

**BOARD OF SELECTMEN MEETING MINUTES–Final**  
**Donaldson Room**  
**Monday September 24, 2018**  
**6:30 P.M.**

**PRESENT:** Jonathan Dwyer (Chair), James Craig, Jennifer Glass

**STAFF:** Timothy Higgins, Town Administrator, Peggy Elder, Administrative Assistant

**WELCOME & INTRODUCTIONS:**

- Mr. Dwyer opened the meeting and reviewed the agenda.

**ANNOUNCEMENTS:**

- None

**APPOINTMENTS:**

- Twisted Tree Café – C.J. Doherty, owner of the Twisted Tree Café, joined the meeting. Mr. Doherty described the changes that had been made to the café. He is looking for approval of a Common Victualler's license and an E1 and E3 Entertainment license. Ms. Glass moved to approve a Common Victualler license for the Twisted Tree Café. Mr. Craig seconded. It was unanimously approved. Mr. Craig moved to approve an E1 and E3 Entertainment License for the Twisted Tree Café. Ms. Glass seconded. It was unanimously approved.
- Stormwater Planning – Nick Cristofori, P.E. of Comprehensive Environmental Inc. (CEI), Jennifer Burney (Director of Land Use and Planning), Tom Gumbart (Director of Conservation), Chris Bibbo (DPW Director) and Amanda Smith (Lincoln Stormwater Specialist) joined the meeting. A short presentation was given regarding stormwater issues throughout Lincoln. Lincoln is a regulated community under Massachusetts National Pollutant Discharge and Eliminating System (NPDES) Municipal Separate Storm Sewer System (MS4) General Permit signed April 4, 2016 and effective July 1, 2018 from the U.S. Environmental Protection Agency (EPA) and Massachusetts Department of Environmental Protection (MassDEP). A Notice of Intent (NOI) is required in order to maintain permit compliance. Through a collaborative effort of multiple Town Departments, CEI has completed a final NOI for submittal to the EPA. The emphasis is on meeting permit compliance without committing the Town to perform extra or unnecessary work. The NOI must be signed and submitted to the EPA by September 29, 2018. Ms. Glass moved to authorize signing the NOI. Mr. Craig seconded the motion. It was unanimously approved.
- Civico – Andrew Consigli of Civico Development, David Oliveri of Civico Development, and Pam Gallup, Town Housing Consultant joined the meeting. They stated that they were there to give an update on the Oriole Landing Project. Mr. Consigli reported that their funding is in place and that they would be closing on October 22, 2018. The drawings are at 75% complete and they are applying for their permits with the Building Department with the drawing submittal happening on October 1, 2018. The Local Initiative Program application had one line that needed a change made. Ms. Burney, Director of Land Use and Planning commented that the

Planning Department would be setting up a page for this project so residents can stay updated on what is happening with it.

- Codman Community Farms – David Alperovitz, CCF Board President, Pete Lowy, CCF Farm Manager, and Nancy Fleming, CCF Board Vice President joined the meeting. They were there to discuss proposed parking lot improvements. Mr. Alperovitz thanked the Board for their support and reviewed the process that brought them to the Board to discuss improvements to the driveway and parking area which has eroded over the years causing run off onto the farm. The Budget is \$238,000 and CCF is committed to providing \$30,000 of that. The proposed Project fits well within the mission of CCF. Mr. Dwyer asked if the project would be eligible for Community Preservation Committee funding.; There have been similar projects in other towns funded by CPCs.

#### **OPEN FORUM:**

- None

#### **TOWN ADMINISTRATOR'S REPORT:**

- Tax Relief Program – Mr. Higgins reported on a memo from Gina Halstead and Carolyn Bottum which summarizes the program.
- Building Inspector Search – Mr. Higgins reported that the Town's interim Inspector is on board and will support the Town as long as the need is there. There was a good response to the advertisement for the permanent position. Interviews have been set up and he will update the Board as things go forward.
- October Newsletter Draft – Mr. Higgins reported that the current newsletter draft is ready for approval with the exception of a piece on the deCordova which is still in draft form.
- Pierce House – Mr. Higgins reported that he has been working with the Pierce House Manager and the Pierce House Committee to mitigate the impacts of event noise on the immediate abutters. He noted that the Pierce House Committee has a protocol for measuring noise, tracking the data and enforcing the Town's self-imposed standard which matches the state's Noise Level Policy. Mr. Higgins added that the Pierce House Committee agreed to experiment with relocating the band/DJ stand to determine which location projects noise from the tent in the least impactful way to the nearest abutters.

#### **DISCUSSION:**

- October 20<sup>th</sup> Special Town Meeting and State of the Town – Mr. Higgins reported that the Special Town Meeting (STM) will take place before the State of the Town (SOTT) and will begin at 9:00AM with a duration of approximately 90 minutes. It was decided that the Cycling Safety Advisory Committee (CSAC) and Energy Aggregation would be taken off of the agenda for the SOTT in anticipation of the STM running late.

- School Building Project – Ms. Glass reported that a multi-board meeting is being planned so that questions that are coming from various boards can be addressed in an efficient way. This will ensure that the Boards are all informed of the latest information on the project which will help each board with their decision making. Ms. Glass added that she will be meeting with the chairs of each Board this Wednesday to put together the agenda for the multi-board meeting.

- Liaison Reports -

Hanscom AFB – Ms. Glass reported that she attended a reception hosted by Colonel Chadworth who is the new Base Commander.

Marijuana Study Committee – Mr. Craig reported that the committee is finalizing their presentation. He added that the committee would be presenting to the Planning Board and then at the Special Town Meeting on October 20th.

deCordova Working Group – Mr. Craig reported that he has been working with the deCordova Working Group and that those sessions have been in Executive Session so there was nothing that he could report on. The group has been working hard and will be presenting at the State of the Town as well.

Cycling Safety Advisory Committee – Mr. Craig reported that he will be attending a CSAC meeting this coming Thursday.

Housing Trust – Mr. Craig reported that he will be attending a Housing Trust meeting regarding Oriole Landing.

Listening Events – Mr. Dwyer reported that he held a listening event at the Lincoln PTO's Welcome Back to School event.

HATS – Mr. Dwyer reported that Lincoln Labs is planning a major construction project starting in 2019. They will be renovating their entire campus one building at a time with the project schedule reaching out to 2045. All trucks, etc. will be entering the property at the Vandenberg Gate in Lincoln. He also reported that the State has a plan to raise Cambridge Turnpike in Concord four feet to avoid flooding. Traffic will be re-routed onto By-Pass Road and Route 2A. Mr. Dwyer also reported that the Town of Lexington has a new Town Manager, Jim Malloy.

#### **ACTION ITEMS:**

- None

#### **CORRESPONDENCE:**

- None

**MEETING MINUTES:**

- None

**WARRANTS:**

- Ms. Glass moved to approve and sign the warrants. Mr. Craig seconded. It was unanimously approved.

A motion was made by Mr. Craig to adjourn. Ms. Glass seconded. It was unanimously approved. The meeting adjourned at approximately 9:08 P.M.

Submitted by Peggy Elder  
*Approved 10/29/18*