



TOWN OF LINCOLN
Middlesex County...Massachusetts

RECREATION DEPARTMENT

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**Parks and Recreation Committee Minutes
November 16, 2020**

Present: John MacLachlan (minutes), Chris Fasciano (Chair), Rob Stringer, Sarah Chester, Annie Spieth, Margit Griffith, Dan Pereira, David Sequeira, Laurie Dumont

Absent:

The meeting was called to order by the Chair with roll call and review of virtual meeting guidelines.

Decisions:

Director Hiring Process Review - David expressed concerns about postponing hiring heading into the busy season. He proposed posting for a month starting on December 1. First round of interviews via Zoom and meetings in the second and third interviews.
Unanimous Approval.

FY22 Operating Budget Approval-

Finance Committee capping increases in budgets to 2.5%. David conveyed that it appears that this cap can be met. Budget unanimously approved for submission.

2021 Core Program Fees

Modest or no increases on program fees due to the uncertainty created by the pandemic. Discounts on early sign-ups. Unanimous approval for all proposed fees.

Facilities:

Sports Court - maintenance completed. Court has been shifted back into place.

Playgrounds -branch removed from blue playground. Some damage. Receiving quotes from fencing companies.

Athletic Fields -

Mowing- extension of contracts agreed upon.

Pierce Park - no new information.

Irrigation- codman - pump station delivered. Installation should be completed next week.

Tennis Courts - courts are currently being shut down.

Programming

Winter brochure coming out soon. Offerings should be similar to years past.

Public events -

Trunk of treat had good turnout considering the circumstances due to COVID.

Winter Carnival - discussion on installing an ice rink behind town hall. Dan will look into issues regarding insurance and liability. Rob will send out a letter to local skating enthusiasts to see if there is any interest in volunteering for ice maintenance.

Finances

-Review FY21 September Finance Report-

As expected, numbers are down year over year.

Other Topics-

-CPC Meeting - town hall drainage meeting on December 3.

American 250 Celebration - Discussions on ideas for a 250 year anniversary among the surrounding towns. Possible sub-committee appointment from Parks and Recreation.

Committee Appointments

- Bicycle and pedestrian advisory committee - no new information.
- School building - Chris has no new information to report Meeting.
- CPC - no new information.

Minutes from meeting October 19, 2020 approved unanimously.

Next meeting December 21