



TOWN OF LINCOLN

Middlesex County...Massachusetts

PARKS AND RECREATION DEPARTMENT

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Parks & Recreation Committee Minutes to Meeting Held on February 27, 2023, 7:00pm

In attendance: Brianna Doo, Sarah Chester, Margit Griffith, Thornton Ring, Anita Spieth (chair, minutes); Staff: Jessica Downing, David Sequeira

Decisions

- Parks & Rec Classes & School Dismissal Policy: Parks & Rec made a proposal to have a new policy about how children are dismissed into Parks & Rec programs and (a) how to address when a student either does not show up to an enrolled program, or (b) what to do when students not enrolled in programming show up.
 - Committee voted to approve with the few noted modifications/corrections.
 - Parks & Rec agreed to check to ensure proper warnings/caveats about off campus programming are included on MyRec.

Facilities

- Tennis Courts maintenance bid request will go out this week.
- Athletic Fields & Parks maintenance bid request will go out this week.
 - Smith field is still offline for the spring at least.
 - Outfield of softball field needs to be re-graded and a drain cover issue exists on the field as well.
 - Fire hydrant is also in an inopportune place, but water department can potentially be moved.
- Ice Rink has been a bit too warm, so not a great year for skating.
 - Rink subcommittee will discuss taking it down given that next 10 days do not look particularly cold.
 - Thornton R. to check in with rink subcommittee on closing schedule.

Programming

- Winter Carnival Review: Despite unusually cold temperature, successful weekend – with 18 entities participating.
- Spring/Summer Programming: Registration opens on March 15 with postcard being sent to all Lincoln families week of March 7.

- Summer Camp Registration: Registration has already been opened and is off to a strong start.
 - Still need about 15 camp counselors
 - Still need an assistant director
- Other overall enrollment information: we are not quite caught up to 2019, but numbers for 2022 are up over 2021.
- Outstanding balance report reviewed.

Finance

- Reviewed FY23 December Finance Report
- Ogden Codman Trust: We put out a request for \$15,000 for camp scholarships.
- First Parish: We will ask First Parish if they would be willing to make a donation to camp scholarships this year.
- Department turnover sheets review and signature.

Committee Updates

- Parks and Recreation Committee Open Seat
 - We have one open seat coming up
 - Select board is the appointing agency for open seat
 - A couple of people showed interest and we still have one showing interest
- Community Center Building Committee: Selection committee of the CCBC reports that architect decision is going to be made from among the 6 applicants and will make a recommendation to the full committee this coming week.
- Community Preservation Committee: CPC is proposing a list of potential items to the town meeting.
- BPAC: Provided a list of various updates.
- AIDE Training: Parks & Rec participated in first part of training and will do the second half as well.

Review and approve minutes from January 23, 2023 meeting

Next Meetings: March 27, April 24, May 22, June 26