

BOARD OF SELECTMEN MEETING MINUTES–Final
Donaldson Room
Monday October 1, 2018
7:00 P.M.

PRESENT: Jonathan Dwyer (Chair), James Craig, Jennifer Glass

STAFF: Timothy Higgins, Town Administrator, Peggy Elder, Administrative Assistant

WELCOME & INTRODUCTIONS:

- Mr. Dwyer opened the meeting and reviewed the agenda.

ANNOUNCEMENTS:

- None

APPOINTMENTS:

- Peter Roach, Police Officer – Chief Kevin Kennedy and Peter Roach joined the meeting. Chief Kennedy gave a brief overview of the selection process for this position. He noted that the top 30 candidates were brought in and at the end of the process Peter was the top candidate. Chief Kennedy commented that Peter was already a special officer in the Town. Ms. Glass made a motion to appoint Peter Roach to the position of Police Officer effective October 14, 2018. Mr. Craig seconded. It was unanimously approved.
- Lincoln-Sudbury Fund Transfer Request – Bella Wong, Lincoln-Sudbury Superintendent, joined the meeting and thanked the Board for meeting with her. She went on to explain the proposed plan to convert the house at 420 Lincoln Road into “L-S Academy”. Ms. Wong explained that the building had fallen into disrepair, but work has started to bring it back to a useable building. They have made the exterior water tight and have gutted the interior. Ms. Wong then explained what L-S Academy would be. It will be a program for students with social and emotional disability needs. Ms. Wong added that their goal start date is fall 2019. Students that have therapeutic needs would also have access to co-curricular activities. Ms. Wong explained that there would be a Clinical Councilor and a Teaching Assistant for every 10 students and that the maximum enrollment would be 20-24 students. Ms. Wong believes this program has the potential to provide a high-quality program for students in a way that may have cost benefits for the district. Mr. Dwyer made a motion to approve the program and take no further action. Mr. Craig seconded the motion. It was unanimously approved.

OPEN FORUM:

- None

TOWN ADMINISTRATOR'S REPORT:

- Building Inspector Search – Mr. Higgins reported that the search committee held interviews last week. Mark Robidoux, who is currently employed as the Town of Southborough's Building Inspector was the committee's unanimous choice. Mr. Higgins added that he planned to introduce Mr. Robidoux to the Board on October 15th and to then ask for a vote to appoint him.
- October Newsletter – Mr. Higgins began by asking about the timing of the mailing and wondered if it would be best to include the newsletter in with the pre-SOTT mailing. The mailing would include the newsletter, the Warrant, the SOTT agenda, and the Marijuana Group's FAQ. Ms. Glass will be forwarding final versions for printing and the website.
- Twisted Tree Café – Mr. Higgins reported that the Twisted Tree opened on Saturday. Earlier in the week, the café passed the required Board of Health inspection.
- Oriole Landing – Mr. Higgins reported that a full packet was prepared for Town Counsel review. The packet is available in the Selectmen's Office for anyone interested. Special Counsel is coming tomorrow to meet with the Housing Trust regarding this. The packet will then be sent to DHCD for their review. Depending on how long the review process is, it is expected to be back to the Board on either October 15th or October 29th.

DISCUSSION:

- Warrant – Mr. Higgins reported that he had received the suggested edits and has included them in the Warrant, and it is now ready to go.
- State of the Town (SOTT) Agenda – Mr. Higgins asked for the Board's thoughts on the agenda and noted that the Cycling Safety Advisory Committee and Electricity Aggregation are now off of the agenda. So the agenda will now include: Campus Building Projects, deCordova, and South Lincoln Planning. Each will each have 30 minutes on the agenda.
- Multi-Board Meeting – Ms. Glass reported that in preparation for the December 1st Special Town Meeting about the Lincoln School Project, there are plans for two multi-board meetings to be held on October 18th and November 15th both beginning at 7:00PM with the location to be decided.
- Liaison Reports -

School Building Committee – Ms. Glass reported that the SBC met last Wednesday and the discussion focused on the central part of the building which is the more public, shared space of the building. It includes the learning commons, dining commons and kitchen, the media center (library), and a central entrance. It is the part where there is some new construction, and the part of the floor plan that has been the hardest to figure out. The Design Team came up with a promising design. Also discussed was the draft preliminary cost estimates, which came in above what the committee expected. The SBC will now examine items in the budget that can be reduced or eliminated in order to ensure the project meets or is lower than the \$93.9M budget the Town approved in June.

Cycling Safety Advisory Committee – Mr. Craig reported that they met last Thursday and pushed forward on the final draft of their report to be presented to the Board. He noted that the Committee plans to present to the Board on October 15th. Copies will be available at the SOTT as well as the Town website. He added his thanks to the committee for their great work.

Marijuana Study Group – Mr. Craig reported that the group presented to the Planning Board last Tuesday. The Planning Board supported extending the moratorium until June 30, 2019. They are putting their final touches on their presentation and look forward to presenting on October 20th.

Roadway and Traffic Committee – Mr. Craig reported that the intersection at Weston and Silver Hill Roads has been reviewed by the Town Engineer and it has been made into an all way stop and is working really well. A resident brought up a complaint regarding the stop signs as they do not meet the statutory guidelines necessary for installation and must be taken down. Mr. Craig wanted to bring this to the Board's attention as there were residents attending the RTC meeting who were concerned that the signs will be removed. The situation is going to be reviewed again by the Town Engineer along with Mass DOT.

ACTION ITEMS:

- School Building Permit Fee Waiver – Mr. Craig moved that if the School Building Project moves forward that the Town would waive the building permit fees. Ms. Glass seconded. It was unanimously approved.
- Warrant – Ms. Glass moved to sign the Warrant for the October 20, 2018 Special Town Meeting. Mr. Craig seconded. It was unanimously approved.
- Council on Aging Appointment – Ms. Glass moved to appoint Kathy Ramon to the Council on Aging Board. Mr. Craig seconded. It was unanimously approved.

CORRESPONDENCE:

- None

MEETING MINUTES:

- None

WARRANTS:

- None

A motion was made by Mr. Craig to adjourn. Ms. Glass seconded. It was unanimously approved. The meeting adjourned at approximately 8:30P.M.

Submitted by Peggy Elder
Approved 10/29/18