



TOWN OF LINCOLN

Middlesex County...Massachusetts

PARKS & RECREATION COMMITTEE

MEETING AGENDA

September 27, 2021, 7:00 PM

In Attendance

Staff: Jessica Downing, David Sequeira

Committee Members: Anita Spieth (chair), Sarah Chester (minutes), Brianna Doo, Rob Graves, Margit Griffith, Rob Stringer

Guests: None

I Decisions

- Capital Planning FY23 Discussion
 - Codman Pool Tiles: Capital funding request of \$24,056 to replace tiles. Many of the personalized tiles lining top edge of pool are falling off and can no longer be patched, so need to replace all. Amount requested based on estimate from PurAqua for work, which would be done in Spring 2022. Committee discussed ways to raise additional funds, if needed
 - Town Office Field Drainage Study: FY23 Capital funding request pending for construction. FY22 CPA funds used for field drainage study: pits dug and tested in August-September by Stantec; results, design concept, and budget for remediation construction due by mid-October.

II Facilities

- Hartwell A Pod: Office at end of A Pod now available for Fall PRD activities
- Athletic Fields and Parks
 - Smith - Offline
 - Codman - Irrigation Project: Will winterize in coming weeks; landscaping box area on hill
 - Wang - Plantings & Tree Removal: Working with landscaper to replace unhealthy shrubs, take down damaged trees; reconfiguring watering to resolve drainage issues
 - Mowing Contract: Out to bid at end of this season
- Sport Court: Replaced damaged areas; lighting to be reset
- Tennis Courts: Damaged from weather and construction company. Irrigation company to evaluate and make recommendations to resolve issues
- Playgrounds: no updates
- Codman Pool: To be winterized in next few weeks; electricity to be separated from the school; landline telephone to be installed

III Programming

- Codman Pool: Coordinated with summer camp; memberships and swim team almost back to pre-COVID levels
- Summer Camp Review: See Camp Directors' Report. Attendance was carefully managed and adapted to COVID precautions. Campers and families gave strongly positive reviews. The committee discussed ways to increase advertising for next year, possibly moving up registration to early 2022.
- Fall Programming: Sign-ups are active, and the PRD is continuing its outreach. Construction is expected to affect late Fall and Winter programming.
- Enrollment Reports: Many programs have wait lists
- Outstanding Balance Report: Very strong so far; under \$3,000 is due to date
- Public Events
 - July 4th, Movie Night & Summer Concerts Review. *July 4*: Strong participation; planning additional activities for next July 4. *Movie Night*: Weather hindered, but good turnout. *Summer Concerts*: Weather forced rescheduling, but the bands were well received.
 - Fall Fest & Trunk or Treat: October 30 at Pierce Park; many activities planned; actively marketing.
 - Lincoln Arts Show: November 5-7 at Pierce House; actively marketing.

- Winter Events: Flashlight Candy Cane & Winter Carnival. *Winter Carnival*: February 4-6, 2022; starting planning; Coffee House February 5. *Ice Rink*: Committee voted for a provisional maximum amount of \$6,000 to purchase a larger rink, estimate size of sport court; locations under review

IV Finances

- Celebrations Budget Review: No questions
- Review FY21 April, May, and Year-End Finances: No questions
- Department Turnover Sheets Review and Signature

V Other Issues

- ARPA Spending: Ideas discussed for COVID-qualified funds; town-wide discussion to come
- Committee Updates
 - Bicycle and Pedestrian Advisory Committee Update: No report
 - School Building Committee Update: Construction on schedule
 - Community Preservation Committee Update: Sarah Chester appointed to be new PRC representative
- Open Committee Comment
- Next Meetings: October 18, November 15, December 20

VI Policies and Procedures

- NA

VII Review minutes and Calendar

- Review and approve June 14, 2021, meeting minutes and review committee calendar: Minutes unanimously approved. Planning for 2022-23 ice rink moved to September PRC calendar.

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Parks and Recreation Committee will be conducted via remote participation to the greatest extent possible.

Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of Lincoln website, at www.lincolntown.org.

Members of the public who wish to listen and watch the meeting may do so in the following manner:

Topic: 9/27/21 Parks & Recreation Committee Meeting

Time: Sep 27, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/97689735783?pwd=eHF2WE1BdGNMVDJUUGhQMTlpYVJkdz09>

Meeting ID: 976 8973 5783

Passcode: z359y0