

**BOARD OF SELECTMEN MEETING MINUTES  
DONALDSON ROOM  
Monday May 9, 2016 7:30 P.M.**

**PRESENT:** Peter Braun (Chair), Renel Fredriksen, James Craig

**STAFF:** Timothy Higgins, Town Administrator; Peggy Elder, Administrative Assistant

**WELCOME & INTRODUCTIONS:**

- Mr. Braun opened the meeting and reviewed the agenda.

**ANNOUNCEMENTS:**

- Ms. Fredriksen announced that on May 16<sup>th</sup> in the Donaldson Room the Housing Commission was sponsoring a forum regarding Affordable Accessory Apartments.
- Mr. Braun announced that on May 26 there would be a HATS meeting featuring a presentation and discussion with Massport CEO Tom Glynn.
- Mr. Craig thanked all involved in the very successful Community Fair.

**APPOINTMENTS:**

- Conservation Commission Interviews – Mr. Craig provided an overview of the interview process and stated how fortunate the Town was to have so many interested and qualified candidates for the two available positions. Peter von Mertens (Chair – Conservation Commission) was asked to explain the role and responsibilities of the Conservation Commission.

The candidates are:

- Mark Deck
- Christine Dugan
- Erika Epstein
- Woody Cartwright
- Ron Chester
- Ephraim Flint

The candidates introduced themselves and described how their interest and experience would benefit the work of the Conservation Commission. The Board asked questions of the candidates and at the conclusion thanked all of the candidates for their willingness to serve and noted that those who are not appointed should feel welcome to attend Conservation Commission meetings and assist as the Commission might request from time to time. The Board noted that per standard protocol it would defer the appointment voting until its next meeting.

- Green Energy Committee – Sue Klem joined the meeting. She spoke about the Home Energy Audit program.

Their goals are:

- Home energy assessments in as many Lincoln homes as possible.
- Roof top solar
- Getting people to buy renewable power (wind, solar, etc.)

Outreach – Ms. Klem commented that the Community Fair was an excellent opportunity to speak with residents and legislators.

- There was face to face interaction
- They were able to provide resources to residents

Ms. Klem gave a brief overview of what is covered during an energy audit and what the process is. She asked if the Board of Selectmen would support what they are doing. Ms. Fredriksen made a motion to support in concept the initiative work of the Green Energy Committee. Mr. Craig seconded. It was unanimously approved.

#### **OPEN FORUM:**

- None

#### **TOWN ADMINISTRATOR'S REPORT:**

- Traffic – Mr. Higgins reported that he and Ms. Fredriksen are working on proposed refinements of the Roadway and Traffic Committee charge. He also confirmed that he and Mr. Braun were continuing to work on a Selectmen's Newsletter primer on traffic regulation topics, aiming for publication in July and further discussion with residents at the State of the Town Meeting in November. He reminded residents that they are welcome to raise traffic-related questions with him at any time
- Planning and Land-Use Director – Ms. Burney is scheduled for the May 23<sup>rd</sup> meeting. He added that she has been keeping information on the website to keep everyone up to date on her activities.
- Annual Appointments – Mr. Higgins mentioned that there are just a few committee vacancies left to be filled.
- Solar Working Group – Mr. Higgins reported that the Group is working on a solar strategy for the Town. He added that the work is not project specific but rather for the Town overall. The hope is to get some public education on the topic.
- Bemis Basement – Mr. Higgins reported that the project is nearly complete. He added that Facilities Manager Michael Haines has done a terrific job with Carolyn Bottum's assistance. There will be a ribbon cutting for the project soon.
- IT Director Search Process – Mr. Higgins brought the Board up to date on the status of the IT Director search. There were thirty-one applicants at the beginning of the search. That group was narrowed to a smaller group of seven for the initial review by the

committee. The plan is to select a group to interview from those seven.

- MBTA Monopole Installation – Mr. Higgins reported that this project is on hold as the main purpose of the poles is for increased wifi capability and because of this they have to go through a different process with the FCC.

## **DISCUSSION**

- Liaison Reports:
  - Mr. Braun reports that he and Mr. Higgins continue to meet with DOT and its contractors every four weeks, with interim reports every two weeks, and that specific issues continue to be handled by Mr. Higgins.
  - Mr. Braun reported that both he and Community Preservation Committee Chair Chris Fasciano have interviewed two good candidates for the one spot that is available on that Committee.
  - Mr. Braun reported that he attended the School Safety Forum and two parents were in attendance. It is a continuation of a dialogue with the schools and the community. He thanked Chief Kennedy and Detective Spencer for attending the meeting and their continued cooperative work with the schools.
  - Mr. Braun mentioned the upcoming ribbon cutting for the new Middle School at Hanscom.

## **ACTION ITEMS:**

- Road Closure – Kid's Triathlon ("Splash, Mash, Dash"). Mr. Craig described the annual event for children aged 5-14. He made a motion to close the designated section of Lincoln Road for the Kid's Triathlon at the specified date and time. Ms. Fredriksen seconded. It was unanimously approved.
- Cultural Council – Ms. Fredriksen described what the Council does in and for the Town of Lincoln. She added that the Committee has two vacancies and there are two candidates for these vacancies. They are Renata Pomponi and Melinda Bruno-Smith. Ms. Fredriksen made a motion to appoint them both to the Lincoln Cultural Council. Mr. Craig seconded. It was unanimously approved.

## **CORRESPONDENCE:**

- None

## **MEETING MINUTES:**

- .None

A motion was made by Ms. Fredriksen to adjourn. Mr. Craig seconded. It was unanimously approved. The Meeting adjourned at 8:50 P.M.

Submitted by Peggy Elder  
*Approved 6/06/16*