

Capital Planning Committee Meeting

January 8, 2018

7:30 pm

Attending: Audrey Kalmus, Chair; Jim Henderson, Peter Hussey, Maria Hylton, Jaki Apsler, Jonathan Dwyer, Robyn Dunbar, Al Schmertzler and Peter Montero.

Also attending: Mary Day, Assistant Town Administrator, Jeff Birchby, FinCom Liaison, Peter Sugar, Library Trustee Chair and Martin Dermandy, Library Trustee.

Library Air Conditioner Review

Mr. Sugar reviewed the process by which the Library received their quote for three new air conditioners. The original quote was for \$800k and then after their original meeting with CapCom he hired someone to give a more accurate quote. The second quote came back at \$305k. Ms. Kalmus questioned the different contingency amounts and it was explained that one is estimating, one for construction and one for design, this is common industry practice. Mr. Birchby asked if the project could be broken up into two phases and Mr. Sugar replied that this would be cost prohibitive and would affect the timing. Mr. Sugar stated that if they were awarded the money they would have the engineering study done on July 1 and then look for construction in the spring. Ms. Dunbar asked if the Library was working with the Green Energy Committee (GEC) on this. Mr. Sugar stated that they have explored options with them in the past and they found the timeframe, cost and aesthetics undesirable. Mr. Dermandy explained that normally you would look for payback within ten years and this would be unattainable with the duct work and ledge.

Recommendations

Discussion regarding what requests to approve resulted in the attached summary.

It was decided that the committee would recommend a capital outlay exclusion for the following projects:

1. Library Air Conditioners \$305k
2. Public Safety Limited Interior Remodel \$260k

The vote was unanimous to go forward with these recommendations.

Mr. Henderson was tasked with meeting with Chief Carter, Fire Chief, to discuss both the Fire Engine refurbishment and the Ambulance refurbishment

Minutes

Ms. Kalmus moved to approve the minutes of November 14, November 28, December 4 and December 12, 2017. Mr. Henderson seconded and the vote was unanimous.

The meeting adjourned at 10:15p.m. on a motion by Ms. Kalmus, seconded by Mr. Henderson. The vote was unanimous.

Respectfully submitted by Mary Day

Approved on: October 2, 2018