

LCC Minutes – August 10, 2021

The Lincoln Cemetery Commission held its regular monthly meeting on Tuesday, August 10, 2021 at 10.00 a.m. at Town Offices. Present: Rob Todd, Chair, Manley Boyce, Commissioner, Doug Harding, Commissioner, and Valerie Fox, Cemetery agent.

1. The minutes of the July 2021 Cemetery Commission Meeting was presented. The Commissioners will review them and will vote on at them at their September meeting.
2. The Commission was informed that the purchase of garbage bins for the cemetery from the remaining DPW budget, before the fiscal year ended, did not happen.
3. The Commission discussed withdrawing an amount of money annually from the Perpetual Care Fund to support monument maintenance. Valerie will confirm the current balance with the Finance Director, Colleen Wilkins, and confirm that unused funds can be carried forward if necessary or returned to the Perpetual Care Fund.
4. At the July meeting, Doug Harding mentioned requesting a cemetery owner, whose family had purchased a number of lots many years ago, to consider returning any unused lots to the cemetery. Valerie notified the Commission that she discussed this with the owner. He has a large extended family and he anticipates having a need for the space purchased.
5. The Commission approved the use of upright slanted markers in the new Fern Way section. There would be a six inch base and 18 inches of slanted space for inscription purposes. The Commission will review other small monument options also.
6. The Commission discussed checking in with Giles Browne on the Cemetery Policy booklet.
7. The Commission foresee the necessity for additional cemetery space. The Commission would like to review options for possible expansion of current space or purchasing additional space and requested Valerie to remind Tim Higgins, Town Administrator, of the issue in order to commence the process. The Commission had initial discussions with Tim in 2020.
8. The Commission would like to explore the possibility of considering restrictions on future purchases to ensure continued availability, should that become required.
9. Valerie reviewed interment form samples from other towns as the form in current use is inadequate; it lacks information regarding eligibility for interment. This was initiated following a conversation with the Concord Cemetery Supervisor, who disinterred two remains in 2020. The Commission agreed to adopt a new form similar to what Concord uses for future use in Lincoln.
10. The Commission discussed the issue of damage to a bench at the cemetery by the landscaping company and have requested follow up by the contract coordinator.
11. The Commission approved the installation of a bench on Bob Lincoln's family lot.
12. Commissioner Douglas Harding would like to consider the possible benefits of contracting with a private entity to provide cemetery space for the town.
13. The meeting adjourned at 11:50 a.m.

Respectfully submitted,  
Valerie Fox, Cemetery Agent