



# TOWN OF LINCOLN

Middlesex County... Massachusetts

## PARKS & RECREATION COMMITTEE VIRTUAL MEETING MINUTES

April 6, 2020

6:00 PM

*Virtual Meeting Pursuant to Governor Baker's March 12, 2020  
Order Suspending Certain Provisions of Open Meeting Law*

### I Welcome

Chris Fasciano welcome members and indicated that do to the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting was being held virtually, is being recorded and is being conducted in full compliance of the Governors Suspension of certain provisions of the Open Meeting Law, G.L. c. 30A, §18. Roll call attendance was taken.

### II Discussion of Department Programming and Finances

Director updated the committee on the status of department refunds of all winter activities that were cut short do to the Stay – at – home order.

The director updated the committee on the status of staff and vendor payrolls. The stay at home order came overnight, causing some staff and vendors cancel programs and lose revenue. We were working to ensure programs that transitioned to virtual programs were still compensated.

The director updated the committee on the status of department activities and expenses. Of particular note:

- Puraqua was scheduled to open the pool on May 4. They cannot work during the State of Emergency, so if it is extended, the pool likely will not be able to open on June 13 as scheduled.
- Since revenue is greatly reduced during the State of Emergency, the department is considering ways to reduce costs. After discussion, we agreed to:
  - Defer Capital projects at Codman Pool
  - Allow the town wide mowing contract to continue.
  - Open the tennis courts on schedule, as tennis may be an early activity to resume.
  - Continue with our turf maintenance program, as this period of low use maximizing the impact of the work.
  - Allow Wang improvements continue, as they are not an operating expense.

### III Discussion of spring and summer programming in relation to status of public health advisories

With regards to spring and summer programming, we decided to create a document to help guide decision making. This document would set deadlines, based on planning time needed, to cancel or delay future events such as the camp, the pool, and special summer events like as July 4<sup>th</sup>, the summer concerts series, outdoor movie night, Etc.

Summer Camp modifications were already underway. These modifications will likely require BoH approval, so we need to wait for their guidance. Plans are progressing as usual, with social distancing modifications being considered. Maybe a late start? Maybe a full time cleaning position? Maybe we reduce our staff ratios - 5:1 instead of 10:1?

Codman Pool modifications were already underway. These modifications will likely require BoH approval, so we need to wait for their guidance. Plans are progressing as usual, with social distancing modifications being considered. Maybe a late start? Maybe a full time cleaning position? Maybe a cancellation of the swim season.

Other specific decisions were made:

- If spring classes can't resume by May 4, we recommend they be cancelled and we would offer virtual programs only.

- We will reach out to the Lincoln Kids Triathlon committee for thoughts about running that event in June.
- The Summer Camp Financial Aid deadline will be extended to May 17 and reconsidered at that time.
- We will defer the decision about the Memorial Day Event to VOLMA

#### IV Discussion of State of Emergency Activities

The director reviewed the status of recreation facilities during the state of emergency. Public Facilities Closures included the office, playgrounds, sports fields/equipment, bubblers, restrooms, benches, etc. Mowing and turf management programs were still running.

Public Parks and Trails remain open and are vital to get people outside safely. There was the suggestion that repetitive dissemination of new leash law and trail rules would be helpful

The director proposed a virtual carnival program gathering online activities from local organizations. The proposal was approved.

#### V Comments

None

Meeting was adjourned at 7:35pm

*Minutes respectfully submitted by Daniel Pereira*