



**Please provide information regarding anticipated future funding requests from the Community Preservation Fund:**

Proposed Project	FY2010 Funds	FY2011 Funds	FY2012 Funds	FY2013 Funds	FY2014 Funds
DESIGN	\$ 1.3M				
CONSTRUCTION		MAY SEEK SOME FUNDS TO ASSIST WITH CONSTRUCTION			
		IN FY11, PENDING ATM.			

*PLEASE ATTACH SUPPORTING DOCUMENTS OR OTHER INFORMATION*

**GUIDELINES FOR SUBMISSION**

Is the project consistent with Lincoln’s vision, and its Housing, Open Space and Recreation Plans, and other planning documents that have received town-wide review and input.

Does the project have the support of relevant town committees or organizations. (e.g. Conservation, Recreation, Historic, or Housing, etc.).

3. Does the project have other financial support.
4. Does the project help preserve threatened resources or currently owned town assets.
5. Does the project serve multiple needs and populations.
6. Does the project serve a population that is currently underserved.
7. Feasibility: We will pay special attention to whether the project can realistically be accomplished within the time frame and budget that is proposed.

Urgency: We will be interested to know the impact of a delay in initiating this project.

Please keep in mind also that there are legal limitations on the uses of CPA funds. If you have any doubt about your project’s eligibility, please submit it so we have the opportunity to review it. Thank you.

- The Community Preservation Committee

**Please submit 11 copies of your application to Anita Scheipers, Assistant Town Administrator,**

**MISSION STATEMENT OF THE COMMUNITY PRESERVATION COMMITTEE**

*In alignment with the Town of Lincoln’s Vision Statement, the Community Preservation Committee mission is to:*

- Preserve Lincoln’s historic resources and structures;
- Preserve and enhance Lincoln’s open space for both conservation and recreation; and
- Preserve and increase Lincoln’s affordable housing in order to foster economic, racial/ethnic and age diversity among its citizenry.

**Town Offices Design and Construction Program Proposal**

updated 11/14/2008

**Note: Experts advise that the Jan 2008 estimate of \$6.3m construction cost needs to be escalated to approx. \$7m construction cost given**

<u>Phase</u>	<u>Task</u>	<u>Cost Estimate</u>	<u>Time Required</u>	<u>Schedule</u>	<u>Note</u>
<b>Owner Project Manager Selection</b>					
	Pre-build	\$140,000			
	(arch sel and design phase)				
figure 4% of construction cost (\$280,000 total)	Draft RFQ			Oct-08	
half of cost in planning design phase	Advertise		2 weeks	mid-Feb 2009	
half in construction phase	Interviews		1 week	mid-March 2009	
	Selection		1 week	last week of March	
	Award & Contract			4/6/2009	after ATM approves funds
<b>Authorization for Design Work</b>					
	Town Meeting Vote			March 2009	2/3 vote required for borrowing
	Election			March 2009	majority vote for debt exclusion
<b>Designer Selection</b>					
	Draft RFQ			March / April 2009	
	Advertise		2 weeks	mid-April	
	Interviews		1 week	first week of May 2009	
	Selection & Award & Contract		1 week	mid-May 2009	
<b>Study and Design</b>					
figure 10 - 15%	Topo Survey / Haz. / Geotech Study	\$700,000 - \$1,050,000	2 weeks	May 15 - May 31, 2009	
\$700,000 - \$1,050,000	Schematics / Plan Design / Bid Documents		12 months	June 2009 - July 2010	
<b>Project Bidding</b>					
		na			
	Bidding		8 weeks	July / Aug 2010	Will have results to confirm cost at town meeting
<b>Preconstruction Costs</b>		\$840,000 - \$1,190,000			
<b>Authorization for Construction</b>					
(and associated costs)	Town Meeting Vote			Fall 2010	2/3 vote required for borrowing
	Election			Fall 2010	majority vote for debt exclusion
	Construction Contract Award			Fall 2010	
<b>Temp. Relocation of Town Offices</b>					
	move of town offices to alt. location	\$200,000		12 months- Fall 2010 - Fall 2011	
<b>Construction</b>					
	Construction	\$7,350,000			
	Construction	\$7,000,000	12 months-	Fall 2010 - Fall 2011	
	Contract Administration Services by Ar	\$350,000			
	OPM construction services	\$140,000	(construction phase)		
<b>FF&amp;E</b>					
	furniture, fixtures and equipment	\$0			
<b>Legal</b>					
<b>Engineering Study</b>					
<b>Misc</b>					
<b>Construction and Related Costs</b>		<b>7,690,000</b>			
<b>Overall Project Costs</b>		<b>\$8,530,000 - \$8,880,000</b>			