

Building & Grounds Committee Meeting  
March 19, 2019  
1:00 PM

Present: Peter Sugar, Chair; Martin Dermady; Barbara Myles, Library Director, Jeff White, Northeast Engineering & Commissioning, Inc.

Discussed progress on the construction documents for the air conditioning replacement project with the project engineer from Northeast Engineering & Commissioning, Inc.

Jeff reported that this project was on budget when a cost estimate was done months ago with the schematic drawings. Another cost estimate was made with the construction drawings and we are now over budget. Jeff removed items such as energy recovery ventilators, upgraded controls, drip pans, and combined items such as putting the return fan in the air handler instead of in a duct outside of the air handler to reduce costs. Now the cost estimate is \$290,000, which is \$30,000 over budget.

A 10 ton air conditioner was originally specified to service the second floor of the Preston building. However, it will not fit in the stairway from the second floor to the attic. As a result, a 7.5 ton air conditioner is now specified. (The existing air conditioner for the second floor is 6 tons.)

The existing air conditioner for the first floor of the Preston building is 6.5 tons. Now that the rooms for the archives have their own air conditioners, the new air conditioner specified for the fiction stacks and gallery is 4 tons.

Due to budget constraints, the existing ventilation systems will not be improved.

Jeff stated that we can advertise this project in three to four weeks. He does not think we will need any filed sub-bids because no trade work will be \$25,000 or greater.

Meeting adjourned at 2:15 p.m.

Respectfully submitted,  
Barbara Myles  
Library Director