

**BOARD OF SELECTMEN MEETING MINUTES – Final
DONALDSON ROOM
Monday July 25, 2016 7:30 P.M.**

PRESENT: Peter Braun (Chair), Renel Fredriksen, James Craig

STAFF: Timothy Higgins, Town Administrator; Peggy Elder, Administrative Assistant

WELCOME & INTRODUCTIONS:

- Mr. Braun opened the meeting and reviewed the agenda.

ANNOUNCEMENTS:

- None.

APPOINTMENTS:

- Police Departmental Rules & Regulations – The Selectmen briefly spoke about the changes that were made to the initial document that Chief Kennedy presented to the Board. Mr. Craig commented that there had been some revisions included per recommendation of Town Counsel in their most recent copy of the rules and regulations. Mr. Braun said that he had asked the Chief to clarify the rules regarding romantic relationships among officers. The Chief confirmed that the rule only prohibited relationships with between those of unequal rank. The Board praised the Department for the substance and rationale for the rules, including the goal of obtaining additional departmental accreditation. Ms. Fredriksen moved to approve the rules and regulations as presented. Mr. Craig seconded. It was unanimously approved.

OPEN FORUM:

- None

TOWN ADMINISTRATOR'S REPORT:

- Economic Development Committee Concept – Mr. Higgins reported that the Planning Board and Jen Burney will have an appointment with the Selectmen in September to continue the conversation that was started several meetings back when Ms. Burney updated the Selectmen on the South Lincoln/Lincoln Station Planning efforts, including Planning Board interest in forming an Economic Development Committee. Mr. Higgins reported that the Planning Board has expanded its vision of the Committee to include not only small businesses, but also not-for-profit organizations and to encourage their collaboration.
- McLean Hospital Proposed Development – Mr. Higgins reported that the Planning Board will continue its site plan review hearing tomorrow night and will focus the conversation

on a screening plan. He added that the abutters have indicated their intention to appeal to the ZBA the Building Inspector's determination that the project is a Dover amendment-protected use under c. 40A, s. 3.

- Liquor License – Blazes – Mr. Higgins reported that the Governor signed the Bill which was enacted as Chapter 137 of the Acts of 2016. Mr. Higgins said that he met with Mr. Card last week who was interested in the timing for the next steps in the process. He added that Mr. Card knows that it cannot be added to the Presidential Ballot this Fall and will have to wait until the ballot for the Town election in the Spring. Mr. Higgins said that he will be meeting with Mr. Card to discuss the status of his efforts to find a location for Blazes.
- Traffic Management – Mr. Higgins reported that Mr. Braun will be working on the next draft of the Selectmen's Newsletter during the month of August. He added that a revised draft should be available for comment at the end of August, in preparation for the Board's first meeting in September.
- Landfill Solar Working Group – Mr. Higgins reported that Solar Working Group is continuing to meet. The consultant team visited Lincoln on July 13th and toured nine sites. Their initial assessment and first draft of the solar blueprint is expected within the next two weeks. Mr. Higgins reported that the Group's next meeting is scheduled for August 10th. The Group should have a preliminary report to discuss with the Board when they resume meetings in September.
- Complete Streets Application - Chris Bibbo and the Town's consultant engineer will have their existing conditions analysis completed in early-August. The plan is to provide an update to the Board in September, including recommendations for a public workshop of some type.
- Donelan's – Mr. Higgins reported that there has been some discussion on the LincolnTalk forum regarding the origin of the Donelans policy of verifying the age of all liquor purchasers, as well as reports that Donelans employees had said that they were instructed by management to attribute the policy to the Selectmen. Mr. Higgins reported that he had spoken with the Lincoln Donelans manager, who confirmed the Board's understanding that "carding" all purchasers is a company-wide policy that Donelans had voluntarily assured the Board would be implemented in the Lincoln store and that the Selectmen had not imposed this policy.

DISCUSSION

- State of the Town (SOTT) Meeting Planning – The meeting is scheduled for Saturday, November 12, 2016. The focus is to be on three (3) major topics which are as follows:
 - Agricultural Committee – Proposed By-law change
 - Accessory Apartments – Proposed By-law change
 - Roadway and Traffic Management

There was discussion as to the amount of time needed for each topic. The Board felt it would be a good idea to schedule the Moderator for an appointment at a Fall Board of Selectmen's meeting to discuss opinions and ideas expressed on LincolnTalk regarding

Town Meeting procedures.

- Liaison Reports

- Mr. Craig was unable to attend the last Planning Board meeting but will be attending tomorrow's meeting. Mr. Craig asked if the Board has historically invited the Rural Land Foundation for an annual appointment at a Selectman's meeting, and if not, whether the Board would consider doing so going forward. The consensus was that at a future date they could be invited to give an update.
- Mr. Braun reported that tomorrow is the biennial change of command at Hanscom Air Force Base. He also mentioned that there would be a HATS meeting on Thursday at 7:30PM featuring a roundtable discussion regarding business and State efforts to alleviate congestion and provide alternatives for commuters.

ACTION ITEMS:

- None.

CORRESPONDENCE:

- None.

MEETING MINUTES:

- Mr. Craig moved to accept the minutes of the May 23, 2016 meeting. Ms. Fredriksen seconded. They were unanimously approved.
- Mr. Craig moved to accept the minutes of the June 6, 2016 meeting. Ms. Fredriksen seconded. They were unanimously approved.
- Ms. Fredriksen moved to accept the minutes of the June 20, 2016 meeting. Mr. Craig seconded. They were unanimously approved, with Mr. Braun abstaining since he did not attend that meeting.
- Mr. Craig moved to accept the minutes of the July 13, 2016 meeting. Ms. Fredriksen seconded. They were unanimously approved.

A motion was made by Ms. Fredriksen to adjourn. Mr. Craig seconded. It was unanimously approved. The meeting adjourned at 8:04 P.M.

Submitted by Peggy Elder

Approved 09/12/16