

OPEN SPACE AND RECREATION PLAN UPDATE - ADVISORY GROUP MEETING MINUTES

Thursday, August 25, 2016 @ 7:30 AM Conservation Office

Present: Lynne Bower, Tom Gumbart, Michele Grzenda, Patty Donahue, Angela Kearney, Greg Woods, Susan Harding, Gwyn Loud, Ellen Meadors, Dan Pereira (Minutes)

Absent: James Craig, Renel Fredriksen, Richard Selden, Jim Henderson, Trintje Gnazzo, Buzz Constable, Renata Pomponi, Jennifer Hashley, Tim Higgins, Mary Day, Jennifer Burney, Dave McKinnon, Geoff McGean, Susan Brooks

Community Survey is posted

- Advisory Group reviewed the survey distribution, results and feedback so far. Received 339 responses as of August 22, 2016, which is slightly less than the total responses (418) received for the 2008 Open Space and Recreation Plan.
 - Also distributed to all middle school families
 - Forward to COA for inclusion in their October newsletter (Angela)
 - Distribute link cards to Birches School, LNS, deCordova and other orgs (Angela)
 - Add preliminary response and demographic info on the website (Angela)
- Advisory Group revisited the issue of response “stacking” whereby one person can submit an endless number of responses. Angela reviewed the response analytics (number of responses from one IP address vs the demographics selected) and does not see any evidence of stacking.
- Angela noted that public work stations are available at the COA and Conservation Dept. to make the survey accessible to all, which will result in responses from the same IP address. Advisory Group decided it is more important for entire households to complete the survey.

Advisory Group discussed making sure the OSRP information (members, agenda, minutes) is up to date on the town website and easily accessible.

Prepare for 1st Community Forum

- Discussed agenda for our forum on Wednesday, 9/14/16 at 7:30 pm in the Hartwell MP Room
- Forum components to include:
 - Maps for participants to indicate where they live and where they visit most in Lincoln
 - A welcome and introduction to our process
 - Breakout sessions to help develop evaluation criteria for Recreation, Agriculture, Conservation/Wildlife & Habitat, Cemetery and Multi-Use land interest
- Lynn and Patty will pick up snacks for the forum. Angela will bring supplies.
- Dan will inquire with LEAP about childcare during the forum
- Ellen and Angela will finalize maps needed for forum
- Angela will send a revised draft agenda to the Advisory Group for approval prior to distributing

Final Edits and Additions to Section Groups: Due by the end of the day today (8/25/16) to Angela

Next Steps: Working Group Meetings

- Recreation met on 8/16/16
- Agriculture is meeting on 9/1 at 7:30 am
- Conservation is meeting on 9/6 at 2 pm
- Cemetery is meeting on 9/13 at 10 am
- All meetings held in the Conservation Office

Next Advisory Group Meeting: September 22 at 7:30am in the Conservation Office