



TOWN OF LINCOLN

LINCOLN TOWN OFFICES
16 LINCOLN ROAD
LINCOLN, MA 01773
781/259-2603

Capital Planning Committee

Capital Planning Committee Meeting Minutes

Wednesday May 11, 2022, 7:30 pm

Virtual Meeting Pursuant to Governor Baker's March 12, 2020 Order, as extended on June 15, 2021, with the Governor's signing of Senate Bill# 2475, Suspending Certain Provisions of the Open Meeting Law

Meeting Called to Order: 7:35pm

Attendees: Audrey Kalmus (Chair), Adam Hogue, Jacquelin Apsler, Chris Burns, Norman Levey, Debra Daugherty, Richard Selden,

Absent: Peter Hussey, Jim Hutchinson

Non-Voting Members: Dan Pereira - Ass't Town Administrator, Rich Rosenbaum - Finance Committee

Approve Minutes from Feb 17 Meeting:

Audrey presented the minutes from the February 17, 2022, meeting and asked for edits.

Jacquelin motioned to approve the minutes. Adam seconded. All present voted yes except for Richard Selden who abstained

Review of FY24 5-Year Capital Plans:

Audrey and Dan presented the 5-year capital plan process. Dan gave an overview of all the department plans and some of the projects coming up and his thoughts.

The group discussed capital planning projects versus capital maintenance as well as what is a capital project and gave some feedback on the initial spreadsheet for the different town departments.

Dan explained to the group the difference between the Building Department (overseen by the Building Inspector) and the Facilities Department (overseen by the Facility Director).

Dan then explained the Community Preservation Committee, future budgets and possible CapCom spending.

Other Business

Audrey shared the Google Drive link with the group for everyone's reference.

Audrey told the group that the next several meetings will be high-level meetings to prepare us for the coming CAPCOM season's approval process. The intent is for CAPCOM and the town departments to develop a common understanding of future projects and what information will be needed as part of the planning.

Meeting ended on 8:43PM