

TOWN OF LINCOLN

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Capital Planning Committee Meeting Minutes

Tuesday, February 2, 2021, Meeting

*Virtual Meeting Pursuant to Governor Baker's March 12, 2020
Order Suspending Certain Provisions of the Open Meeting Law*

Meeting called to order 7:34PM

CapCom members present: Audrey Kalmus, Jacquelin Apsler, Jim Henderson, Adam M Hogue, Jonathan Dwyer, Pete Montero, Peter Hussey, Rich Rosenbaum

LPS presenters: Becky McFall, Buckner Creel, Robert Ford, Maureen Onigman, Michael Haines, Chris Fasciano

CapCom members in progress: Norman Levey, Chris Burns

Guests: Dan Pereira

Chris F. presented opening remarks with history of how we got to this request for Furniture, Fixtures, and Equipment (FFE) for the school. When 2020 Town Meeting was rescheduled to June the SBC prioritized the most important and time sensitive items. Since June thanks to generosity of donors added back concrete plaza and benches in front and rear, wood benches, bike and pedestrian paths, donations for trees and landscaping.

Becky M. elaborated on context. The timing of this ask: mapped request for additional town warrant article on to last year's process and considered this a separate warrant article that would work the same way. Just didn't have this on the radar due to extra work from COVID and keeping schools running.

Rob F. to present items. He reviewed Attachment A then Attachment B. Note that Phase 2 amounts could be funded in either FY22 or FY23. Main points of note: AV for small instruction rooms is an issue of equity since currently they do not have the same AV equipment that has been installed in the full-size classrooms. Existing furniture is not mobile and to take full advantage of new building model furniture needs to be mobile. Office staff furniture will need to be replaced eventually, not a learning need.

Items 9-10 - will be needed but not sure when; Item 9 we will see what we need once we are in the building

Items 11-13 - possible future needs

Camera system - surveillance cameras were cut out of the project, but all the infrastructure was built in. (Some surveillance cameras at e.g., entrances are already included.)

What's not included: replacements for any existing furniture that is relatively new, such as science tables.

Buck C. discussed the timing of the purchases. If not funded this year we would start off with old furniture in the new building. Much of the existing school furniture was likely purchased in the 60s and 70s. Estimate of moving costs if furniture arrives after school starts to be about \$12K.

Pete Hussey asked what the typical replacement cycle would be for furniture, Buck says it would be around 10-15 years. 50 years is too long. Since before Becky in 2012 arrived, everything was deferred expecting to have a building project.

Jim Henderson asked if this list of furniture and AV needs represents what we know is most important based on experience at Hanscom? Rob Ford says absolutely

Jonathan Dwyer noted that the cost of storage is different by grade, why? Maureen O. answers that the lower grades just have much more stuff like crayons and read-aloud books. Also, there are more classrooms in the PK-4 area. If there is no permanent storage added teachers would use plastic storage crates.

Pete Hussey asked if it is common to cut out FFE as part of Value Engineering. There were many items cut before getting to FFE, which was seen as a last resort, and it came out in the last round of VE when there weren't a lot of options left. Also, it's at least possible to purchase later since it's not built in.

Currently 25% of construction is done and we have spent a little more than 25% of the contingencies.

Jim Henderson: What are the impacts to learning of using the old furniture? What Becky learned at Hanscom was that the new furniture professionalized the environment. Some behavior issues went down because the student climate was less permissive of them. The new furniture also will allow teachers to group students easily in all sorts of different ways, which is the vision for the new instructional models.

Discussion of minutes from 1/12. Motion by Jim Henderson to approve minutes as amended seconded by Jaki Apsler. Voting yes by roll call: Jim Henderson, Jaki Apsler, Adam Hogue, Jonathan Dwyer, Pete Montero, Pete Hussey, Audrey Kalmus (unanimous).

Jim Henderson motion to adjourn, JD seconded. Voting yes by roll call: Jim Henderson, Jaki Apsler, Adam Hogue, Jonathan Dwyer, Pete Montero, Pete Hussey, Audrey Kalmus (unanimous).

Submitted by Audrey Kalmus