

**Affordable Housing Trust
Regular Meeting
Thursday, May 3, 2018, 7:30 a.m.
Donaldson Room, Town Offices**

Members Present: James Craig, Co-Chair, George Georges, Co-Chair, B-J Scheff, Tom Sander, Diana Chirita and Vicki Braithwaite

Others Present: Kathleen O'Donnell, Attorney; Pamela Gallup, Consultant; and Elaine Carroll, Adm. Assistant)

At 7:30 a.m. the meeting was called to order. Tom Sander made a motion to approve the regular meeting minutes from April 10, 2018 as written. B-J Scheff seconded the motion. The vote to approve was unanimous. Diana Chirita made a motion to approve the Executive Session meeting minutes from April 10, 2018 as written. George Georges seconded the motion. The vote to approve was unanimous. The executive session minutes will not be posted on the website. There will be a Housing Coalition meeting on May 8, 2018 at 7:30 a.m.

Update on Oriole Landing: B-J Scheff said it is important for the AHT to be at the Planning Board meetings. There will be 4 meetings beginning on June 12th with the public hearing being closed on July 25th. They will have until the middle of August to write the decision with a 20-day appeal period. After the 20 day appeal period and the permit is recorded at the Registry of Deeds, the developer can request a building permit and the LIP Application can be submitted to DHCD. The building permit must be issued within 30 days of request. Planning estimates that the permit will be issued by early October. The 60 units will go on the SHI as soon as the building permit is written and the Application has been approved by DHCD.

The HC can handle maintenance expenses but will need help from AHT funds for 65 Tower Road including a new septic and or a renovation.

The members discussed Pam's contract and amounts paid for various projects. The AHT will have to vote to approve additional payments after consulting with Colleen and getting more information from Pam.

At 7:50 a.m., James Craig made a motion to enter into Executive Session pursuant to MGL. C. 30A, S. 21 Exemption 6, to consider the purchase, exchange, taking, lease or value of real property and not return to the regular meeting. Tom Sander seconded the motion. Roll Call: James Craig – yes; George Georges – yes; Tom Sander – yes; B-J Scheff – yes; Vickie Braithwaite – yes; Diana Chirita – yes.

Submitted by Elaine Carroll