

Housing Choice Act Working Group

Thursday, February 1, 2024

8:00 AM VIRTUAL MEETING

<https://us06web.zoom.us/j/87575663577?pwd=VFIMcEdkU2hzV2I1czlNMIhmV0trdz09>

Meeting ID: 875 7566 3577; Passcode: 589860

Present: Michelle Barnes, Lincoln Land Conservation Trust/RLF; Rachel Drew, Housing Commission; Steve Gladstone, Water Commissioner; Andrew Glass, Historical Commission; Jennifer Glass, Select Board; Darin LaFalam, Water Department Superintendent; Geoff McGean, Rural Land Foundation; John MacLachlan, School Committee; Craig Nicholson, Planning Board; Terry Perlmutter, Council on Aging & Human Services; Kathleen Shepard, Conservation Commission; Gary Taylor, Planning Board; Paula Vaughn Mackenzie, Director of Planning and Land Use.

Absent: Abigail Butt, Director, Council on Aging & Human Services; Bill Churchill, Zoning Board; Tim Higgins, Town Administrator.

Also Present: Margaret Olson, Planning Board

Welcome: Jennifer Glass opened the meeting at 8:02, noting that it was being held virtually in accordance with Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, as further extended most recently by Governor Healey's March 29, 2023 signing of a bill extending said authorization to March 31, 2025.

Preparation for February 8th/9th Public Forums: The working group reviewed a draft set of slides for the upcoming forums. The forums are focused on the language of the Housing Choice zoning bylaw. Jennifer Glass and Margaret Olson reviewed the slides and members made suggestions including:

- Make sure explanation of the Village Center District is clear, especially commercial rules.
- Provide definitions of terms used in the bylaw. For example, "Street Activating Uses" is an umbrella term that includes commercial uses as a subset.
- Include images to reinforce definitions.
- Include a slide that outlines the review process through which any building project must go.
- There was discussion about how best to present the slides that show how the zoning constraints play out on a "typical" parcel on Codman Road.
- The Rural Land Foundation will have separate forums to present the process they are going through to think about redevelopment of the Mall. It is important to be up front about the fact that this forum will not be focused on the RLF's planning.

Other preparations for the forums include:

- The communications team will send out a reminder to the community about the forums.
- Work on updating FAQs.
- Create a handout of terms and definitions.
- For the in-person forum, there will be a short break-out session and members of the working group will position themselves throughout the room.

Approve Minutes: This item was deferred.

Adjourn: Jennifer Glass made a motion to adjourn, which was seconded by Michelle Barnes. By rollcall vote, the meeting was adjourned at 9:03am.

Minutes respectfully submitted by Jennifer Glass

Approved June 3, 2024.