

**Affordable Housing Trust  
Regular Meeting  
Tuesday, October 2, 2018, 8:10 a.m.  
Donaldson Room, Town Offices**

**Members Present: James Craig, Co-Chair, George Georges, Co-Chair, B-J Scheff, and Vicki Braithwaite, Tom Sander and Diana Chirita**

**Others Present:** Allen Vander Meulen, Chair, Housing Commission; Carolyn Bottum, COA Director; Pamela Gallup, Consultant; and Elaine Carroll, Adm. Assistant

At 8:10 a.m. the meeting was called to order after the Executive Session.

Allen Vander Meulen said the Housing Commission will be going before the CPC for funds to pay Pam Gallup for consulting fees. He said that he spoke to Mr. Zimmerman of CPC who said you have to be careful about using CPA funds for this purpose. Pam said she has two contracts for consulting services and that most towns use CPA funds for recertification and housing fees. On May 11, 2017 the AHT voted to pay the remaining balance on the \$34,900 contract to Pam, which was a little over \$22,000. Setting a precedent is not a reason to refuse this. Diana and Allen will research this and try to go forward with it. They also suggested that if they cannot use CPA funds, they may come to AHT for help with the fees.

Carolyn Bottum of the COA said they have seen a sharp increase in the demand for financial assistance for the homeless and vulnerable residents. There is a need for transitional housing in hotels or financial help until people get on their feet. The Commons has agreed to provide \$15,000 in January for financial assistance. Diana has done some research on transitional housing, which is not to create a house but fund housing for a short time. Carolyn passed out a copy of an application to the CPC for \$30,000 for 2020 and \$30,000 for 2021. This is for a pilot program to us for transitional housing and also to help others with a couple of month's rent to help them out. This could free up funds from St. Vincent DePaul and the COA for other reasons. The COA used \$8,000 last year of their funds and other people could not help because they were out of funds. There is an increase in need and will likely increase further. The Housing Commission and COA are asking the AHT to approve this project. They have told the CPC that they are asking for approve from AHT so we need to have the decision before the end of October. The AHT members felt that they wanted to look the application over but in essence that it looks good. Carolyn said the applications would come to the Emergency Assistance Committee and both the dollar amount and time of stay would be worked out.

The next AHT will be Monday, October 29, 2018 at 7:30 AM.

At 8:30 a.m., B-J Scheff made a motion to adjourn the meeting. George Georges seconded the motion. The vote to approve was unanimous.

*Submitted by Elaine Carroll*