



Pierce Property Committee

2/6/19 at 3:30pm in Donaldson Room at Town Offices

Minutes

Present: Nancy Beach (Pierce House Event Manager), Lucia MacMahon, Jean Horne, Margi Byrnes, Anne Crosby, Gina Halstead (Fincom liaison), Terry Green

In Attendance: Sheila Dennis, Gus Brown

I. Welcome and Introductions

II. Discussion

A. Report out on First Day Celebration

- Approximately 325 people in attendance
- Food order was planned perfectly, popcorn was served this year and was very popular
- Total cost was \$3564: \$3044 donated for the event; \$520 from Pierce House budget

B. Report out on Bridal Show

- Show cost \$2360
- About 300 informational cards were given out to visitors at the show
- Nancy sent out emails to patrons who visited the booth but has not seen any bookings yet from the event

C. Special Request St. Julia's Parish Weston

- Want to do a gala in May on a prime weekend day as a fund raiser for their food pantry
- Nancy offered a Lincoln discount to the group
- Wondered if they could have a discounted rate another time off season- limit of 200 people; concern about precedent setting to other groups, \$500 rate off season
- Table the discussion until next month, Nancy will talk to Richard about other organizations (St. Anne's)

III. Pierce House Manager's Report (handout February 2019)

- Landscaping budget has been reached for the year (through June30, 2019) due to lots of repairs to the lawn. We do have a \$500 damage deposit for events. Funds for the rest of the year could come out of repairs and maintenance. Committee discussed canceling Mother's Day breakfast.
- Setting up a subcommittee to look at the budget and future plans- Margi and Anne have volunteered. Need to let Pam know of the committee.

Driveway paving- not approved by the CapCom committee, Circle in front of the house is in terrible shape and needs to be repaired, wondered if there is other kind of materials we might use

IV. Sound Abatement discussion (handouts Pierce Property Sound Level Measurement Protocol November, 2018 and Suggested timeline of continued work on sound compliance)

- Silent disco- possibility of offering a discount to clients if they use them (10% for the cost of the headphones)
- Developing consequences to breach in adherence: Bride gives a deposit, may need to write into the contract the consequences to breach in adherence, advantages to tying it to the bride deposit.
- Member suggested we form a subcommittee to work on the sound issue
- We will cover the cost of a dance floor for older contracts with the new configuration for the band.
- Sheila suggested that we run the plan by the sound engineer who did the study last summer to get a read on our plan. Tim said he will make money available through the consulting budget to check in.
- Gus approached the committee and expressed his gratitude for our focused work in reducing sound pollution from our events. He encouraged us to stay the course as a solution is in reach.

Gina sent out studies done from Bentley College 8 years ago.

V. Action Items

A. Review/approval of December minutes. Minutes were unanimously approved.

B. Requisition approvals

March meeting is canceled due to lack of a quorum. Next meeting is April 3

Meeting was adjourned at 5:00

"Our mission is to be stewards of this historic property so that residents of Lincoln, neighbors, and guests may continue to use the Pierce House as a venue to gather and celebrate, in keeping with the spirit of John H. Pierce's gift to the Town of Lincoln." (approved March 20, 2016)