



TOWN OF LINCOLN

Middlesex County...Massachusetts

PARKS & RECREATION COMMITTEE

Minutes of the MEETING

March 27, 2023

Convened Virtually - 7:00 PM

Anita Spieth Chair; Thornton Ring scribe; Sarah Chester; Brianna Doo; Rob Stringer
Jessica Downing Director; David Sequeira

I Discussions

- Tennis Team Policy/Application
 - New policies/rules to formalize the process that has been used previously for league structure
 - Has there been vetting through existing intown teams? Informally
 - From Sarah
 - Tennis players can understand the restrictions adjust the season to “..for league play only from May...” on first and second pages
 - Rob Moved, Sarah second, unanimous approval
- Pierce House: Driveway barriers - Pierce Park side
 - Approached by Pierce House committee recently for feedback/input
 - Shade trees over the front lawn will hinder grass
 - We recognize the parking along the road is an issue and signs need to be included
 - Should be attractive and fit into the landscape; are there more natural options to create a shoulder rather than barricades?
 - Strongly encourage the project to engage a landscape architect/designer to keep it pleasing and period appropriate
- School Vacation Programs
 - Pre-COVID there was some partnership with LEAP for events/play days
 - LEAP is running Play Days already for some gaps
 - Requests from the community for some programming to fill gaps such as when School and Magic Garden don't start on the same week
 - It was asked if there was a desire to have space for such programming in the community center; if there is a space for programs like “creature teacher” we could sponsor programming
 - From the conversation there is more a lack of the human resource to provide such gap filling programs
 - When we have run our own programming (versus promoting LEAP) we have needed vendors who have minimum participation that was hard to achieve
 - Waltham and Wayland offer programs for April vacation week which fill, but is there enough additional need
- 4th of July fireworks (2024 and beyond)
 - The field hopefully will be able to open fall 2023; so first available for fireworks summer 2024
 - Takes a lot of volunteers and planning work!!!
 - Is there a potential impact to the solar panels at the school? Percussion as well as hot embers
 - Great fundraising opportunity
 - Jessica will star communicating with Dan about the historical how to

II Facilities

- Codman Pool
 - Water turned on today, beginning our spring process early this year
 - Need to replace drain covers in deep end (end of April with divers)
 - Initial walk around pool facility is in good shape

- David to work with staff soon to prep for hosting guard courses in June
- Hosting an 8th grade day for their last day of school, projected to be June 15th
 - David will confirm with Middle School principle
- Ice Rink
 - Dismantled for the season; Liner to be moved to Pierce House basement
 - Weather was our limiting factor; was as successful as we could make it
- Tennis Courts
 - Quotes for maintenance received back, will go with New England Tennis again (best quote)
- Playgrounds
 - Performing an audit of conditions such as wood chips
 - Bench for Blue Playground more permanent
 - Working with facilities department to understand who is responsible for what
 - Recognized red playground needs wood chips badly
- Athletic Fields
 - Soccer fields are still wet; not ready to open
 - Irrigation systems to be turned back on soon
 - Corner of paddock field to be restored to pre-project condition with fencing while the seed sprouts

III Programming

- Summer Camp
 - Registration opened in February and is going strong
 - COA/HS reached out with possibility of state/federal funding which could offset financial aid needs
 - Working on staff still; same 3 head counselors are returning
- Swim Team
 - Started conversation with head coach
 - Hosting Champs this year; exciting event will need help from volunteers
 - Sign-up deadline is in line with ordering deadline for suits & caps
- Spring/Summer
 - Registration is open and going strong
 - Pushing swim lessons a little harder, numbers were low last year
- Enrollment Report
 - Non-resident pool membership is strong; can we raise the price next year? Do we need to cap the number? Is it just a lot of early birds trying to avoid a waiting list?
 - Winter enrollment looks similar to 2021, but still half of pre-covid
 - B pod was not available this winter limiting adult participation in some programs
 - Can we run a report to show how full our programs are? To get back to pre-covid #s do we need more people for open seats, or more programs for more people to participate in?
- Outstanding Balance Report
 - Mostly money coming in on schedule; as expected large balance for summer camp and Swim Team that just opened and balance is not due until program commences
- Public Events:
 - Patriots Day
 - Mailer stuffed by the Minute Men and headed to the Post Office
 - Memorial Day
 - Finalizing schedule, similar to last year with small march, ceremony & speaker, cookout
 - 4th of July
 - Similar to last year
 - Road Race, Parade, open pool, Boy Scouts have not confirmed hosting a cookout

IV Finances

- Review FY23 January Finances Report
 - Reviewed, no comments

- Department Turnover Sheets Review and Signature
 - There a couple still to be signed

V Other

- Committee Appointments
 - Committee Seat Update
 - More than 1 person will meet with board of Selects at April meeting
 - Community Center Building Committee
 - 29 member committee, all of whom are asked for their opinion and input
 - Appoint a new PRC Rep to the Community Center Building Committee
 - Voting position (1 of 9)
 - Needs to speak up on behalf of Parks & Rec (Sarah is there At Large and cannot specifically represent Parks & Rec)
 - Meeting twice a month, potential for pop-up meetings, Wednesday's @ 7pm
 - Rob is interested but will need to roll off the Fundraising committee
 - Anita volunteer to step into the fundraising committee
 - School Building Committee
 - Finishing Smith field
 - Finishing solar panels
 - Community Preservation Committee
 - Taking input for next years requests
 - Bicycle and Pedestrian Safety Committee
 - Update provided in writing no comments from committee
- Open Committee Comment
 - On behalf of softball, when will Codman field be available?
 - Heavy spring use from school programs push softball into June
 - Jenifer Glass would like to make State of the Town more interactive and maybe include food trucks...is Parks & Rec interested in helping to make it a community building event
- Next Meetings: April 24, May 22, June 26
- Review and approve February 27, 2023 meeting minutes
 - Not available to review; tabled for next meeting

Meeting adjourned at 8:50 pm

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Parks and Recreation Committee will be conducted via remote participation to the greatest extent possible.

Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of Lincoln website, at www.lincolntown.org.

Members of the public who wish to listen and watch the meeting may do so in the following manner:

Join Meeting

3/27/23 Parks & Recreation Meeting

Monday, March 27 · 7:00 – 9:00pm

Google Meet joining info.:

Video call link: <https://meet.google.com/uni-niqb-isd>

Or dial: (US) +1 929-276-0796 PIN: 493 219 352#