

Building & Grounds Committee Meeting
July 13, 2018
2:00 PM

Present: Peter Sugar, Chair; Martin Dermady; Barbara Myles, Library Director

- 1) Minutes of June 12 Building & Grounds Committee meeting
The minutes of the June 12 meeting were approved as amended
- 2) Review qualifications submitted by engineering firms for designing an air conditioning system that will replace AC1, AC2 and AC3 and decide which firms to interview on July 23.
Two firms submitted their qualifications: Northeast Engineering and Commissioning and Salamone & Associates. It was agreed to interview both firms on July 23.
- 3) Questions for the interview were discussed and are listed below:
 - a) Comments about the Vanderweil report
 - b) Geothermal as an option for our project
 - c) Project approach
 - d) Availability of staff to begin work immediately
 - e) What is their reaction to the process described in our RFQ?
- 4) Status of Ramp and Stairs project
US Pavement has not finished the project. Barbara will ask Town Counsel for a letter to send to US Pavement that gives them a deadline to finish the work. If the deadline is not met, the library will hire another company to finish the work. The cost of the other company finishing the work will be back charged to US Pavement.
The grass is not growing on the steeper areas. Peter and Martin suggested growing Vinca instead of grass. Barbara will ask the Lincoln Garden Club if they will plant Vinca as a volunteer project.
- 5) Status of Water Test for North and South Parapets
The water test will take place on July 23, weather permitting.
- 6) Next steps for FY2019 Community Preservation Act project – restore original library entrance
Peter is following up with the contractor.
- 7) Patio facing Trapelo Road
 - a) Peter met with Ken Bassett about how the patio should be repaired. Ken advised the following steps:
 - i) Remove the blue stones.
 - ii) Add more granular fill to make a ramp at the door to the library.
 - iii) Run a downspout connector under the patio that goes to a French drain that is six feet deep and four feet wide.

- b) Peter met with Jim and Nancy Henderson and described the work that Ken described. Nancy agreed that the lilac bushes need more sun. She can move them around the corner to a sunnier location.
- c) Daniela Caride (Lincoln Garden Club) would like to add flowers and more landscaping between the patio and Trapelo Road.
- d) Martin suggested that we harness talented Lincoln people to work on the project.

8) First Floor Redesign

We need a cost estimate for the work areas selected for FY2020 funding. Barbara will go back to Bargmann Hendrie + Archetype for this cost estimate.

Meeting adjourned at 3:30 p.m.

Respectfully submitted,
Barbara Myles
Library Director