

Annual Town Meeting & Budget Planning Calendar

FY 27

10/23/2025

Date	Milestone	Comment
August 26 th	Community Preservation Committee Forms Distributed	CPC and CapCom use joint application and shared deadline
August 26 th	Capital Planning Forms Distributed	CPC and CapCom use joint application and shared deadline
September 26 th (Fri)	Community Preservation Committee Application Deadline	Submitted to ATA and Finance Director
September 26 th (Fri)	Capital Planning Application Deadline	Submitted to ATA and Finance Director
October	Capital Planning and CPC Review Sessions Begin	Review during Oct/Nov/Dec/Jan
October 21 st (Mon)	Operating Budgets Finance Committee's Spending Guideline	
Oct 24 th	Budget Forms Distributed	
November 1 st	State of the Town	
November 17 th (Fri)	Operating Budget Submission Deadline	Submitted to Finance Director
December 15 th	1 st Joint Budget Workshop 7pm-10pm	Zoom
January 12 th	Select Board Vote to Open the Warrant	Invitation for Articles
January TBD	Community Preservation Committee & Capital Planning Committee Finalize Recommendations	
January TBD	2 nd Joint Budget Workshop	Donaldson Room
January 26 th	Select Board Vote to Close Warrant	Deadline for Articles
February 2 nd	Annual Report Deadline	Submitted to BOS
February 6 th	Annual Report sent to Printer	King Printing
Mid-February	Finance Committee/Selectmen/School Committee Finalize Budgets and Any Potential Override Budget Alternatives	
February 10 th (Tues)	Finance Committee Report Submitted to Finance Director for Review	
February 23 rd	Deadline for Select Board to Place Questions on Ballot Also deadline for Selects to sign warrant in time for printer	35 days min prior to Election per c.54 s. 42C
Late-February TBD	Finance Committee's Annual Budget Hearing	Donaldson Room
February 24 th	Warrant & Finance Committee Report to Printer	Allows 10 days printing & 2 days stuffing
March 19 th (Thurs)	Town Meeting Warrant & Finance Committee Report Mailed	1 Wk Min Prior to ATM per Bylaw-March 29 th
March 25 th (Wed)	Moderator's Meeting	Donaldson Room
March 28 th (Sat)	Annual Town Meeting	Lincoln School Aud.
March 30 th (Mon)	Annual Town Election – 7:30am -8pm	Lincoln School Gym
March 31 st (Tue)	2 nd Town Meeting Session – if necessary	Auditorium