



Pierce Property Committee

11/7/2018 at 3:30pm in Donaldson Room at Town Offices

Present: Nancy Beach (Pierce House Event Manager), Terry Green, (Chair), Lucia MacMahon, Jean Horne, Pam Weismann, Margie Brynes, Anne Crosby, Gina Halstead (FinCom liaison)

In Attendance- Tom Henry, Jamie DeNormandie, Sarah Arshad

Meeting called to order at 3:30

Minutes

I. Welcome and Introductions

II. Discussion

a. Sound Abatement

- Committee is committed to continue to work to be in compliance with the VHB sound study recommendations and will try more direct methods as outlined in the VHB sound study recommendations
- **Proposal: Size of the Bands at Pierce House are limited to 7 pieces to help comply with noise. Passed unanimously.**
- Public comments-
 - Several neighbors expressed their ongoing concerns over the excessive sound from Pierce House events this past month and expressed their urgency in having the Pierce House be in compliance with the VHB sound study recommendations.
 - Suggested the Pierce House use VHB relationship we have to help in being compliance with noise.
 - Suggests we limit the volume of the DJ when they are making announcements

b. Fincom Slide Presentation (includes discussion General Fund future plans)

- Revenue plan to present to FinCom
 - FY 2017- \$114,772
 - FY 2018-\$171,000
- Rates were increased in 2018
- Reserve Funds- try to maintain a balance of \$60,000 - proposal to increase this reserve balance by 20% for each year for 5 years
 - 2019 \$72,000
 - 2020 \$86,400
 - 2021 \$103,680
 - 2022 \$124,416
 - 2023 \$149,299

c. Planning for First Day Celebration

- Ancient Mariners band is hired
- Catering- Discussion about whether to serve soup? 2018 we did not serve soup. Costs associated with soup are significant. Committee agreed to serve sandwiches rather than soup.

d. October Expenditure Approvals status

- Beech Tree was pruned, trimmed around lights,
- Fixed the holes in the park

e. CapCom

- Pierce House put in a proposal for paving of the parking lot \$50,000 and to repair the culvert \$10,000
- Feasibility study for ADA compliant bathroom (submitted by Michael Haines)

f. Flooring

- Need to pick new tiles, installed Dec.-Jan.

g. Generator

- Bright orange
- Installed under kitchen window on pond side
- Includes fencing

h. PH Committee Bylaws

- Suggestions- grammar and rewording edits

III. Pierce House Manager's Report (handout)

- Committee discussed the budget and plans for FY20

IV. Action Items

- a. Review/approval of October minutes approved
- b. Requisition approvals

Meeting was adjourned at 5:00 pm.

Next meeting Wednesday, December 5 at 3:30pm

"Our mission is to be stewards of this historic property so that residents of Lincoln, neighbors, and guests may continue to use the Pierce House as a venue to gather and celebrate, in keeping with the spirit of John H. Pierce's gift to the Town of Lincoln." (approved March 20, 2016)ung