

LCC Minutes – April 13, 2021

The Lincoln Cemetery Commission held its regular monthly meeting on Tuesday, April 13, 2021 at 11.05a.m. at Town Offices. Present were Manley Boyce, chair; Rob Todd, commissioner; Doug Harding, Commissioner and Valerie Fox, Cemetery agent, Steve McDonald, DPW Foreman and Susan Donaldson, DPW Office Manager.

1. The minutes of the December 2020 and March 2021 Cemetery Commission meetings were presented for acceptance. Following discussion regarding whether all monuments in the Fern Way section of the Lexington Road cemetery should be sloped, it was decided to carry the minutes of December 2020 and March 2021 forward to the May 11, 2021 meeting for further review before acceptance.
2. The Commission reviewed the option of purchasing a section of the Gillis plot in the cemetery. The Commission decided that the monument would need to be moved in order to provide another saleable lot. Valerie Fox will notify Chris Gillis of the Cemetery Commission's decision.
3. The Fairweather family would like to donate a blue spruce tree to the cemetery in remembrance of their son. Manley Boyce will discuss options with the family.
4. The Cemetery Commission voted to update the brochure to reflect that every effort will be made to assist in cases of urgency of burials. Valerie Fox, the cemetery agent, will make every effort to coordinate and accommodate requests, in consultation with the DPW.
5. The Cemetery Commission have requested the presence of Finance Director, Colleen Wilkins, to discuss the Cemetery Commission's budget, at their next meeting.
6. The Cemetery Commission has requested Valerie to confirm the necessity of additional family lots to accommodate the requirements of the Boit family.
7. The Cemetery Commission would like to discuss the necessity of insurance for the cemetery with assistant Town Administrator, Dan Pereira, at their next meeting.
8. The Cemetery Commission confirmed that a flat marker may be equal in size to an upright monument.
9. The Cemetery Commission has approved a monument to be placed on the Ritchie lot, as presented by Jim Ritchie.
10. The Cemetery Commission supported attaching an article regarding the Dallin statue of the "Boy and the Dog", that was donated by Helen Storrow in remembrance her husband, Jim Storrow, on the Cemetery Commission's web page.
11. The Cemetery Commission was informed that a request to turn the water on in the Cemetery has been submitted to the Water Department.
12. The cemetery caretaker's position was discussed. It was decided that a list of tasks should be created by the Commissioners. DPW Foreman, Steve McDonald, will determine the order of the tasks and the DPW will support any tasks that require material or equipment.
13. There was a brief discussion regarding the purchase of trash barrels that are more stable than the current lightweight plastic barrels. Steve McDonald suggested purchasing white barrels that the Lexington Cemetery use. Manley will go to Lexington and report back to the Commission.
14. Valerie will notify the DPW when a lot has been sold so the identifying stakes can be removed.

15. The Commission would like the DPW to purchase a rechargeable weedwacker and leaf blower, and a pole saw and broom for use at the Cemetery. The bill can be forwarded to the Cemetery Commission.
16. The Cemetery Commission voted Robb Todd to be chair for the upcoming year and congratulated Doug Harding on being elected to the Cemetery Commission.

The meeting adjourned at 11:50 a.m.

Respectfully submitted,

Valerie Fox, Cemetery Agent