



TOWN OF LINCOLN

Middlesex County...Massachusetts
PARKS & RECREATION DEPARTMENT

16 Lincoln Road
Lincoln, MA 01773-6353
Tel (781) 259-0784
Fax (781) 259-1333
www.lincolnrec.com

Town of Lincoln – Parks & Recreation Department

Codman Pool

Lifeguard

GENERAL DESCRIPTION

A Lifeguard employed with the Town of Lincoln Parks & Recreation Department is responsible for the health, safety and welfare of those using the Codman Pool. A Lifeguard's major responsibility is to observe the swimmers, enforce regulations, prevent accidents and respond to emergencies at the Codman Pool.

SUPERVISION

This position comes under the direct supervision of the Pool Director of the Town of Lincoln Parks & Recreation Department or an individual assigned by the Pool Director. A Lifeguard is responsible for following and carrying out all of the workplace expectations and policies of the Lincoln Parks & Recreation Department. In general, a Lifeguard does not supervise other lifeguards or staff members.

RESPONSIBILITIES

- To supervise the activities of swimmers by enforcing rules and regulations
- To warn swimmers of improper activities or hazards
- To rescue persons in distress or in danger of drowning and appropriate care
- Enforce all facility rules, policies, and regulations
- To notify the Pool Director, Parks & Recreation Director and Police Department of any accidents, rescues or problems that have risen
- Complete any incident or accident reports immediately
- To report to the Pool Director any equipment in need of repair
- Conduct swim tests and water tests as needed
- To assist in cleaning and maintaining the pool and related areas and facilities
- To perform other duties assigned by the Pool Director

EXPECTATIONS

- Adhere to Lincoln Parks & Recreation Department expectations encompassing communication, working relations, job reliability, initiative, safety and supervision
- To serve as an ambassador of the Parks & Recreation Department and engage with the public in a respectful, professional and positive manner
- Present professional appearance i.e., proper attire (lifeguard suit, shirt, whistle and rescue tube while on duty), and attitude at all times, while maintaining a high standard of customer service
- To answer inquiries pertaining to the use of the pool or direct questions to the Supervisor on duty
- Arrive on time for shifts or meetings & attend scheduled in-service trainings
- To maintain daily maintenance log
- Maintain a timesheet
- Maintain a high fitness level (strength and endurance) by swimming regularly
- Ability to work in extreme heat/weather

QUALIFICATIONS

To be considered for a Lifeguard position, applicants must be at least 16 years old. In addition, Lifeguards must be currently certified with American Red Cross. Current American Red Cross First Aid and CPR for the Professional Rescuer is also required.

SKILLS

- Thorough knowledge and application of lifeguard and rescue techniques, patron surveillance, emergency preparation, and spinal management
- Knowledge of water hazards, lifesaving techniques and first aid, recognize hazardous situations and adopt effective courses of action
- Effective communication skills and positive engagement with the public
- Effective decision making skills
- Ability to react calmly and effectively in emergency situations
- Mobility and the ability to sit, kneel, stand, stoop, communicate, reach and manipulate objects
- Ability to pass pre-employment physical & rescue skills evaluation

RATE OF PAY

17.50/hr