

## Minuteman Household Hazardous Products Committee Meeting Minutes

Tuesday, July 10, 2018

**Present:** Gerard Cody (chair), Katharine Dagle (Bedford), Kristen Mahoney (Clean Harbors), Rod Robison (Concord), Elaine Carroll (Lincoln), Katie Kocur (Lexington), Robert Beaudoin (Lexington), Sarah Kelley (Waltham), Mary Beth Calnan (Belmont)

1. **Call to Order:** The meeting of the Minuteman Household Hazardous Products Committee was called to order in Room 125, at the Lexington DPW building at 2:38 PM. At that time everyone present introduced themselves and indicated which community / firm they represented.
2. **June 16, 2018 Event Review.** Katharine Dagle provided a summary of the June 16, 2018 event. The wait times at this event were much longer than usual. Katharine reported that some attendees waited as long as 1 ½ hours and that it took Bedford staff 40 minutes to get up the hill. The Clean Harbors manager, Bill, informed Bedford that Clean Harbors was planning to start unloading cars at 9:00, and after discussion w/ Katharine said they'd aim for 8:50. Bedford Staff started sending cars down the hill at 8:50.

At 9:42 Kerry reported that the line of cars was backed up all the way onto Hartwell Ave. Katharine then walked down the hill to speak with the Clean Harbors manager and observed that Clean Harbors was only unloading one car at a time rather than 2-3. She spoke with the Clean Harbors manager, Bill, about this and had to point this out to him. Cars were coming into the event faster than they were leaving.

Rob Beaudoin shared a video of the June 16, 2018 collection which had been forwarded to him by Kerry.

Kristen Mahoney of Clean Harbors indicated that the Clean Harbors crew will plan to arrive around 7:30AM for future collection events, in order to start unloading vehicles between 8:15-8:30. She indicated that prior to the 7/14/18 collection she'd follow up with the Clean Harbors crew, including the onsite manager, Matt, to address the issues with the June 16, 2018 collection, including the requirement to unload 2-3 cars at a time.

3. **Clean Harbors May Invoice:** Clean Harbors did not track loads at the May 12<sup>th</sup> collection. As such, Clean Harbors could not compute the May invoice based on loads, the usual method. It was determined and agreed that the Clean Harbors May invoice would be computed as follows: Average May loads from 1999 through 2017 (330) x \$50 per load = \$16,500.
4. **Lexington May Invoice to MHHP Communities** will be computed using actual car counts @ .83 loads per car.
5. **Hartwell Ave. Site Update.** Rob Beaudoin said the site is all ready for the July 14, 2018 collection. Rob will be arranging space for propane tanks.
6. **A breakdown / summary of the shared operating expenses** was requested by Mary Beth Calnan. This will be provided by Lexington.
7. **Meeting adjourned** at 3:28 PM.

Submitted by Rod Robison, Town of Concord