



Parks & Recreation Committee Minutes to Virtual Meeting Held on Oct 18, 2021

Staff: Jessica Downing, David Sequeira

Committee Members: Sarah Chester, Brianna Doo (minutes), Rob Graves, Margit Griffith, Anita Spieth (Chair), Rob Stringer

Guests: none

The meeting was called to order by the Chair with roll call and review of virtual meeting guidelines.

Discussions/Decisions:

- Program Refund Policy Discussion
 - REVISED refund policy. Fee is increased to \$15. Medical withdrawal policy added.
 - Consider adding a “page” for a cancellation “agreement” on MyRec
 - Consider a waitlist no fee incurred option
 - Board voted in favor of the changes
- Pool Tile Fundraising Discussion
 - Going to capital planning for funding. Pure Aqua doesn’t recommend the option of custom tiles
 - Will wait to see what type of funding we receive. Brainstorm alternative fundraiser ideas
 - Fundraising alternative options: stones along outside of the pool area, stones inside the pool
 - Area (Pricing tiers according to location), benches in the areas, or hold a physical fundraiser
 - Talk to Codman Trust for funding as well
 - Slide replacement would most likely need a fundraiser to support
 - Start some sort of fundraiser by start of new year

Facilities:

- Hartwell A Pod
 - Rooms have been used for classes. Spacing participants to keep distance
- Sport Court
 - Repairs have been made, however further issues in the same place have occurred. Manufacturing supply has delayed completion
- Athletic Fields and Parks
 - Irrigation at Wang: still very wet, irrigation is now off for the season. Some areas may need to be reconfigured, and water scheduling adjustments have been made for the Spring. Irrigation installation company is monitoring the issues
 - Codman Irrigation is set for the spring (contingent on power supply)
- Tennis Courts
 - Close Oct. 30. Irrigation company has been contacted for any possible needed updates
- Playgrounds
 - No update

- Codman Pool Report
 - Winterize the bathrooms after the soccer season. No issues at the moment otherwise
 - Gate Shack Interior- no insulation necessary. Consider garage floor paint vs. tile option.
 - Dumpster Fence- Replace with white vinyl.
 - Attempt to “check items off the list” as we can on the Facility Improvements
 - Pump House Facelift- Add vinyl siding to the exterior. Considering some sort of painting/whitewash option.
 - Some sort of Bathroom adjustment for the floor
 - Tile- Review quotes & baby pool changes
 - Slide- New slide brings us up to code but would need to be moved slightly. Baseline cost is \$50,000. Possibly tie slide upgrade into fundraising. Possibility of replacing the existing posts/slide that is needed.

- Ice Rink
 - Locations considered & viewed: Sport Court ruled out (no water, parking lot not finished, court has been damaged previously). Pierce house is ideal level for rink, Victoria has verbally agreed, but further actions need to be followed for approval
 - 40’x80’ proposed (increase from last year)
 - Potential for town events are great with the increase of space

Programming:

- Codman Pool
 - Numbers higher than expected.
 - Hope to bring back swim lessons and other pool programming that had been cut back due to covid.
 - Connect with surrounding pools for input on bathrooms, contractors, etc.

- Summer Camp
 - Move up registration to February vacation time.

- Fall Programming
 - Running smoothly

- Tri-Town Basketball
 - Superintendent & Board of Health approved with covid protocol
 - Participants must be involved in school testing program to participate
 - Girls move to Sudbury intown
 - Tryouts have started
 - Restrictions in place for number of fans per player

- Enrollment Reports
 - Adult numbers are down
 - No adult fitness programming this semester
 - Registration usually waits until the last minute. How to encourage people to register earlier
 - Keeping skiing small to stay with one bus

- Outstanding Balance Report
 - General review

Public Events:

- Fall Fest
 - 350 pre-registered, 8 Trunks, Police, Fire, & Library to also join
 - Need for volunteers- LS & 8th graders

- Lincoln Arts Show
 - Nov 5-7

- Calls for artists sent out
 - Admission is free
 - Link is for entrants
 - Concern: Reception for opening. Meeting board of health parameters for Covid. What needs to be met to proceed safely
- Winter Carnival
 - Invitations are going out Oct. 29
 - Coffeehouse- uncertainty for safety parameters for winter. Considering moving this part to the spring as a tented event OR just postpone for 2023
 - Parks & Rec contribution brainstorming: "Olympics" theme. Use of the rink for various winter sport games/shows. S'more's afternoon? Events that are flexible with no snow/ice.

Finances

- Review FY21 July and August Finance Reports
 - No huge surprises
- 2021 Calendar Year End Finance Report
- Department Turnover Sheets Review and Signature

Other Topics

- School Building Committee Update Review
- Bicycle and Pedestrian Advisory Committee Update Review
 - Continue bike to school
- Open Committee Comment
 - Parking closer to A Pod for parks & rec programming/ Arts programming for
 - Consider New Lifeguard chairs to pool cost

Previous Minutes:

- Review and approve September 27, 2021, meeting minutes and review committee calendar
- Next Meetings: November 15, December 20, January ~~17~~^{*}, February ~~21~~^{*}

*January meeting changed to January 24

* February meeting changed to February 28