



# TOWN of LINCOLN

## Council on Aging & Human Services

*c/o Town Offices  
16 Lincoln Road  
Lincoln, Massachusetts 01773  
Phone (781) 259-8811*

### Board Meeting Minutes-Draft June 14, 2021

*In person and Virtual Meeting (aka hybrid meeting) Pursuant to Governor Baker's March 12, 2020 Order, as extended on June 15, 2021, with the Governor's signing of Senate Bill #2475, Suspending Certain Provisions of the Open Meeting Law.*

**Board Members Present:** Laura Crosby, Sally Kindleberger, Wendy Kusik, Donald Milan, Florence Montgomery, Jane O'Rourke, Terry Perlmutter, Kathy Ramon, Donna Rizzo, Dilla Tingley (Chair), Peter Von Mertens.

**Friends of Lincoln Council on Aging (FLCOA) Members Present:** Florence Beaudry, Irene Briedis, Nancy Constable, Craig Donaldson, Lynne LaSpina, Packy Lawler, Connie Lewis, Gwyn Loud, Harold McAleer, Ray Shepard, Rhonda Swain (Chair).

**Staff:** Abigail Butt (COA&HS Director).

**Other Attendees:** Collette Sizer (Minute-taker), Walter Pianka via Zoom, community participant.

#### Welcome and Icebreaker

Rhonda Swain welcomed FLCOA Board members and COA Board members to the joint meeting and added that this was the first in-person meeting in two years. Abigail Butt noted that both boards have new people and offered an ice breaker to acquaint old and new members.

#### FLCOA/COA Budget

FLCOA is set to fund the priorities for next year. Abigail outlined the approved budget items for the upcoming year:

- Social Work Service - \$7000
- Podiatry Clinic - \$12,000
- Tai Chi - \$2,700
- Shredding Day Event - \$750
- My Senior Center Annual Fee - \$1,800
- Staff Cell Phones - \$2,000
- Joint FLCOA & FLL Event - \$500
- Black Earth Composting - \$192
- COA&HS equipment – miscellaneous, i.e. past examples include iPads, office furniture, Bluetooth speaker

#### Updates

##### Community Center

- Dilla Tingley reported that a Community Center Building Committee has been established. It has nine voting members. Dilla is a voting member and Peter Von Mertens is a liaison member to the board from the FLCOA. The committee's charge is to review previous plans. The objective is to develop designs that offer an interior layout and outdoor amenities that serve the needs of both COA&HS and Parks and Recreation.
- Abigail noted that Tim Higgins had specifically asked what changes to the space and amenities, after experiencing the pandemic, would now be recommended. Abigail asked for volunteers to research other community centers. Dilla, Sally Kindleberger, Laura Crosby, and Kathy Ramon volunteered. The information will be needed within the month.
- Dilla reminded the group of the timetables. There will be a special Town Meeting in November to approve the Community Center. The funding proposal will need to be completed by that time. If approved, construction is slated to begin in 2025.
- Rhonda and Abigail raised the topic of fundraising. Dilla offered the cooperation of the COA&HS board with fundraising. Several ideas were suggested:



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- Sell bricks – the names of the donors would be stamped on individual bricks which then could be used in a patio or path.
- Sell benches – the donors' names would be imprinted on the benches.
- Appeal for a large donor and name the building after that donor.
- Find a professional fundraiser.
- FLCOA is preparing to a fundraise, but they are not taking money for the purpose of a community center until the Town approves the Community Center.

#### ***Top of the Town***

The event will be in a tent at the Pierce House. Over 200 people are signed up. This is the first time it has been held in the summer or at the Pierce House. It is typically in January at de Cordova.

#### ***Recognitions***

- Abigail recognized Don Millan for his many years of service as a SHINE volunteer. Don was dedicated and always willing to take calls, even at home. Don said he enjoyed serving the community.
- Abigail recognized Florence Montgomery for her lengthy service on the COA board. She was instrumental in bringing diversity considerations to the attention of COA&HS. Her efforts impacted who the COA&HS served and how the staff related to people.
- Rhonda noted that this was Ray Shepard's last meeting and she thanked him for his service. Ray has served on FLCOA for a few years time and will now be serving on the Library Board.

#### ***Adjournment***

Rhonda called for a motion to adjourn. Lynne LaSpina so moved, and Don Milan seconded. The group unanimously approved adjournment. The meeting adjourned at 12:59 p.m.

Respectfully Submitted,  
Collette Sizer, Minute Taker  
June 16, 2022