

**BOARD OF SELECTMEN MEETING MINUTES– Final
Public Health Emergency Response Update Virtual Meeting
Pursuant to Governor Baker's March 12, 2020 Order
Suspending Certain Provisions of
Open Meeting Law.
Zoom Meeting ID# 98658051198
Monday June 8, 2020
6:30 P.M.**

PARTICIPANTS: Jennifer Glass, Selectmen Chair
(Virtually) James Craig, Selectman
Jonathan Dwyer, Selectman
Tim Higgins – Town Administrator
Trish McGean – Public Health Nurse
Trish Miller – Board of Health
Valerie Fox – Town Clerk
Peggy Elder – Administrative Assistant

WELCOME & INTRODUCTIONS:

- Ms. Glass opened the meeting and noted that this meeting is being held remotely in a way that is consistent with Governor Baker's Executive Order of March 12, 2020 in order to mitigate the transmission of COVID-19 virus. The order suspends the requirement to hold meetings in a publically accessible physical location and it allows bodies to meet entirely remotely so long as there is reasonable public access. Ms. Glass noted that this evening a public comment portion has been built into the meeting that will take place after they have gone through the discussion items on the agenda. She respectfully asked that the public participants keep their video and microphones off until that time. Ms. Glass reported that in addition to Zoom, this meeting is being broadcast on Comcast channel 8, Verizon channel 33, and is available through the Town website at www.lincolntown.org. She noted that this meeting is being recorded and that attendees are participating via video conference.

ANNOUNCEMENTS:

- Mr. Dwyer acknowledged the work that Parks & Rec Director Dan Pereira did, along with the Veterans of Lincoln, to put together the virtual Memorial Day Remembrance ceremony, adding that it was really well done.
- Mr. Dwyer also acknowledged the vigil that was held in Pierce Park Friday night. He thanked Emily and Dianne Auger, Dan Pereira, Keven Kennedy, Brian Young, Tim Higgins, and Jennifer Glass for their work in putting together a remembrance for those who are the victims of racism and social injustice.
- Ms. Glass noted that the banners celebrating the Lincoln Sudbury 2020 graduates went up today on Old Town Hall. They have the names of all of the 2020 graduates on them.

APPOINTMENTS:

- None

DISCUSSION:

- Public Health Emergency Response – Update

Ms. McGean reported that there is one additional COVID case in Town, bringing the total to 37. There have been no new deaths and no new cases from The Commons since May 24th. She noted that she is definitely seeing a slowing trend. Probable cases are at 7 and are from antibody tests. Ms. McGean reported that she is now focusing on the upcoming Town Meeting and noted that the Public Health Safety Committee met this morning. They discussed passing out masks if people show up without them on Saturday. She added that she plans on circulating through the crowd, handing out masks, answering questions, and introducing herself to put a face to the name.

Ms. McGean reported that she is also working with Dan Pereira and our Physician Supervisor to put all of the necessary regulations in place so that summer Camp is ready to go. It is a lot of work, but the families that have kids going to camp will only feel safe if there are really clear protocols in place. They will be hiring some nurses and Ms. McGean will be meeting with them and working with them.

Ms. McGean reported that she is having virtual office hours starting at 10:00AM on Wednesday this week. She added that she currently has 3 people signed up.

As we start to reopen, Ms. McGean noted that she is meeting with the Library group on Thursday. They are looking for training on the use of PPE and infection control.

Board of Health member Trish Miller reported that the Board of Health will be meeting this Wednesday evening. Parks and Rec Director Dan Pereira will be coming to talk about the camps in Lincoln and what the offerings will be. There will also be discussion regarding the pool. She added that Town Administrator Tim Higgins has been invited to the meeting to discuss the plan for Town Meeting and the Election to formally review it with the Board of Health. There will also be discussion regarding child care, specifically Magic Garden and their plans to re-open.

- Town Meeting

Mr. Higgins reported that the Warrant and the related documents were mailed last week. He noted that he is getting a lot of compliments as to how comprehensive and organized the website is this year. Logistically, he is extremely pleased with the team that is taking the lead on this. He feels very confident in the plan, noting the extra precautions that are built into it and he really feels that we are going to have a safe meeting.

Mr. Higgins noted that over the weekend, Governor Baker signed another act, Chapter 92 of the Acts of 2020. It is important to Lincoln in that it allows the Board of Selectmen, in consultation with the Town Moderator to lower the quorum if they so choose. The Act included a requirement of 7 days notice to be able to use this. Mr. Higgins moved quickly to preserve

the Town's option to do this by posting the notice. There is now a special meeting of the Board of Selectmen planned for Saturday June 13th at 8:45am. According to the Act, it must be a virtual meeting so that people can participate. The hope is that we get a turn out of more than 100 and it is not necessary.

- Re-opening Planning

Mr. Higgins reported that there is nothing to add about the reopening plan. He added that the Board is aware of the plans on the Departmental level. He added that Town Offices had been planning a soft opening to the public as early as next Monday. The plan and preparation is not as far along as we would like, so we are going to push that opening out at least a week so that we can get plexi-glass installed, a greeting desk installed, and written protocols in place.

- Liaison Reports -

Lincoln-Sudbury Regional Agreement – Ms. Glass reported that the Chair of the L-S School Committee reached out to her to let her know that Sudbury Select Board is going to be hiring an attorney to be able to answer questions regarding the regional agreement. They need to do that because we share KP Law with Sudbury, so consulting about the regional agreement creates a conflict of interest.

OPEN FORUM:

- None

ACTION ITEMS:

- Lincoln Public Schools Graduate Days Proclamation – Mr. Dwyer made a motion to declare June 9th & 10th 2020 Lincoln Public Schools Graduate Days. Mr. Craig seconded the motion. With no further discussion, the motion was approved unanimously with a roll call vote: Dwyer: Aye; Craig: Aye; Glass: Aye.
- Garden Club Temporary Sign in Station Park – Mr. Craig made a motion to authorize the necessary renewals for the sign to be posted for up to six weeks. Mr. Dwyer seconded the motion. With no further discussion, the motion was approved unanimously with a roll call vote: Dwyer: Aye; Craig: Aye; Glass: Aye.

WARRANTS:

- None

MINUTES:

- None

Mr. Dwyer made a motion to adjourn. Mr. Craig seconded the motion. With no further discussion, the motion was approved unanimously with a roll call vote: Dwyer: Aye; Craig: Aye; Glass: Aye. The meeting adjourned at approximately 8:05 P.M.

Submitted by Peggy Elder

Approved 06/22/20