

Minuteman Household Hazardous Products Committee Meeting Minutes
Tuesday, June 12, 2018

Present: Gerard Cody (Chair) Lexington; Mary Beth Calnan, Belmont; Charlotte Milan, Arlington; Rod Robison, Concord; Krista Gloden, Clean Harbors Institute; Katharine Dagle, Bedford; Elaine Carroll, Lincoln; Eileen Zubrowski, Waltham; Kristel Bennett and Erin Olson, Watertown; and Robert Beaudoin, Lexington.

1. **Call to Order:** The meeting of the Minuteman Hazardous Products Facility Committee was called to order at 2:39 PM by Gerard Cody, Chair, in Room 125 at the DPW building in Lexington.
2. **Around the Room:** Introduction of all in attendance.
3. **May 12th Event Review:** Gerard Cody reported overall the event ran smoothly. It was a rainy, but busy day. Lexington staff started registering cars around 8:45am and the event ended at about 2:10pm. Staff at the event did not receive any complaints from attendees and there was no significant back up of cars during the event. One issue that did arise at the start of the event, the Clean Harbors Supervisor did not have keys to operate the trash compactor on site. Kerry from Lexington Department of Public Works helped address and solve the problem quickly. Elaine Carroll reported that she received positive feedback from residents about this event. Krista Gloden reported that Clean Harbors had a few issues during the event. The keys for the trash compactor had not been turned in from the Clean Harbors supervisor after the last event, resulting in the Supervisor at this event not having the keys. There was an error with Clean Harbor Staff with counting and documenting the number of loads/volume equivalents on the registration forms. Krista reported there was one business that came through the line that did pre-register with them before the event.
4. **May Event Pricing:**
In an effort to make the pricing fair for the May Event, Krista Explained that Clean Harbors used the weighted average of last year's eight events per town, multiplied by the number of cars for that year and came up with a price per vehicle of \$41.50. The Committee members expressed their concerns that this number was not fair for every town, and some took a larger burden as a result. The burden should not be on the towns. Mary Beth Calnan asked Krista about other possible ways Clean Harbors could arrive at a total for the event that would be fair for all.

Additional Business:

Gerard motioned to open the discussion for additional options for May event pricing. Mary Beth seconded the motion. Mary Beth asked Krista if Clean Harbors is willing to take a monetary consequence for their mistake. Krista said she would need to discuss with her Manager before providing an answer. Gerard asked Krista about the full / half car averages over the last year. Krista explained the car count is 423; the towns are not being billed for full car loads, but are being billed by last year's averages. Robert Beaudoin expressed his concerns that 2017 event volumes were higher than past years due to the event location. Charlotte Milan suggested using the percentage of 2017 and 2016. Krista explained that Clean Harbors can look at the numbers for 2017 and 2016, but not 2015 because that year was part of a different contract. Gerry asked if Clean Harbors could use \$39 per car for equitable cost per vehicle, instead of the \$41.5 Clean Harbors proposed. 373.5 cars went through, which would be \$16,497 instead of \$17,554. Krista stated she would get the Committee an answer by end of the day Friday regarding the \$39.

Charlotte suggested that for budgeting purposes, for all members to expect the pricing to be between \$39 and \$41.5. Gerard motioned a vote to accept \$39 per vehicle for the May 2018 event, and allow Lexington the authority to further discuss and come to an agreement with Clean Harbors. Mary Beth seconded the motion. The vote to approve was unanimous.

5. **June 16th collection:** Krista reported that Seth will not be there for Clean Harbors. The contact person will be Bill.
6. **Additional Business:** Eileen Zubrowski provided the contact information for Sarah Kelley, who would be taking her place on the Committee for Waltham, skelley@city.waltham.ma.us 781-314-3856. Kristel Bennett also provided the contact information for Erin Olson, eolson@watertown-ma.gov who will be joining the Committee for Watertown.
7. **Next meeting:** July 10, 2018
8. **Adjourn:** Mary Beth made a motion to adjourn the meeting at 3:50 PM. Elaine seconded the motion. The motion was voted unanimously.

Submitted by: Katharine Dagle, Bedford