

**BOARD OF SELECTMEN MEETING MINUTES  
DONALDSON ROOM  
Monday June 6, 2016 7:30 P.M.**

**PRESENT:** Peter Braun (Chair), Renel Fredriksen, James Craig

**STAFF:** Timothy Higgins, Town Administrator; Peggy Elder, Administrative Assistant

**WELCOME & INTRODUCTIONS:**

- Mr. Braun opened the meeting and reviewed the agenda.

**ANNOUNCEMENTS:**

- Ms. Fredriksen announced that the Council on Aging was holding their Strawberry Social at Bemis Hall on June 16<sup>th</sup> at noon.

**APPOINTMENTS:**

- HFAC Candidate– Chris Eliot joined the meeting. Mr. Braun gave a brief overview of the history and purpose of the Hanscom Field Advisory Commission (HFAC). It is a statutorily-authorized local community watchdog for the Air Field and meets monthly to hear reports from MassPort and engage in dialogue. Mr. Eliot explained his interest in serving on HFAC and his relevant skills and experience. Ms. Fredriksen moved to appoint Chris Eliot to the HFAC for a one year appointment. Mr. Craig seconded. It was unanimously approved.
- The Commons – Chris Golen, Executive Director of The Commons in Lincoln joined the meeting. Mr. Braun said that this appointment was conceived as a result of dialogue at the recent dedication event for the new Health Center at the Commons. Mr. Golen gave a general update on The Commons. He reported that the health care facility is 33% occupied, while the housing units are 91% occupied. He explained that this is essentially “full”. Renaldo LeBlanc, Associate Executive Director, joined the meeting. Mr. Braun commented how The Commons has been a “good citizen” working with the Council on Aging. Mr. Golen added that they acted as a shelter for residents during a snow emergency. Mr. Higgins addressed the issue of authorizing The Commons to be entitled to pledge its liquor license to a lender. This issue came up as a result of a technical requirement from a refinancing by Benchmark, the owner of the Commons. Mr. Higgins has sent the packet of information to Town Counsel for their input. Mr. Braun brought up having the Route 2 ribbon-cutting at The Commons, as they have a great spot that looks right over the flyover.
- IT Director – Mike Dolan joined the meeting. Ms. Fredriksen summarized the search process and gave an overview. Mr. Higgins added that the Town was happy to see that he had applied. Mr. Dolan thanked the Board of Selectmen and spoke about what he would like to do in the short term when he starts his position in Lincoln. Mr. Craig moved to appoint Mike Dolan to the position of Director of IT. Ms. Fredriksen seconded. It was unanimously approved.

## OPEN FORUM:

- Erika Epstein, who had volunteered for one of the two Conservation Commission seats but was not appointed, joined the meeting. She wanted a clarification of the decision process when making appointments. Mr. Craig explained that he first had individual phone conversations with each of the seven excellent candidates. Mr. Craig also attended a Conservation Commission meeting where all of the candidates were present and each made brief presentations about their backgrounds and interest in the positions. The Board then invited each candidate to attend a BOS meeting where each candidate made a brief presentation and were questioned by the Board about their respective experience and interest in the position. The Board subsequently discussed each candidate and narrowed it down to the final two who ultimately were appointed. The Board thanked Ms. Epstein for volunteering and encouraged her to continue to seek ways to contribute to the Lincoln community.

## TOWN ADMINISTRATOR'S REPORT:

- McLean Hospital – Mr. Higgins gave a summary of the Planning Board meeting last week. The Planning Board decided that a site walk/visit was a critical first step. The Planning Board meets again on June 28<sup>th</sup>.
- Liquor License The Blazes – Mr. Higgins reported that he let our legislative representatives know that the Town is going forward as it was voted for at Town Meeting.
- Bedford Agreement (Education of Hanscom Retiree Dependents) – Mr. Braun and Mr. Higgins reported on extensive dialogue with Senator Barrett and his staff to understand the basis for his lack of support for the Town's request for funds in the State budget for educating the children of Base-resident military-retirees.
- Traffic Management – Mr. Higgins reports that he plans to draft the article for the Selectmen's Newsletter soon.
- Landfill Solar Working Group – Mr. Higgins reports that he and Ms. Fredriksen have been attending meetings and working on developing a scope of work. There is a consultant contract pending.
- Complete Streets Application – Mr. Higgins reports that the State has approved the \$50,000 grant. Mr. Braun asked about possibility of State of The Town discussion to provide public input at this initial data-gathering stage.
- Landscape Vehicles – Mr. Higgins reports that the Town continues to get complaints about large landscape vehicles blocking the right of way on paths and roads. A letter was sent out in January letting them know that they need to stop parking on the roads and paths.

- Carroll School – Mr. Higgins reported that Ms. Burney was advised that no application has been filed with for the Carroll School with Wayland yet. She let Wayland know that Lincoln wants to be included in all meetings in this regard.

## **DISCUSSION**

- Route 2 Update – Mr. Braun and Mr. Higgins reported that the project continues to move forward well, including plantings, fences, and walls. The work seems very well received by the neighborhoods thus far.
- Annual Re-Appointments – Mr. Braun reported that after action items tonight we will have two vacancies on both the Disabilities Commission and the Green Energy Committee.
- Liaison Reports:
  - Massport - Mr. Braun reported that last week they had an excellent session with Massport CEO Tom Glynn, including a broad overview of MassPort's priorities in Boston and Worcester, as well as confirmation that no major changes are planned for Hanscom. He confirmed that General Electric's jets will be housed at Hanscom, but no new facility will be needed for them.
  - Hanscom Middle School – Mr. Braun reported that he, Ms. Fredriksen, and Mr. Higgins attended the ribbon-cutting for the new Hanscom Middle School.

## **ACTION ITEMS:**

- Finance Committee Representative to the CPC – Ms. Fredriksen moved to appoint Finance Committee member Andrew Payne to serve as one of the four Selectmen appointees to the CPC as requested by the Finance Committee. Mr. Craig seconded. Unanimously approved.
- Community Preservation Committee Appointment – Mr. Craig moved to appoint Eric Zimmerman to serve on the Community Preservation Committee for a three year term. Ms. Fredriksen seconded. Unanimously approved.
- Town Representative to MAGIC – Ms. Fredriksen moved to appoint Jennifer Burney (Planning Board) and James Craig (BOS) to represent Lincoln for a one year term. Mr. Braun seconded. Unanimously approved.

## **CORRESPONDENCE:**

- Minuteman – Mr. Braun reported on the latest correspondence regarding Minuteman. He reports that the MSBA has given a time extension.

**MEETING MINUTES:**

- Mr. Craig moved to approve the minutes of the 5/9/16 meeting. Ms. Fredriksen seconded. It was unanimously approved.

A motion was made by Ms. Fredriksen to adjourn. Mr. Craig seconded. It was unanimously approved. The Meeting adjourned at 8:55 P.M.

Submitted by Peggy Elder

*Approved 07/25/16*