

BOARD OF SELECTMEN MEETING MINUTES–Final
Donaldson Room
Monday September 10, 2018
6:30 P.M.

PRESENT: Jonathan Dwyer (Chair), James Craig

STAFF: Timothy Higgins, Town Administrator, Peggy Elder, Administrative Assistant

WELCOME & INTRODUCTIONS:

- Mr. Dwyer re-opened the meeting in open session and reviewed the agenda.

ANNOUNCEMENTS:

- Mr. Dwyer commented on the passing of Harriet Todd in August noting her service to the Town over the years.

APPOINTMENTS:

- Board of Assessors - Annual Tax Classification Public Hearing. Mr. Craig moved to open the Public Hearing. Mr. Dwyer seconded. It was unanimously approved. Laura Sander, Harald Schiel, and Edward Morgan joined the meeting and introduced themselves. Mr. Morgan began by saying that the Board of Assessors will not be making any recommendations for changes to the current amounts. The split between the residential and the commercial held at 1.3%. Mr. Morgan added that the Assessors are recommending against adopting the open space discount.

Mr. Craig moved to keep the current 1.30 shift from the residential to the commercial class. Mr. Dwyer seconded. It was a unanimous approval.

Mr. Craig moved to not adopt the Residential Exemption option. Mr. Dwyer seconded. It was a unanimous decision.

Mr. Craig moved to not adopt the Open Space discount and against adoption of a small commercial exemption. Mr. Dwyer seconded. It was a unanimous decision.

Mr. Craig made a motion to have Mr. Schiel sign the submittal to the State. Mr. Dwyer seconded. It was unanimously approved.

Mr. Craig moved to close the hearing. Mr. Dwyer seconded. It was unanimously approved.

OPEN FORUM:

- None

TOWN ADMINISTRATOR'S REPORT:

- Oriole Landing – Mr. Higgins reported that the application process is not complete. It has been delayed until 9/24/18 when the Board of Selectmen will sign. The Board's signature signifies that the application is complete.
- Tax Relief Program – Mr. Higgins reported that the process is underway. Ms. Glass will draft a memo. He added that he is encouraged by what he has seen so far.
- Water Department – Mr. Higgins reported that the Department was in transition. He added that the Town Administrator's office is trying to support the department. The Water Board has done a review and will be submitting their program plan for the next year.
- Goose Pond Road Parking Restriction – Mr. Higgins reported that Chief Kennedy is proposing that only Goose Pond be posted for no parking and that neighbors notify the Police Department when they will require on street parking accommodations. This plan is to be implemented in advance of next year's summer season.
- Board of Selectmen's Fall Planning – Mr. Higgins provided the Board with an updated liaison list, an updated Fall priorities list, and a Fall planning list which will be posted to the Town website as well as LincolnTalk and the Squirrel.
- MBTA Station Planning – Mr. Higgins reported that the South Lincoln Planning and Implementation Committee (SLPIC) has been working to find ways to find out what they can do to improve the Lincoln Station area of town. The subcommittee also toured other commuter railway stations to see what has been done in other towns. By doing this, they became aware of a financing pipeline that is internal to the MBTA and they have submitted an application so that they are in the queue. There has been \$500,000 allocated for Lincoln Station. This is step one of a two part process. Step two requires an additional vote of the legislature and then the funds will be released to the town.
- Affordable Accessory Apartment Bylaw Status – Mr. Higgins reported that in reference to the Affordable Accessory Apartment Bylaw which was voted on at the 2017 Annual Town Meeting. Mr. Higgins reported that the bylaw was submitted to the State, but that it has been held up in the Legislature in Committee.
- Plastics Bans – Mr. Higgins reported that the Attorney General has approved both the plastic bag and plastic bottle bans. He added that this is to take effect on January 1, 2019.
- Building Department Resignation – Mr. Higgins reported that Dan Walsh has resigned effective 08/30/18. An interim inspector has been hired.

- October Newsletter Draft – Ms. Glass took the lead and put together the draft for the Board to review and comment on.

DISCUSSION:

- October 20, 2018 State of the Town Meeting – Mr. Higgins reported that the date has been set and that the Special Town Meeting will be held prior to the State of the Town meeting.

Article 1 – Extend moratorium until June 30, 2019.

Article 2 – Proposed Full Ban

- Liaison Reports -

Marijuana Study Group – Mr. Craig reported that the group has been hard at work preparing for the Special Town Meeting. The group has been tasked to fact find and inform as to how approving/banning commercial recreational marijuana would impact the Town.

Decordova Working Group – Mr. Craig reported that the newly formed DeCordova Working Group has been meeting regularly now, but he does not have an update that he can share as all of their meetings have been in Executive Session at this point.

Cycling Safety Advisory Committee (CSAC) – Mr. Craig reported that the Committee is busy getting their final report ready to present to the Town.

Hanscom AFB – Mr. Dwyer reported that he and Ms. Glass attended the changing of command ceremony at the Base. He added that the common thread in the speeches was their appreciation for the ongoing support and partnership of the neighboring communities.

ACTION ITEMS:

- DPW Crew Member Appointment – Mr. Craig moved to appoint Brent Boudrot to the position of DPW Crew Member. Mr. Dwyer seconded. It was unanimously approved.
- Annual Scarecrow Classic Roadrace – Mr. Craig moved to approve the temporary road closure on Sunday October 14, 2018 from 9:00-10:00AM. Mr. Dwyer seconded. It was unanimously approved.
- Council on Aging Appointment – Mr. Craig moved to appoint Laura Crosby as a member of the Council on Aging replacing Marilyn Buckler. Mr. Dwyer seconded. It was unanimously approved.
- Wetlands Deed Restriction – Mr. Craig moved to approve the signing of the wetlands deed restriction on 7 Forester Road. Mr. Dwyer seconded. It was unanimously approved.

- Board of Selectmen's Schedule – Mr. Higgins reported that the updated schedule is in the Selectmen's packets. Neither Mr. Craig or Mr. Dwyer had any changes to make.

CORRESPONDENCE:

- Mr. Higgins noted that BOS will join with the School Committee to fill the currently vacant SC seat. This is to follow State Law that requires BOS to appoint a replacement until the next election.
- Mr. Higgins noted that the Fire Department has received a grant for \$187,000 for air packs for the Department.

MEETING MINUTES:

- July 19, 2018 – Mr. Craig moved to approve the meeting minutes from July 19, 2018 as amended. Mr. Dwyer seconded. It was unanimously approved.
- July 30, 2018 – Mr. Craig moved to approve the meeting minutes from July 30, 2018 as amended. Mr. Dwyer seconded. It was unanimously approved.
- July 30, 2018 Workshop – Mr. Craig moved to approve the meeting minutes from July 30, 2018 workshop as amended. Mr. Dwyer seconded. It was unanimously approved.

WARRANTS:

- None

A motion was made by Mr. Craig to adjourn. Mr. Dwyer seconded. It was unanimously approved. The meeting adjourned at approximately 8:25 P.M.

Submitted by Peggy Elder

Approved 10/29/18