

## **Climate Action Planning Subcommittee Meeting Minutes June 30, 2021**

Virtual Meeting pursuant to Gov. Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, as further extended on June 15, 2021 by the Governor's signing of Senate Bill #2475.

Specific information and the general guidelines for remote participation by member of the public and/or parties with a right and or requirement to attend this meeting can be found on the Town of Lincoln website, at [www.lincolntown.org](http://www.lincolntown.org).

**Present:** Sue Klem; Staci Montori; Roy Harvey; Emily Haslett; Lynne Smith; CJ Volpone; Jennifer Glass, liaison, Select Board.

**Absent:** Audrey Kalmus

### **Action Items:**

- Sue-update other towns spreadsheet
- Roy-update Climate Action Plan spreadsheet
- Lynne-update email to Town Boards and send out
- Audrey-look into funding options for CAP and staff
- Emily-interact one to one with land use organizations
- Staci-research Zero Waste
- Jennifer, CJ, Lynne-develop Power Point slides

Sue Klem introduced the meeting by noting that this was the last time the group would meet as a full committee until early September 2021. During the summer months, working groups will continue to collect data and draft plans for future meetings with Town Boards and Commissions as detailed in the minutes below.

**Draft of Email to Town Committees and Boards requesting presence at the next meeting:** We reviewed and revised the email drafted by Lynne Smith. Lynne agreed to send the emails and receive responses during the summer months. We hope to get on the agenda of 10-12 committees in early fall and develop a consensus of stakeholders as to the steps Lincoln should take to address the climate crisis at the State of the Town meeting in November. CJ Volpone offered to help draft a slide presentation.

The chairs of the boards/committees we would like to contact follow. Lynne will start by reaching out to the first 10.

1. Green Energy Committee (GEC): Sue Klem will update GEC at July 8(now 15) meeting and CAP subcommittee will present goals at the September 9 meeting
2. Select Board: Jonathan Dwyer, Chair. At the next Select Board meeting, Jennifer Glass, liaison to the Climate Action Planning Committee, will share the group's request to get on the SB's September agenda and to have a few minutes to present at the State of the Town.
3. Capital Planning Committee (CapCom): Audrey Kalmus, chair

4. Planning Board: Margaret Olson, chair; Paula Vaughn-MacKenzie, Director of Planning and Land Use
5. Conservation Commission: Michele Grzenda, Conservation Director
6. Finance Committee (FinCom): Andy Payne, chair
7. Library Board: Jacquelyn Apsler, chair
8. Water Commission: Jim Hutchison, chair
9. School Committee: Tara Mitchell, chair; Becky McFall, Superintendent
10. Housing Commission: Allen Vander Meulen, chair
11. Agricultural Commission: Lynne Bower, chair
12. Bicycle & Pedestrian Advisory Committee: Bob Wolf and Ginger Reiner
13. Parks & Recreation Committee: Anita Spieth, Chair; Jessica Downing, Director of Parks & Recreation
14. Historical Commission: Andrew Glass, Chair

**Working Groups** are as follows:

Buildings, Transportation, Electricity—Sue, Lynne, Roy  
Land Based, Nature Resources—Emily  
Funding—Audrey, Roy  
Zero Waste—Staci

*Members Staci Montori and CJ Volpone left the meeting.*

**Review of Climate Action Plan developed by Roy Harvey in spreadsheet format:**

We reviewed the action items and stakeholders in detail. They provided an outline for the fall meetings with boards/commissions. We agreed to some revisions and added Zero Waste and Land Use to the action categories.

**Motion to adjourn** by Roy Harvey, seconded by Emily Haslett and approved unanimously via roll call vote: Harvey, aye; Haslett, aye; Klem, aye; Smith, aye. Meeting adjourned at 9:34

Minutes are respectfully submitted by Lynne Smith