

**Minutes for Climate Action Lincoln Meeting**  
**February 17, 2022 8 AM**  
**Via Zoom: Meeting ID: 926 6633 2361; Passcode: 430773**

Pursuant to Gov. Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, as further extended on June 15, 2021 by the Governor's signing of Senate Bill #2475, this meeting of the Climate Action Planning Subcommittee is being conducted via remote participation to the greatest extent possible

Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and or requirement to attend this meeting can be found on the Town of Lincoln website, at [www.lincolntown.org](http://www.lincolntown.org).

**Present:** Sue Klem, Emily Haslett, Staci Montori, Lynne Smith, Roy Harvey (joined at 8:12am.)

**Also Present:** Select Board liaison, Jennifer Glass; Assistant Town Planner, Jen Curtin; Colette Sizer

**Minutes:** Minutes approved for January 27, 2022. Motion made by Sue Klem, seconded by Staci Montori. Klem-aye, Haslett-aye, Montori-aye, Smith-aye. (Harvey not present for this vote.)

**Welcome:** Klem opened the meeting with a general overview for the next 4-6 months, hoping to focus on further outreach to residents using Roy Harvey's spreadsheet & the state 2030 and 2050 goals for specifics. Goal/hope is to be ready to start on the Climate Action Plan with the grant by September.

**Discussion of Messaging Outreach & Communications:**

- Jennifer Curtin reported she has set up the email account [ClimateAction@LincolnTown.org](mailto:ClimateAction@LincolnTown.org). She is checking regularly and has begun creating a list of people interested and their comments. She asked for direction on how to respond to these. She suggested at this time to reply back with a general message about our current work and how people can engage with our group, and not get too detailed since so much with the grant is unknown at this point. Curtin thinks the Metropolitan Area Planning Council (MAPC) will be helpful with community engagement and she can reach out to Julie Curti for recommendations. She will share these comments with the group in a summary email. Curtin noted that we can't assume we will get a \$100-\$150K grant from the Municipal Vulnerability Plan (MVP) program, but knows MAPC will work with us with whatever amount we hopefully receive.

- Jennifer Glass suggested starting a FAQ. Feels a hiatus on public forums is fine until we have a specific ask from the community. Suggested a web page linked to the town website could be helpful.
- Lynne Smith suggests that Climate Action Lincoln members attend as many committee meetings and group meetings in town as possible to talk up our goals.
- Emily Haslett stressed the importance and effectiveness of 'one on one' for communication regarding climate action.
- Smith would like to get core principles for Lincoln clarified.
- Montori suggested holding a charrette to gather community input and engagement. Around Earth Day events could be a good time to do this.
- Glass suggested a charrette could be helpful for grant information as well.
- Curtin will forward the Core Principles that MVP developed.
- Smith volunteered to begin working on the Core Principles for our town with the goal of having a charrette outside under Pierce House tent or elsewhere.
- Curtin will begin grant writing in March and she will confirm the exact date it is due to see if there is enough time to schedule a charrette for public engagement and priorities.
- Glass feels it will be helpful to communicate to the community about what the grant is asking for and to get feedback on what core principles the community wants us to focus on, and what to prioritize.
- Klem will work on Lincoln Talk and Lincoln Squirrel communications.

Next meeting will be in 2 to 3 weeks. Klem to schedule.

**Vote to Adjourn:** Motion made by Klem at 9:45AM, Harvey seconded, Roll call vote: Klem-aye, Harvey-aye, Haslett-aye, Montori-aye, Smith-aye. Meeting adjourned at 9:45 AM.

Submitted by: Staci Montori

Approved by Climate Action Lincoln at March 9, 2022 meeting. SMK