

**BOARD OF SELECTMEN MEETING MINUTES - Final**  
**Donaldson Room**  
**Tuesday June 5, 2018**  
**7:00 P.M.**

**PRESENT:** Jonathan Dwyer (Chair), James Craig, Jennifer Glass,

**STAFF:** Timothy Higgins, Town Administrator, Peggy Elder, Administrative Assistant

**WELCOME & INTRODUCTIONS:**

- Mr. Dwyer opened the meeting and reviewed the agenda.

**ANNOUNCEMENTS:**

- Ms. Glass mentioned that Lincoln-Sudbury HS held their graduation ceremony this past Sunday and she congratulated all the graduates.
- Mr. Dwyer thanked the DPW on all the improvements being done on the roadside paths.

**APPOINTMENTS:**

- South Lincoln Planning & Implementation Committee (SLPIC) – Gary Taylor, Christina Vanvleck, Paula Vaughn, and Jennifer Burney joined the meeting. Mr. Taylor reported that the Wayfinding Subcommittee has developed a plan for using strategically located signs and kiosks to help visitors navigate the town more easily and create connections between various destinations. The subcommittee, which includes two volunteer designers, has developed prototype signs and kiosks. Since a number of the signs will be installed on public property, SLPIC wants to be certain to get Board of Selectmen approval before proceeding. Mr. Taylor added that they had a SLPIC meeting prior to tonight's meeting and reported that SLPIC is unanimous in its support of what the Wayfinding subcommittee has come up with. The Committee is up against a tight deadline for finalizing the designs and the plan, ordering the materials and completing the installation as all work under Complete Streets Phase I must be completed by September 1, 2018.

Mr. Craig made a motion to approve the wayfinding plan as presented. Ms. Glass seconded the motion. It was unanimously approved.

**OPEN FORUM:**

- None

## **TOWN ADMINISTRATOR'S REPORT:**

- Oriole Landing—Mr. Higgins reported that both he and Mr. Craig were planning to attend the Planning Board's meeting on June 12th. He added that the Board of Selectmen's memo summarizing our traffic management assessments and recommendations has been submitted. Mr. Higgins addressed a question that was raised during the Board's previous meeting about the bus stop stating that the plan is for the school bus to stop on Mary's Way at the driveway, rather than entering the development. This would eliminate the conflict with the No Right Turn restriction. Mr. Higgins added that the website has all information relative to the project.
- Fall Town Meetings & Elections—Mr. Higgins confirmed that a list of Town Meeting and Election dates for 2018/2019 has been circulated. He added that the Marijuana Committee would likely be asking for a warrant placeholder for a Special Town Meeting that could be scheduled on the same day as the October 20, 2018 State of the Town. Mr. Higgins was confident that the Committee would be recommending a bylaw to extend the Moratorium until June 30, 2019. Mr. Higgins added that the Committee would be coming back with a recommendation regarding the sequencing and timing of various ban and partial-ban options. The Committee met again earlier this week and Mr. Craig would update the Board in the Discussion portion of the meeting.
- Collective Bargaining—Mr. Higgins reported that negotiations are underway with Mary Day (Assistant Town Administrator) leading the effort while he runs alongside. He added that Ms. Day has already met with Departments and the discussions have been constructive with joint problem solving.
- MBTA Station Redesign—Mr. Higgins reported that the Town Administrator's Office has been working in collaboration with SLPIC's MBTA Station Subcommittee to get into the various state funding queues to enable necessary formal planning and design to proceed. The subcommittee has visited multiple other stations, identified Lincoln's redesign preferences, created relationships with the appropriate officials/programs at MBTA and formally applied for funds. Mr. Higgins added that at the same time, they have also been working with the Town's legislators to try to get capital bond bill support to move the process forward. Mr. Higgins stated that they are trying to line up funds through two different sources: first, through the MBTA's Station Improvement/Accessibility Program, and through the State Capital Bond Bill. Mr. Higgins reported that he had received word from Senator Barrett's Office this week that the bond bill was reported out favorably, including a line-item of \$500,000 for the Lincoln station feasibility study and design. The bill now moves on to the Senate and House where we are advised the prospects look good, and then on to the Governor's Office.

