

Capital Planning Committee Meeting

January 5, 2016

7:30 pm

Attending: Andrew Beard, Chair; Jacquelin Apsler, Tim Moynihan, Al Schmertzler, Maria Hylton and Audrey Kalmus.

Also attending: Mary Day, Assistant Town Administrator and Jeff Birchby, Finance Committee Member.

FY17 Recommendations

Mr. Beard welcomed everyone to the meeting and suggested that this meeting be used primarily to make preliminary decisions of CapCom recommendations.

There was discussion regarding the e-rate proposal and whether it could be trimmed down or if it has to be the entire project at once. Mr. Schmertzler mentioned that the schools request for MSBA support was declined and therefore we may be looking at the school wanting to do a lot more for maintenance in the near future. He is promoting to the school committee that the school begin some of the bigger maintenance projects. The school committee meets with the Board of Selectmen on February 8th. Mr. Birchby added that this decision will most likely affect the town's opinion and outlook on cash capital.

Mr. Beard stated that he did not receive a price quote from the Library on the v shaped ramp and stairway only. He would still like to get this.

Mr. Beard presented his preferred and his non-preferred recommendations. There was discussion regarding the need for a sweeper and the need for so many AED's. Ms. Kalmus discussed the usefulness of so many AED's and the sense of false safety considering they only work on a particular kind of heart attack. Ms. Kalmus asked if we don't fund the sweeper, will we lose the opportunity to obtain one because of the school needs. The committee agreed that this was not necessarily true but their preferred recommendation is to fund it in FY17 through a capital outlay exclusion. The e-rate request was discussed in terms of whether it could be broken in to pieces and if this would affect the matching by the state.

The committee agreed to both a preferred and non-preferred **preliminary** recommendation as attached. The next meeting will be on January 19, 2016 to make these recommendations final.

Action Items

- Mary will contact Buck and Rob regarding e-rate and the possibility of breaking the project up.
- Mary will contact Chief Carter regarding the number of AED's.
- Mary will contact Peter Rowe regarding our request to present peer data about High School security cameras.
- Mary will contact Chief Kennedy regarding dropping the extended warranty of the Tasers.
- Mary will send out an e-mail with next meeting date and new summary spreadsheets.

Minuteman Regional High School

There was discussion amongst the committee as to what the next steps should be. The Special Town Meeting is scheduled for February 23, 2016 and we want to be prepared for it. Any questions that committee members have for Minuteman should be forwarded to Mary and she will collect them and distribute prior to the January 19th Meeting.

Minutes

A motion was made by Mr. Beard to approve the minutes for 12/16/15. The motion was seconded by Ms. Hylton. The vote was unanimous.

Meeting Adjourned at 9:10pm on a motion by Mr. Beard, seconded by Mr. Schmertzler. The vote was unanimous.

Respectfully submitted by Mary Day

Approved on: February 9, 2016