

Building & Grounds Committee Meeting
February 11, 2020
10:00 AM

Present: Peter Sugar, Chair; Dennis Picker; Barbara Myles, Library Director

1. Minutes of January 28 meeting

Dennis moved, and Peter seconded the motion to approve the minutes of the January 28 meeting.

Vote: Yes=2; No=0

2. Work on documentation for Capital Planning Committee about the library's building projects

We reviewed and updated the revised spreadsheet that Dennis made, which contains the following columns: repairs listed by Simpson Gumpertz and Heger's description of the building component as was described in their 2004 Condition Assessment Report, SGH's estimated cost of repairs that was based on the RS Means book of cost estimates, budgeted costs at 2018 prices, the library's actual spending on the repairs, actual repair costs at 2018 prices, and the status of the repairs as of December 3, 2019.

This version includes descriptions at the top of each page for: R.S. Means book, budgeted costs at 2018 prices, and actual repair costs at 2018 prices. It was agreed to limit this spreadsheet to repairs listed in SGH's 2004 Condition Assessment Report.

3. Old business

a. AC1 Replacement

We are waiting for the baffle to be manufactured and shipped from Trane that will stop the air turbulence in the new air handler. We are also waiting for Snowden to finish the punch list items. Barbara will ask Snowden if some of the punch list items can be completed when the baffle is installed.

b. Bollard Light

The bollard light at the bottom of the outdoor stairs near the handicapped parking area did not work when power was restored to the outdoor lights on July 26, 2019. Bob Bottino has obtained a replacement LED under warranty, but it did not fix the problem. Next, he asked for a replacement LED driver. The company agreed to ship the part in December, but we have not received the part. Barbara will contact Naomi Cottrell, our landscape architect, and ask for her assistance in getting the light repaired.

Meeting adjourned at 10:40 a.m.

Respectfully submitted,
Barbara Myles
Library Director