



# TOWN OF LINCOLN

LINCOLN TOWN OFFICES  
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## Capital Planning Committee

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### Capital Planning Committee Meeting Minutes

Wednesday May 18, 2022, 7:30 pm

*Virtual Meeting Pursuant to Governor Baker's March 12, 2020 Order, as extended on June 15, 2021, with the Governor's signing of Senate Bill# 2475, Suspending Certain Provisions of the Open Meeting Law*

**Present:** Audrey Kalmus (Chair), Norman Levey, Chris Burns, Jacquelin Apsler, Deb Daugherty, Jim Hutchinson, Kevin Kennedy (presenter), Brian Young (presenter)

**Absent:** Adam Hogue, Richard Selden, Pete Hussey

**Non-Voting Members:** Dan Pereira (Ass't Town Administrator) Rich Rosenbaum (FinCom Liaison)

**Meeting called to order at 7:35pm with a roll call**

#### **Presentation by Police Chief, Kevin Kennedy:**

Summary of FY22 capital purchases discussed.

- Radio project: Site work at Tower Hill now done, all equipment delivered, police station dispatch renovated. Everything on schedule and on budget so far. Committee asked: who is overseeing the project? Chief Kennedy and Chick Langone, consultant.

5-Year Plan discussed.

- Cruiser replacement schedule: typical vehicle warranties are 5 years. Replacement schedule is 3 years or 60K miles. In practice there are a range of replacement times depending on how hard a vehicle has been used.
- Tasers: replacements now on a schedule.
- Bullet-proof vests: replacements on a schedule. Some years these replacements are purchased by grant funds.

Replacement schedules of items like tasers and vests are taken from vendor recommendations.

#### **Presentation by Fire Chief, Brian Young:**

Summary of FY22 capital purchases discussed.

- Ladder 1 refurb: signed a contract for \$317K, refurb site in Wisconsin yet to take delivery. Truck will be driven to Wisconsin. Current maintenance plan for engines was discussed.

5-Year Plan discussed.

- Portable radios have a replacement schedule.
- Engines: Current plan is to purchase a new fire truck every ~10 years, trying to get all the trucks on this schedule. Considering right-sizing truck fleet to department size by ultimately retiring Engine 2 and instead having 2 tankers.
- Ambulance replacement every 5 years (purchased from enterprise fund)
- Turnout gear: 5-yr cycle
- ATV: as needed, not on a schedule

Discussed how to take advantage of opportunities of used/demo engines or similar, have CapCom/town approve replacement funds with the plan that for the next 2-3 years the Chief can look for an appropriate used/demo engine if one comes on the market.

**Deb Daugherty made a motion to adjourn.** Jaki Apsler seconded the motion. The motion to adjourn was unanimously approved by roll call at 8:55pm.