

**Lincoln Housing Commission
Meeting Minutes
October 3, 2016, 7:00 p.m.
2nd Floor Hearing Room**

Members Present: Diana Chirita, Chair, Sharon Antia, Allan Vander Meulen, Peter Georgiou, Linda Conrad and Mary Sheldon

Others Present: Pamela Gallup, Housing Consultant, and Mary Day, Asst. Town Administrator

The meeting started at 7:00 p.m.

Lincoln Woods

Pam Gallup stated that there are 15-18 tax credit units available in Lincoln Woods. Below is part of the chart showing the income limits and the associated rent:

1 person	\$41,400	\$1,108 including heat, hot water and gas
2 person	\$47,280	\$1,330 including heat, hot water and gas
3 person	\$53,220	\$1,536 including heat, hot water and gas

Affordable Housing Bylaw

Pam Gallup sent the draft to Kathleen O'Donnell and she believes it has been forwarded to DHCD. After approval by DHCD the bylaw will go back to the Planning Board for approval.

Update on Lease Renewals

Pam Gallup received the required information from the majority of tenants on Sunnyside Lane. She is still working on getting Mrs. Deng's recertification of income. The recertification of income from the tenants on Tower Rd is due today. Pam will touch base with Peggy Bozak to ensure they were submitted.

Loan Incentive from AHT

The grant bylaw was reviewed and it was suggested that under GRANT TERMS the following be added:

- Verify adequate insurance

Update on McCart Property

Allan Vander Meulen mentioned that he saw something in the Squirrel that had McCart's address on it as sold. Nobody else had seen this and this was going to be researched further.

Council on Aging Forum

Pam reminded everyone that there will be a forum on November 3rd at 2:30pm at the COA. Refreshments will be served.

State of the Town (SOTT)

The SOTT will be on November 12th and the housing Commission will be presenting at 10:45 am. Pam will use the same presentation as the open forums and enrich it if we receive good comments. Pam is currently working on pamphlets and will have finals by the next meeting. She will try to e-mail them out before the next meeting also.

Meeting Minutes

Sharon Antia made a motion to approve the minutes of 6/6/16 and 9/12/16. The motion was seconded by Allen Vander Meulen. The vote to approve was unanimous.

Affordable Accessory Apartment Loan Program

A vote was taken to support the \$125k request being made to the Community Preservation Committee and the \$125k match from the Affordable Housing Trust, as stated in the Project submission form. Diana Chirita made the motion to approve and it was seconded by Allan Vander Meulen. The vote to approve was unanimous.

Land on Mary's Way

Six acres of land have come on the market at Mary's Way for \$1.2m. There is a house on the property that has asbestos inside and out and will be too expensive to rehab but the Historic Committee may stop it from being torn down. Verizon also has a cell tower on this property that has a 25 year lease expiring in 2025. There are no wetlands and you could possibly do 36 units of housing with both market rate and affordable units.

The next meeting is on November 7th at 7pm.

At 8:06 p.m. Linda Conrad made a motion to adjourn the meeting. The motion was seconded by Sharon Antia. Vote to approve was unanimous.

Submitted by Mary Day