



# TOWN OF LINCOLN

Middlesex County...Massachusetts  
PARKS & RECREATION DEPARTMENT

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## Parks and Recreation Committee Minutes July 13, 2020

**Present:** John MacLachlan (minutes), Chris Fasciano (Chair), Sarah Chester, Rob Stringer, Annie Spieth, Margit Griffith, Dan Pereira, David Sequeira, Laurie Dumont

**Absent:** None

The meeting was called to order by the Chair with roll call and review of virtual meeting guidelines.

### Decisions:

#### Department Transition

Dan has accepted the position of Lincoln Assistant Town Administrator. He will be formally appointed on July 27. Dan will be at both offices until he is no longer needed through the position being filled or otherwise. David is currently primarily focused on summer programming. He will take on more responsibilities over the next few months and will be the Acting Director during the transition. The staff and board members will review the job description of Director at the August board meeting.

The Board voted unanimously that for the time the position of Director of Parks and Recreation is open, David Sequiera is named Acting Director. Unanimously Approved.

#### Codman Pool

The pool has been open for a week. David presents enrollment numbers, payroll and revenue. Average percentage of filled slots at 53 percent. Inclement weather affected enrollment. Swim lessons discussed. 5PM slot versus 11AM. No formal decision made.

#### Facilities

Playgrounds and other facilities not being overused.

Codman field will have irrigation installed next month and limited access so activities will be discouraged. Regardless, demand is low.

Doubles now allowed on tennis courts. Courts one and two being treated for ground wasps.

Pedestrian Pathway has been delineated through the construction sight with barricades.

#### Summer Programs

July 4 parade went well. Over 20 vehicles.

Drive In Movie - 41 paid cars. Proceeds split with Rural Land Foundation. David will look into a second event. Summer Camp-tivities. Momentum building.

Movie in the Park - agreed that it cannot be done safely.

Concert - discussion about whether interest will exceed the 100 permitted capacity. Also, financial burden as concerts are free. Could tap into celebrations account. A car concert was also discussed.

## **Minutes**

Minutes from the June 24 meeting approved by all.

Next meeting August 17