

**Board of Selectmen's Meeting Minutes**  
**Thursday, March 31, 2016**  
**Workshop**

Attendees:

Peter Braun

Timothy Higgins, Town Administrator

Renel Fredriksen

James Craig

*Board of Selectmen*

Mr. Braun convened the meeting at approximately 8:30 a.m., agreeing to facilitate the meeting pending a vote during the Board's April 4<sup>th</sup> meeting to elect a new Chair.

Mr. Braun, Ms. Fredriksen and Mr. Higgins all welcomed Mr. Craig to his initial meeting as a Selectman. Mr. Craig offered his appreciation for the warm welcome and the offers from all to assist in his orientation.

Mr. Braun reviewed the agenda for the meeting which included: 1) a review of the Board's meeting schedule through August, 2) initial comments on the first draft consent list of appointments, and 3) a review of the Board's liaison assignments. Mr. Braun explained that the Board periodically convenes a Workshop meeting to address scheduling and other fairly routine matters.

Meeting Schedule

The Board confirmed that the dates listed on its previous proposed schedule are workable and now final.

Consent List of Appointments

Mr. Higgins reviewed the Board's protocol for developing the consent list of appointments and for recruiting for vacancies. The Selectmen will direct specific questions and comments to Mr. Higgins who will present an updated list to the Board for the April 4<sup>th</sup> meeting for one last round of questions and comments, prior to the list being presented for a vote on April 25<sup>th</sup>. It appears that the Conservation Commission vacancies (i.e., two vacancies) will require a formal interview process. The Board has received five applications for the two vacant slots.

Liaison Assignments

After a discussion regarding the need to properly balance liaison assignments, the Board voted to approve the attached list for 2016/17.

There being no further business to conduct, Ms. Fredriksen moved to adjourn the meeting at approximately 9:30 a.m.; the motion was seconded by Mr. Craig; with Mr. Braun also voting aye, the meeting was adjourned.

*Approved April 25, 2016*