consistent with Lincoln’s vision, and its Housing, Open Space and Recreation Plans, and other planning documents that have received town-wide review and input.
- 2 Does the project have the support of relevant town committees or organizations. (e.g. Conservation, Recreation, Historic, or Housing, etc.).
- 3 Does the project have other financial support.
- 4 Does the project help preserve threatened resources or currently owned town assets.
- 5 Does the project serve multiple needs and populations.
- 6 Does the project serve a population that is currently underserved.
- 7 Feasibility: We will pay special attention to whether the project can realistically be accomplished within the time frame and budget that is proposed.
- 8 Urgency: We will be interested to know the impact of a delay in initiating this project.

Please keep in mind also that there are legal limitations on the uses of CPA funds. If you have any doubt about your project's eligibility, please submit it so we have the opportunity to review it. Thank you.

- The Community Preservation Committee

Please submit 11 copies of your application to Anita Scheipers, Assistant Town Administrator,

MISSION STATEMENT OF THE COMMUNITY PRESERVATION COMMITTEE

In alignment with the Town of Lincoln's Vision Statement, the Community Preservation Committee mission is to:

- Preserve Lincoln's historic resources and structures;
- Preserve and enhance Lincoln's open space for both conservation and recreation; and
- Preserve and increase Lincoln's affordable housing in order to foster economic, racial/ethnic and age diversity among its citizenry.

Lincoln Public Library - Fire Suppression Project

Option 1: Complete the project in FY 2010	
Fire Pump	\$44,000
Attic Insulation	\$25,000
Attic Dry System	\$44,450
Sprinklers in Historic Building - First Floor	\$50,094
Sprinklers in Historic Building - Second Floor	\$61,263
Sprinklers in 1989 Addition - First Floor	\$56,962
Sprinklers in 1989 Addition - Second Floor	\$90,665
Sub-Total	<u>\$372,434</u>
General Requirements 25%	\$93,109
Escalation to mid-point of construction (3Q2010) 13%	\$48,416
Design Contingency 15%	\$55,865
Construction Contingency 10%	\$37,243
Grand Total - Option 1	<u>\$607,067</u>
Option 2: Complete the project in two phases	
Stage 1: FY 2010	
Fire Pump	\$44,000
Attic Insulation	\$25,000
Attic Dry System	\$44,450
Sprinklers in Historic Building - First Floor	\$50,094
Sprinklers in Historic Building - Second Floor	\$61,263
Sub-Total	<u>\$224,807</u>
General Requirements 25%	\$56,202
Escalation to mid-point of construction (3Q2010) 13%	\$29,225
Design Contingency 15%	\$33,721
Construction Contingency 10%	\$22,481
Grand Total - Stage 1: Option 2	<u>\$366,435</u>
Stage 2: FY 2011	
Sprinklers in 1989 Addition - First Floor	\$56,962
Sprinklers in 1989 Addition - Second Floor	\$90,665
Sub-Total	<u>\$147,627</u>
General Requirements 25%	\$36,907
Escalation to mid-point of construction (3Q2011) 18%	\$26,573
Design Contingency 15%	\$22,144
Construction Contingency 10%	\$14,763
Grand Total - Stage 2: Option 2	<u>\$248,013</u>
Grand Total for both stages	\$614,449

John L. Koenig

From: John L. Koenig [john@indigoventure.com]
Sent: Friday, October 10, 2008 3:29 PM
To: Barbara Myles
Subject: Community Preservation Committee 2010-01

Barbara:

The Community Preservation Committee has received the Library's proposal for funds to expand the fire suppression system at the library - phase two. We would greatly appreciate it if you would provide additional information as follows:

1. How were the costs calculated for this proposal?
2. Please provide a comparison of the current proposal to the prior proposals for the staged build-out of the fire suppression system.
3. Provide an explanation for the contingencies totaling 40%
4. Provide a status report on the previously funded stages of the fire suppression system.

The next meeting of the Community Preservation Committee will be held on October 28. It would be great if you could get us your responses prior to that date. If that is not possible, we will need your responses no later than November 7, which will give us time to circulate them to all members prior to our November 11 meeting. I would prefer responses by email for easier circulation to the entire committee. If that is not possible, please mail your responses to me at home - 10 Meadowdam Road. If you have any questions about these questions, please contact me directly (259-1880).

Yours,

John L. Koenig

Community Preservation Committee Questions 10/10/2008

1. How were the costs calculated for this proposal?

The costs were prepared by D.G. Jones, Inc., a cost estimating firm.

2. Please provide a comparison of the current proposal to the prior proposals for the staged build-out of the fire suppression system.

Costs for last fall's staged proposal were prepared by RDK Engineers. When the library requested bids for phase one of the project in FY08, the bids came in much higher than RDK Engineers' cost estimate. At that point we realized that the cost estimates provided by RDK Engineers were all too low. The current proposal uses D.G. Jones' cost estimates. The proposal prepared in January 2008 broke the project into four phases. The current proposal presents two options: one phase and two phases.

3. Provide an explanation for the contingencies totaling 40%.

These contingencies were provided by D.G. Jones.

Note the following:

- The contingencies are not 40% but 25%, with a Design Contingency of 15% and a Construction Contingency of 10%
- The Design Contingency of 15% will be used when the actual documentation will take place. Once the documents are ready for bidding there should be no Design Contingency left
- The Construction Contingency is used during construction to handle unforeseen circumstances – e.g. finding some condition to be taken care of but which was hidden behind a wall and thus not visible before demolition

4. Provide a status report on the previously funded stages of the fire suppression system.

The first phase of the fire suppression project is 99% completed. The contractor needs to finish work on the punch list of remaining work. With additional funding, phase two will start with installing a fire pump in the library's sub-basement.

10/14/2008