## **DISCUSSION:**

- June 9th Special Town Meeting
  - Warrant & Article Summaries— The Warrant has been posted. The Warrant and explanatory materials from School Building Committee (SBC) and Preliminary Planning

and Design Committee (PPDC) went to print earlier this week. The mailing will be going out tomorrow.

- Meeting Structure - There is no change in the agenda, but some new thinking about voting logistics. People will receive their ballots for Round #1 voting at registration, and will be asked to complete their ballots while in their seats. The Town Clerk believes this will be more efficient than having people line up to feed the ballots into the electronic counters. Instead, the election volunteers will collect the ballots and feed them into the machines.
- Logistics – All those involved met to make sure all bases were covered. .
- BOS Input/Position - The Board of Selectmen's guidance document was published in all of the customary sources and locations.
- Marijuana Study Committee – Mr. Craig reported that the Committee met again on May 29th. The key discussions were:
  - Survey Results -The results show that by an almost 2-1 margin, respondents favor a full ban on all marijuana commerce (which if enacted, would not restrict people's rights to personal use and growing under the new state law). For the population not in support of a full ban, the survey results provide insights into support levels for various types of commercial activities (i.e., retail, growing, manufacturing and processing).
  - Recommended Town Meeting & Ballot Questions - The Committee will be meeting again on June 20, 2018, with the goal of recommending to the Selectmen that on October 20, 2018, the Board of Selectmen convene a Special Town Meeting for the purposes of:
    - Voting on a Bylaw to extend the Moratorium until June 30th,
    - Voting on a Bylaw, consistent with the survey results, proposing a full ban.
    - In the event a full ban does not receive a 2/3 vote, a third warrant article would provide the opportunity to solicit Town Meeting feedback through a non-binding survey.
    1. In the event the full ban warrant article receives a 2/3 vote, the recommendation is to complete the process by including a full ban question on the ballot for the March Annual Town Election where a simple majority vote is all that is required for enactment.
    2. In the event that the Warrant article fails to receive the necessary 2/3 vote on October 20th, having voted to extend the Moratorium, there would be time to return to Annual Town Meeting with partial ban options.
- deCordova Working Group – Mr. Craig reported that the initial meeting has been scheduled for Friday morning, June 15th at 7:30 a.m., in the Donaldson Room. Mr. Craig and Mr. Higgins are working on an agenda for the initial meeting and will be sending out a briefing binder in advance. The group will be mapping out a timeline and planning an approach which will include a good deal of public outreach. An important aspect of the Group's work will include matters concerning real estate negotiations, so it is anticipated that the meeting agendas will include both an Open and Executive Session segment. Town Counsel will

participate and explain Open Meeting Law and Public Records Law requirements. Mr. Craig will continue to update the Board on this as it goes forward.

- Liaison Reports

HATS– Mr. Dwyer reported that they had their first meeting held in Lexington. He reported that BJ Dunn, the Superintendent at Minuteman National Park was in attendance. Supt. Dunn gave the group an update on what was happening at the Park and the upcoming plans they had. He also shared the economic impact the Park has on the communities. Mr. Dwyer also reported that the Lexington Town Planner was there to discuss a new project that they have going on in town which will greatly enhance the Hartwell Ave area of Lexington. He added that the Board discussed the traffic implications of the project.

Cycling Safety Advisory Committee (CSAC) – Mr. Craig reported that they made their recommendations to SLPIC regarding the proposed bicycle repair station and bicycle racks at Lincoln Station. Mr. Craig added that they offered input to the Conservation Commission on bicycle trail recommendations and trail etiquette signs. Mr. Craig also reported that the “Cyclists may use full road” signs are in, but the poles are on back order and they will be installed in 9 different locations as soon as they come in and a press release will announce them.

**ACTION ITEMS:**

- Kids Triathlon–Ms. Glass made a motion to close Lincoln Road from Ballfield to Five-Way, 8:30 a.m. – 10:30 a.m. on June 16th for the Kid’s Triathlon. Mr. Craig seconded. It was unanimously approved.

**CORRESPONDENCE:**

None

**MEETING MINUTES:**

None

**WARRANTS:**

- Ms. Glass moved to approve the warrants. Mr. Craig seconded. It was unanimously approved.

A motion was made by Mr. Craig to adjourn. Ms. Glass seconded. It was unanimously approved. The meeting adjourned at 8:30 P.M.

Submitted by Peggy Elder