



Pierce Property Committee

10/3/18 at 4:00pm in Donaldson Room at Town Offices

Present: Nancy Beach(Pierce House Event Manager), Terry Green, (Chair), Lucia MacMahon, Jean Horne, Pam Weismann, Gina Halstead (FinCom liaison)

In Attendance- Jennifer Glass(Selectman), Gus Brown, Sarah & Guli Arshad

Meeting called to order at 4:00

Minutes

I. Welcome and Introductions

- PH Committee discussed changing the start of our meeting times from 4 to 3:30 to accommodate schedules. We agreed to try it starting next month.

II. Discussion

a. Planning for First Day Celebration

- Nancy will post a November planning meeting again in Lincoln Talks, Squirrel, Lincoln Journal, COA and put flyers up in Old Town Hall and Library. Terry will attend the November meeting.
- Menu- last year's sandwiches & desserts worked well; some would like to have soups again- Jean will call Christine Doherty of Twisted Tree to see if they might donate soups or provide soups for the event
- Volunteers for the day of: in addition to community members, solicit help from kids who could get community service hours (HS and Eighth Grade) ; need help shuttling coats up to the second floor
- Solicit donations from the same organizations with a letter coming from the PH committee. Nancy will coordinate this.

III. Pierce House Manager's Report (handout dated October 2018)

- Budget review- Nancy will create a presentation on the budget for the committee to review and vote on later this fall/ early winter.
- Jennifer suggested that Nancy work with other venues to create (& share the costs) an advertisement with the "Get Married in Lincoln" theme
- Credit \$1080 with Yale Appliance- replace 2 porch lights with a federal style period, kitchen lightening; Lucia and Margie can go to Yale
- Signage- Ian Forman's quote included stone engraving ; suggested we move granite posts in front of driveway to in front of the kitchen drive. Need to check with Historical Society before proceeding with granite posts.
- Culvert repair requests to CapCom \$10,000.
- Landscaping- projected budget has increased \$4,000 for next year
- **Future expenditures**(handout dated 10/2/18)- items highlighted in yellow are immediate need \$30,300.

- Motion- approve funding for repair of ceilings, rug cleaning, soundproof curtains, electrical outlets and trenching at other end of the tent, parking lot lighting, pruning of beech & pine trees, spending up to \$12,000. Motion passed unanimously
- **Bylaws**(handout dated 6/18) - Committee will review and bring comments to our November meeting. Nancy will send electronic copy to PH members.
- Doll House Raffle- Nancy and Laura will work to display the Doll House around town for marketing, drawing will be Dec. 2 at Pierce House during the Old Town Hall Craft Fair.

Open time for questions and comments from people in attendance

- There was a question about endowment from Pierce House estate
 - Nancy informed us that PH get a check quarterly from that fund
- There was a question about how far out are we booking the House
 - Nancy reported that she has reservations for 2019 and one for 2020
- Clarification question on ending time for music
 - Music will end at 10 pm
- Question about how the tent was approved by the historical commission?
 - Nancy and PH Committee members had no knowledge of that process
- Wonder if our contracts reflect any changes with the new 10 pm ending to music?
 - Nancy reported she has not seen a drop in interest in bookings for the House with a 10 pm ending to the music.
- Encouraging the committee to review the 2013 parking proposal and resubmit it for approval and funding. Include a future meeting including conservation commission, historical committee, CapCom .
- Question about composition of the PH Committee and wondering if a neighbor should be asked to serve
 - The PH Committee currently has one opening and the process of applying to serve was explained.

IV. Action Items

- a. Review/approval of September minutes- approved unanimously
- b. Requisition approvals

Meeting was adjourned at 5:40 pm.

Next meeting Wednesday, November 7 at 3:30pm

“Our mission is to be stewards of this historic property so that residents of Lincoln, neighbors, and guests may continue to use the Pierce House as a venue to gather and celebrate, in keeping with the spirit of John H. Pierce’s gift to the Town of Lincoln.” (approved March 20, 2016)